

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, JULY 2, 2024, 1:00 P.M.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 6/25**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 318– 2024:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/02/2024	240702WW	341,627.01
07/02/2024	240702CY	43,472.37
07/02/2024	240702SS	121,941.80

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/28/2024	240628RF	1,125.04
06/27/2024	240627HR	10,101.63
06/24/2024	240624FS	2,728.01
06/21/2024	240621WX	11,092.77

- c. **2024 Budget Transfer:** To cover the fees from Justifacts, Inc. for April 2024:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$606.87	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$200.58	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$534.94	113201-42000 CYF

- d. Ratification of the Total Payroll for the check dated 6/28/2024 in the total amount of \$861,679.09.
- e. **Blair HealthChoices Board of Directors:** Requesting approval for the re-appointment of Alex Seltzer, Kathleen Wallace and Steve Williamson to the Board for a term of three-3 years effective July 1, 2024 through June 30, 2027.
- f. **Blair County Redevelopment / Housing Authority:** Requesting approval for the re-appointment of Donald Delozier to the Authority for a five-5 year term effective July 24, 2024 through July 23, 2029.
- g. **Terminations:** Littlehale, Brian D., FT, Caseworker, CYF, \$20.00/hr., effective 06/24/24. Pitts, Nathan D., FT, Custodian, Public Works, \$18.29/hr., effective 06/27/24.
- h. **Resignations:** McCaully, Tisha A., PT, Corrections Officer, Fill-in, Prison, \$15.08/hr., effective 06/10/24. Whiteford, Marcus L., PT, Deputy Coroner, Coroner, \$16.46/hr., effective 06/21/24. Ertwine, Harley J., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/24/24. Smith, Amanda R., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/24/24. Galioto, Lisa A., FT, Juvenile Clerk of Courts, Prothonotary, \$21.53/hr., effective 07/04/24. Wharton, Angela M., FT, Clerk Typist II, CYF, \$13.65/hr., effective 07/05/24.
- i. **Employments:** Foley, Thomas L., FT, Caseworker, CYF, \$20.00/hr., effective 07/01/24. Murphy, Abigail L., FT, Law Clerk, DM, \$41,609.53/yr., effective 07/01/24. Robinson, Shaniquah, FT, Social Service Aide, CYF, \$14.00/hr., effective 07/01/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **District Attorney:**

Requesting approval of the FY 24/25 Agreement between the County of Blair, Blair County District Attorney’s Office, and Informant Technologies, Inc., for the period of August 1, 2024 through July 31, 2025, in the total annual amount of \$1,490.00.

- b. **Children, Youth and Families:**

- i. Requesting approval of the FY 24/25 Child Accounting and Profile System Provider Agreement (CAPS) and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the amount of \$41,838.32.
- ii. Requesting approval of the FY 24/25 AFCARS Upgrade and Maintenance to the Child Accounting and Profile System (CAPS) Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the amount of \$4,162.68.

- iii. Requesting approval of the FY 24/25 Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., for consultant time invoiced at the hourly rates listed below:

Category	Hourly Rate
Research Analyst	\$ 54.50
Junior Programmer	\$ 65.40
Junior Programmer Analyst	\$ 73.00
Programmer Analyst	\$ 76.20
Senior Programmer Analyst	\$ 78.70
Developer	\$ 92.50
Senior Developer	\$111.20
Project Director	\$125.00
Client has assigned a not-to-exceed value of \$20,000.00 for all Consulting Services. This value can be adjusted at any time during the term with written confirmation from the Client. Larger projects, Avanco will prepare a separate bid for the specific project under this Addendum.	

- iv. Requesting approval of the FY 24/25 CWIS Maintenance to the Child Accounting and Profile System (CAPS) Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the total amount of \$5,149.58.
- v. Requesting approval of the FY 23/24 Agreement for Payment of Legal Services as guardian ad litem or court appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, in the amount of \$100.00 per hour.
- vi. Requesting approval of the FY 24/25 Agreement for Payment of Legal Services as guardian ad litem or court appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, in the amount of \$100.00 per hour.
- vii. Requesting approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Forr, Stokan, Huff, Kormanski and Naugle to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.
- viii. Requesting approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Mary Ann Probst, Esquire, Attorney of Forr, Stokan, Huff, Kormanski & Naugle, to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.
- ix. Requesting approval of Amendment #1 to the FY 24/25 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and Blair Family Solutions to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.
- x. Requesting approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Grabill Law Offices, PLLC to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

c. **Fort Roberdeau:**

Requesting approval of a Facility Event Agreement between the County of Blair, on behalf of Fort Roberdeau, and the Blair County Convention Center, for the Fort Roberdeau 18<sup>th</sup> Century Dinner on September 22, 2024, in the total amount of \$5,888.75.

11. **OLD BUSINESS**

None.

12. **ADJOURN**

**The next Board of Commissioners’ Meeting will be held on Tuesday, July 9 at 1:00 p.m. in the Commissioners’ Public Meeting Room**