

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JULY 16, 2024, 1:00 P.M.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 7/2**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 337– 2024:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/16/2024	240716WW	527,777.96
07/16/2024	240716CY	615,816.78
07/16/2024	240716SS	160,965.02
07/09/2024	240710EH	16,963.15

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/11/2024	240711HR	13,862.46
07/10/2024	240710EH	16,963.15
07/09/2024	240709ML	27,888.81
07/05/2024	240705HR	31,492.17

- c. Ratification of the Total Payroll for the check dated 07/12/2024 in the total amount of \$867,038.44.

- d. **2024 Budget Transfer:** To cover the June 2024 legal fees from Campbell Durrant.

From	\$	To
01101GCO-44080 General County Operations	\$671.00	01209PO-44080 Prison

- e.. **2024 Budget Transfer:** To cover the fees for Prison building/equipment repairs and housing.

From	\$	To
01101GCO-41999 General County Operations	\$19,600.00	01209PO-44810 Prison
01101GCO-41999 General County Operations	\$27,617.91	01209PO-44840 Prison
01101GCO-41999 General County Operations	\$4,275.00	01209PO-45080 Prison

- f. **2024 Budget Transfer:** To cover the fees for Vehicle Insurance from PCoRP.

From	\$	To
01101GCO-44930 General County Operations	\$586.00	06602602-44930 EMA
01101GCO-44930 General County Operations	\$1,465.00	01602-44930 EMA
01101GCO-44930 General County Operations	\$293.00	01122-44930 911
01101GCO-44930 General County Operations	\$1,758.00	762011-44930 APO
01101GCO-44930 General County Operations	\$1,172.00	01107-44930 Assessment
01101GCO-44930 General County Operations	\$293.00	01152-44930 Coroner
01101GCO-44930 General County Operations	\$5,860.00	113201-44930 CYF
01101GCO-44930 General County Operations	\$586.00	01158-44930 District Attorney
01101GCO-44930 General County Operations	\$293.00	08607-44930 Fort Roberdeau
01101GCO-44930 General County Operations	\$9,376.00	03103410-44930 Highway
01101GCO-44930 General County Operations	\$2,051.00	01202-44930 JPO
01101GCO-44930 General County Operations	\$1,465.00	01103BM-44930 Building Maintenance
01101GCO-44930 General County Operations	\$293.00	35101-44930 Park & Rec
01101GCO-44930 General County Operations	\$879.00	01209PO-44930 Prison
01101GCO-44930 General County Operations	\$2,637.00	01151-44930 Sheriff
01101GCO-44930 General County Operations	\$293.00	65504-44930 Community Development

- g. **2024 Budget Transfer:** To cover Insurance Deductible fees.

From	\$	To
01101GCO-44960 General County Operations	\$50.00	01103HW-44960 Highway

h. **2024 Budget Transfer:** To cover the fees for maintenance on county vehicles.

From	\$	To
01101GCO-41999 General County Operations	\$8,000.00	01103HW-44730 Highway

i. **2024 Budget Transfer:** To cover the fees for the 2023 audit.

From	\$	To
01101GCO-44020 General County Operations	\$3,398.38	113201-44020 CYF
01101GCO-44020 General County Operations	\$783.81	34156-44020 Domestic Relations
01101GCO-44020 General County Operations	\$15,702.77	75504-44020 Social Services

j. **Resignations:** Port, Nathaniel A., FT, Correction Officer, Prison, \$22.65/hr., effective 07/08/24.

k. **Employments:** Adams, Andrew L., Costrello, Brandan M., Focht, Joshua S., Gonzalez, Nathan L., Hite, David E., Kinley, Jerome J., Matthews, Robert D., Settlemyer, Shane D., and Stoy, Alexander D., FT, Correction Officer, Prison, \$21.53/hr., effective 07/15/24. Anderson, Garrett L. and Gates, Patrick M., PT, Deputy Coroner, Coroner, \$15.51/hr., effective 07/15/24. Minnier, Crystal L., Caseworker II, Temporary, Part Time, CYF, \$20.50/hr., effective 07/15/24. Bernazzoli, Robert M Jr., FT, Probation Officer, APO, \$16.30/hr., effective 07/15/24. Ermin, Brenda L., FT, Department Clerk I, Domestic Relations, \$11.03/hr., effective 07/15/24. Francis, Makayla, PT, Intern, District Attorney, \$11.00/hr., effective 07/15/24. Martin, Jennifer M., FT, Accounts Payable Coordinator, Controller, \$14.78/hr., effective 07/15/24. Wagner, Jacob F., FT, Deputy, Sheriff, \$15.52/hr., effective 07/15/24. Weatherly, April D., FT, Social Services Aide, CYF, \$14.00/hr., effective 07/15/24. Yarnish, Shannon N., FT, Pre-Sentencing Guidelines Coordinator, District Attorney, \$12.16/hr., effective 07/15/24.

l. **Status Changes:** Koegler, Melena M., FT, Human Resources Manager, Human Resources, \$51,560.34/yr. to FT, Human Resources Director, Human Resources, \$64,055.96/yr., effective 07/08/24. Kamerow, Salua, FT, District Attorney, \$54,765.10/yr. to PT, District Attorney, \$31,775.00/yr., effective 07/01/24.

m. **Correction to Status Notice of 7/9:** Gabella, Shawna L., FT, Receptionist/Clerk, Prothonotary, \$11.31/hr., effective 07/08/24 (did not begin employment) and Hemminger, Nicole M., FT, Chief Clerk, Commissioners, correcting annual pay from \$75,534.94/yr. to \$77,423.32/yr. effective 07/02/24 (correction to annual pay only).

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Juvenile Probation:**

Requesting approval of the 24/25 Contract Agreement between the County of Blair, on behalf of Blair County Juvenile Probation, and Central Counties Youth Center for juvenile detention facilities for the period of July 1, 2024 through June 30, 2025, at the rate of \$595.00 per day per juvenile, with additional fees per the contract on an as-needed basis.

b. **Public Works – Highway:**

i. Requesting approval of the award or rejection of the four-4 bids received for the County Road 105 and 105-A Rehabilitation Project.

Vendor	Bid Amount	Action
HRI, Inc.	\$2,304,000.00	
Glenn O. Hawbaker, Inc.	\$2,463,452.00	
Grannas Bros.	\$2,540,379.89	
New Enterprise Stone & Lime, Inc.	\$2,820,184.71	

ii. Requesting approval of the award or rejection of the six-6 bids received for the County Bridge #69 Replacement Project.

Vendor	Bid Amount	Action
Charles J. Merlo, Inc.	\$1,262,006.50	
CHD Enterprises, Inc.	\$1,278,366.08	
Kukurin Contracting, Inc.	\$1,377,700.00	
Palo, Inc.	\$1,426,026.00	
Glenn O. Hawbaker, Inc.	\$1,497,369.00	
HRI, Inc.	\$1,542,693.00	

c. **Public Works – Building Maintenance:**

Requesting approval of a Proposal received from Empire to maintain the electronic access system for the Blair County Courthouse, Highway Department, and 911 Center for the period of April 8, 2024 through April 8, 2025, in the total annual amount of \$22,158.00, billed quarterly in the amount of \$5,540.00.

d. **Elections:**

- i. Requesting approval to submit the Amended Election Integrity Grant Program Post Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the November 7, 2023 Election, in the amount of \$159,334.83.
- ii. Requesting approval to submit the Election Integrity Grant Program Post Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the April 23, 2024 Election, in the amount of \$247,297.08.

11. **OLD BUSINESS**

None.

12. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Tuesday, July 23 at 1:00 p.m.
in the Commissioners' Public Meeting Room**