

**WORK SESSION: TUESDAY, APRIL 12, 2022, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Rebecca Robinson (Purchasing), Paul Shaffer (Public Works), Ryan J. Hollingsworth (Public), Joe Keller (Keller Engineers), Jim Ott (Sheriff), Bryan King (Hollidaysburg Community Watchdog), Don Weakland (IT), Nicole Smith (Court Administration), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Aleisha Albertson (Drug and Alcohol), Allison Senkevich and Melissa Harpster (Commissioners Office).

**Upcoming Meetings:**

Wednesday, April 13, 2022		
Thursday, April 14, 2022	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, April 15, 2022	Good Friday	Courthouse Closed
Monday, April 18, 2022		
Tuesday, April 19, 2022		*Commissioners Work Session (Cancelled)
Wednesday, April 20, 2021	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Floor)
	2:30 p.m.	*Salary Board (Commissioners Meeting Room)
Thursday, April 21, 2022	8:30 a.m.	*Prison Board (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Meeting (Commissioners Meeting Room)

**Executive Session Announcement:**

Chief Clerk Hemminger announced that she, HR Director Katherine Swigart and the three-3 Commissioners met in Executive Session beginning at 10:45 a.m., on Tuesday, April 5, 2022 to discuss one-1 open position.

**Approval of Meeting Minutes:** 03/29/22 and 03/31/22

Commissioner Erb called for corrections or changes to the meeting minutes of 03/29/22 and 03/31/22. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

**Public Comment:**

Commissioner Erb called for public comment.

Ryan J. Hollingsworth, Altoona resident, provided comment in opposition of having the recognition plaque of Harry J. Anslinger, a former Altoona citizen and longtime First Commissioner of Narcotics, hanging inside the Blair County Courthouse.

Mr. Hollingsworth stated he started a petition to have the county take down the recognition plaque of Anslinger, due to his lies, racist comments and policies that have affected millions of lives. Mr. Hollingsworth stated that Anslinger blamed marijuana for everything from irresponsibility to rage and murder.

**Commissioners Comments:**

Commissioner Erb called for commissioners comments.

Commissioner Burke extended congratulations to Sheetz for being listed #33 on the Best Place to Work List.

Commissioner Erb extended condolences on the recent passing of former Councilman and Controller, Travis Young.

Commissioner Webster – no comments noted.

**Proclamation – National County Government Month – April 2022:**

Commissioner Webster read the following proclamation proclaiming April 2022 as National County Government Month in Blair County:

**Proclamation  
County of Blair  
National County Government Month - April 2022  
"Counties THRIVE"**

**WHEREAS**, the nation’s 3,069 counties, parishes and boroughs serving more than 315 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS**, counties provide public health services, administer justice, keep communities safe, foster economic opportunities and much more; and

**WHEREAS**, Blair County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

**WHEREAS**, under the leadership of National Association of Counties President Larry Johnson, NACo is demonstrating how “Counties THRIVE,” especially in supporting residents and businesses during the coronavirus pandemic; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**WHEREAS**, County government has become increasingly complex and its impact on the daily life of our residents and the number of services it provides far surpasses that of any other levels of local, state, and federal government including public education; and

**NOW, THEREFORE, BE IT RESOLVED THAT**, we, the Blair County Board of Commissioners do hereby proclaim April 2022 as **NATIONAL COUNTY GOVERNMENT MONTH** and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

**DULY**, adopted by the Commissioners of the County of Blair, Pennsylvania this 12<sup>th</sup> Day of April 2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt the Proclamation.

**Consent Agenda:**  
**Resolution #126-2022:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/12/22	220412WW	\$521,441.25
04/12/22	220412SS	\$382,255.99
04/12/22	220412CY	\$101,561.01

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$301.00.
- Thomas and Chandra Jandora, in the total amount of \$1,550.00.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/08/2022	220408FP	\$271,164.68
04/04/2022	220404WC	\$14,563.69
04/05/2022	220405ML	\$27,693.31
04/05/2022	220405RF	\$2,373.93

- c. Ratification of Total Payroll for the Check Dated 04/07/22, in the total amount of \$942,982.10.

- d. **2022 Budget Transfer:** Charges received from HealthForce for March 2022.

From	\$	To
01101GCO-42000 General County Operations	\$110.00	01107-42000 Assessment
01101GCO-42000 General County Operations	\$55.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$55.00	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$55.00	01160DM-42000 Judge Milliron/pool
01101GCO-42000 General County Operations	\$55.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$55.00	08607-42000 Fort Roberdeau
01101GCO-42000 General County Operations	\$55.00	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$495.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$55.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$165.00	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$85.00	01602-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$55.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$55.00	01164711-42000 Victim Witness

- e. **2022 Budget Transfer:** Charges received from Justifacts for March 2022.

From	\$	To
01101GCO-42000 General County Operations	\$112.28	01107-42000 Assessment
01101GCO-42000 General County Operations	\$117.28	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$112.28	013201-42000 CYF
01101GCO-42000 General County Operations	\$112.28	01164711-42000 Victim Witness
01101GCO-42000 General County Operations	\$412.12	44122-42000 Public Safety – 911
01101GCO-42250 General County Operations	\$65.01	01105-42250 Human Resources

- f. **Bridge #67/West Loop Road Replacement Project:** Requesting approval of ECMS Submission, Invoice #10, Part 2, Keller Engineers, for Final Design, in the total amount of \$1334.56. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

- g. **Park and Recreation Advisory Board:** Requesting approval for the reappointments of Joe Keller and Chuck Gojmerac to the advisory board for the period of May 1, 2022 to April 30, 2025; and for the appointment of Frank Kopriva, filling the unexpired term of Sue Kovensky, for the period of May 1, 2022 through April 30, 2025.

- h. **Employment:** Tremayne Thomas-Smith, FT, Temporary Department Assistant, GIS, \$20.79/hr., effective 04/11/22; and Kim Krumenaker, From, FT, Administrative Support, Assessment, \$12.00/hr., To, FT, Second Deputy, Register of Wills, Register & Recorder, \$12.16/hr., effective 04/11/22.

- i. **Terminations:** Julie R. Maurer, FT, Administrative Support, Assessment, \$11.58/hr., effective 04/06/22.

- j. **Resignations:** Tracy D. Little, FT, District Court Administrative Support, MDJ Blattenberger, \$11.58/hr., effective 04/14/22.

Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona due to a conflict of interest.

Commissioner Burke noted her abstention on the payment of invoices to Thomas and Chandra Jandora due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #126-2022.

**Staff Reports & Special Business:**

**Drug & Alcohol:**

Aleisha Albertson requested approval for the submission of the FY 2022/2023 Probation with Restrictive Conditions Grant #37214 and the Intermediate Punishment Plan between the County of Blair and the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD), in the total amount of \$315,000.00.

Ms. Albertson stated that the grant provides funds to support the Blair County Drug Court and DUI Court Programs.

Discussion followed.

**Resolution #127-2022:** A resolution approving the submission of the FY 2022/2023 Probation with Restrictive Conditions Grant #37214 and the Intermediate Punishment Plan between the County of Blair and the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD), in the total amount of \$315,000.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #127-2022.

**Park and Recreation Advisory Board:**

- a. Joe Keller presented discussion concerning Quote #Q21-572R4 received from Recreation Resource USA for one-1 GluLam Amphitheater Model Apex, 45' with 10' Leg Height, delivery fees, and professional installation in the total amount of \$132,400.00. Said vendor is on CoStar's.

Mr. Keller stated that the Park and Recreation Advisory Board requests the Board of Commissioners take action on accepting the quote received from Recreation Resource USA for a GluLam Amphitheater Model Apex. He stated the total cost with delivery fees and professional installation is in the total amount of \$132,400.00. Recreation Resource USA is a CoStar's vendor.

Mr. Keller stated that should the Board accept the quote, a 50% down payment in the total amount of \$66,200.00 would be due.

Mr. Keller provided the following dollar amounts and the Valley View Park Amphitheater Project Schedule:

Building	\$ 73,650.00
Stain	\$ 4,500.00
<u>Construction</u>	<u>\$ 54,250.00</u>
Total	\$132,400.00 – 50% down (\$66,200.00)

- May 5 (Advisory Board Meeting) Advisory Board recommends approval of Recreation Resource drawings.
- May 10 or 17 recommend the Board of Commissioners review and approve the drawings.
- June 3 DCNR 70% design submission.
- June 30 DCNR 100% design submission.
- July bid the project for general construction and electric contracts.
- August award contracts and demo the existing stage.
- September construct footing.
- October construct amphitheater/electric/site work.

Discussion followed.

**Resolution #128-2022:** A resolution approving Quote #Q21-572R4 (CoStar's) received from Recreation Resource USA for one-1 GluLam Amphitheater Model Apex, 45' with 10' Leg Height, delivery fees, and professional installation, in the total amount of \$132,400.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #128-2022.

- b. Melissa Harpster requested approval of an allocation of Park and Recreation Reserve Account Funds (#035) in the total amount of \$4,500.00 for the Central Blair Recreation & Park Commission to conduct the summer playground program June 13, 2022 through July 8, 2022 from 9 am to 3 pm at Valley View Park.

Mrs. Harpster stated the playground program has been well attended in past years' with over 50+ children participating. She stated the request for allocation of funds is an annual request.

Discussion followed.

**Resolution #129-2022:** A resolution approving an allocation of Park and Recreation Reserve Account Funds (#035) in the total amount of \$4,500.00 for the Central Blair Recreation & Park Commission to conduct the summer playground program June 13, 2022 through July 8, 2022 from 9 am to 3 pm at Valley View Park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #129-2022.

- c. Melissa Harpster requested approval of an allocation of Park and Recreation Reserve Account Funds (#035) in an amount not to exceed \$750.00 for a blanket PO to Lowes for the purchase of general operating supplies and flowers for Valley View Park by Groundskeeper Dwayne Dittsworth.

Mrs. Harpster stated this is an annual request that provides the park groundskeeper the availability of being able to purchase general operating supplies that may be needed on an emergency or urgent basis.

Discussion followed.

**Resolution #130-2022:** A resolution approving an allocation of Park and Recreation Reserve Account Funds (#035) in an amount not to exceed \$750.00 for a blanket PO to Lowes for the purchase of general operating supplies and flowers for Valley View Park by Groundskeeper Dwayne Dittsworth.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #130-2022.

**Adult Parole & Probation:**

Chief Clerk Hemminger requested approval of an Amendment to Agreement for Services, dated 05/28/2015, between the County of Blair, on behalf of Blair County Adult Probation Department and Vigilnet America LLC amending Section E, SCRAM Cellular Communication Cost changes from \$2.00 to \$1.50; and Section C, Page 2, amending the technology and replacement costs listed below:

- SCRAM Remote Breath \$850.00
- SCRAM GPS \$540.00
- SCRAM GPS – Wall Charger \$ 75.00
- SCRAM GPS – Strap \$ 25.00
- SCRAM Wireless Base Station \$650.00

Chief Clerk Hemminger stated that the amendment to the agreement is for cellular communication, technology and replacement cost changes for the SCRAM electronic monitoring services of offenders.

Discussion followed.

**Resolution #131-2022:** A resolution approving an Amendment to Agreement for Services, dated 05/28/2015, between the County of Blair, on behalf of Blair County Adult Probation Department and Vigilnet America LLC amending Section E, SCRAM Cellular Communication Cost changes from \$2.00 to \$1.50; and Section C, Page 2, amending the technology and replacement costs listed below:

- SCRAM Remote Breath \$850.00
- SCRAM GPS \$540.00
- SCRAM GPS – Wall Charger \$ 75.00
- SCRAM GPS – Strap \$ 25.00
- SCRAM Wireless Base Station \$650.00

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #131-2022.

**Information Technology:**

Don Weakland presented discussion concerning a contract between the County of Blair and Breezeline for teleco (voice/telephone) and high-speed data services.

Mr. Weakland stated the contract would provide for transitioning the county’s current analog system to a new digital platform with a monthly cost savings of approximately \$4,300.00.

Mr. Weakland stated the thirty-six (36) month contract would be for the period of 04/15/2022 through 04/14/2025 for voice, telephone and broadband services to the nine-9 locations as listed below:

- |    |                              |                    |
|----|------------------------------|--------------------|
| 1. | 423 Allegheny Street         | \$3,083.98 monthly |
| 2. | 419 Market Square            | \$ 256.98 monthly  |
| 3. | 620 E. Loop Road             | \$ 146.98 monthly  |
| 4. | 705 8 <sup>th</sup> Avenue   | \$ 116.98 monthly  |
| 5. | 301/311 Union Street         | \$ 130.99 monthly  |
| 6. | 614 4 <sup>th</sup> Street   | \$ 146.98 monthly  |
| 7. | 2601 5 <sup>th</sup> Avenue  | \$ 106.98 monthly  |
| 8. | 5628 E. Pleasant Valley Blvd | \$ 62.95 monthly   |
| 9. | 310 Airport Drive            | \$ 100.99 monthly  |

Discussion followed.

**Resolution #132-2022:** A resolution approving a Master Service Agreement and nine-9 Commercial Service Orders between the County of Blair, Pennsylvania and Cogeco LLC, d/b/a Breezeline for the thirty-six (36) month period of 04/15/2022 through 04/14/2025 for voice, telephone and broadband services to the locations as listed below:

- |    |                              |                    |
|----|------------------------------|--------------------|
| 1. | 423 Allegheny Street         | \$3,083.98 monthly |
| 2. | 419 Market Square            | \$ 256.98 monthly  |
| 3. | 620 E. Loop Road             | \$ 146.98 monthly  |
| 4. | 705 8 <sup>th</sup> Avenue   | \$ 116.98 monthly  |
| 5. | 301/311 Union Street         | \$ 130.99 monthly  |
| 6. | 614 4 <sup>th</sup> Street   | \$ 146.98 monthly  |
| 7. | 2601 5 <sup>th</sup> Avenue  | \$ 106.98 monthly  |
| 8. | 5628 E. Pleasant Valley Blvd | \$ 62.95 monthly   |
| 9. | 310 Airport Drive            | \$ 100.99 monthly  |

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #132-2022.

**Northern Blair County Recreation Commission:**

Commissioner Erb requested approval of a Letter of Support for the submission of an application to CFA/DCED for funding under the Greenways, Trails and Recreation Program by the Northern Blair County Recreation Commission for the Facility Expansion Project.

Commissioner Erb stated the facility expansion project is to the soccer field area located at the recreation center.

Discussion followed.

**Resolution #133-2022:** A resolution approving a Letter of Support for the submission of an application to CFA/DCED for funding under the Greenways, Trails and Recreation Program by the Northern Blair County Recreation Commission for the Facility Expansion Project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #133-2022.

**Old Business:**

None

Commissioner Erb stated since there would be no Unfinished Business to discuss on Thursday, April 14, 2022 the Commissioners Business Session Meeting would be cancelled.

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk