

Revised AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 3, 2024, 1:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 11/19/24**
6. **APPROVAL OF THE 2025 BUDGET MEETING MINUTES - 10/15/24, 10/16/24, 10/17/24, 10/18/24, 10/21/24, 10/22/24, 10/23/24, 10/24/24, 10/28/24, 10/30/24, 11/1/24, 11/13/24, 11/15/24, and 11/21/24.**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 537– 2024:

- a. Payment of the following eight-8 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/26/2024	241126SS	227,843.92
11/26/2024	241126WW	541,640.93
11/26/2024	241126TC	110,461.80
11/26/2024	241126CY	30,980.72
11/26/2024	241126EO	69,146.65
12/03/2024	241203WW	607,194.17
12/03/2024	241203SS	469,454.98
12/03/2024	241203CY	350,621.29

Which includes payment of the following invoices:

- Blair Senior Services, in the total amount of \$123,856.00.
- Hollidaysburg Borough, in the total amount of \$19,430.16.
- Julia Burke in the total amount of \$156.61.

- b. Ratification of the following seven-7 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/21/2024	241121VR	20.00
11/21/2024	241121HR	35,079.25
11/20/2024	241120EH	19,010.62
11/18/2024	241118FS	1,436.55
11/29/2024	241129HR	25,951.55
11/25/2024	241125FS	2,090.04
11/04/2024	241104WC	10,296.80

- c. Ratification of Total Payroll for the paycheck dated 11/29/2024 in the total amount of \$875,200.75.

- d. **2024 Budget Transfer:** To cover the 2022 Allocation to the Airport:

From	\$	To
36101-45500 Capital Reserve	\$22,470.90	01101604-45500 Airports

- e. **Blair Township:** Requesting ratification of a Letter of Support for Blair Township’s submission of a PA Statewide Local Share Account (LSA) grant application to the Commonwealth Financing Authority (CFA) for the Blair Township Mountain Home Community Park Project.
- f. **Employments:** Golson, Marquis, FT, Deputy, Sheriff, \$15.52/hr., effective 11/25/2024. Sanford, Mark, FT, Lieutenant, Prison, \$1872.20 biweekly, effective 11/25/2024. Shawley, Bethany, FT, Custody Assistant, Court Administration, \$11.58/hr., effective 11/25/2024. Tiracave, Alicia, FT, Assistant Chief Clerk/County Administrator, Commissioners, \$1800.19 biweekly, effective 12/9/2024. Leach, Kenton, FT, Manager - Public Works - Facilities, Public Works, \$1730.95 biweekly, effective 12/9/2024. Jenkins, Glenville, PT, Investigator - Public Defender, Public Defender, \$21.83/hr., effective 12/9/2024. Schwaderer, Paige, FT, Problem-Solving Courts Coordinator, Court Administration, \$1800.19 biweekly, effective 12/9/2024.
- g. **Resignations:** Albright, Brianna, FT, Corrections Officer, Prison, \$21.53/hr., effective 11/20/2024. Drennen, Kyle, FT, Certified Legal Intern - District Attorney, District Attorney, \$22.87/hr., effective 11/21/2024. Licata, Lindsa, PT, Department Support, Prothonotary, \$11.03/hr., effective 11/22/2024. Eller, Courtney, FT, Department Support, Prothonotary, \$11.03/hr., effective 11/25/2024. Swander, Tessa, FT, Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 11/16/2024.

- h. **Rescind Resignation:** Socie, Sherry, FT, Chief Clerk, Commissioners, \$2,965.30 biweekly, effective 11/30/2024.
- i. **Status Change:** McCormick, Danielle, FT, Certified Legal Intern, Public Defender, \$22.87/hr., to FT, Assistant Public Defender, Public Defender, \$1942.31 biweekly, effective 11/21/2024.

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Prison:**

- i. Requesting approval of the Agreement between the County of Blair, Blair County Prison, and Delmar Enterprises, Inc. to provide a two (2) year extended warranty for the two (2) electronic key boxes that were purchased and are currently in place, at the cost of \$1,628.00.
- ii. Requesting approval of the Agreement between the County of Blair, Blair County Prison, and Encartele, Inc. to supply wall charging stations for inmate tablets, wireless access points, and the Fastcase Law Library app. at no cost to the County.

b. **Children, Youth and Families:**

- i. Requesting approval of the Memorandum of Understanding between the County of Blair, on behalf of Blair County Children, Youth and Families (CCYA), and Hollidaysburg Area School District (LEA) for the Transportation Procedures Agreement as required by the Every Student Succeeds Act (ESSA).
- ii. Requesting approval of the Transportation Plan between the County of Blair, Blair County Children, Youth and Families (CCYA), and Hollidaysburg Area School District (LEA) as required by the Every Student Succeeds Act (ESSA).
- iii. Requesting approval of the 24/25 Renewal of Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Family Services, Inc.
- iv. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Children's Aid Programs of Somerset County.

c. **Social Services:**

- i. Requesting approval to adopt the updated Minority & Women's Business Enterprise (MBE/WBE) Plan and Policy to promote the opportunity for full participation by minority and women's business enterprises.
- ii. Requesting approval of the Submission of the Community Development Block Grant (CDBG) Flagged Activities Reporting Schedule to the Pennsylvania Department of Community & Economic Development (DCED).

d. **Public Safety – 911/E:**

- i. Requesting approval of the Quote dated August 12, 2024 between the County of Blair and Gen-Mark (Schneider Electric) for the Complete Battery Replacement of the Galaxy 5000 uninterrupted power supply system in the amount of \$11,275.00.
- ii. Requesting approval of the one (1) year Advantage Prime Service Agreement between the County of Blair, Department of Emergency Services, and Gen-Mark (Schneider Electric) for the VA Galaxy 5000 Uninterrupted Power Supply System in the annual amount of \$5,484.00, for the period of 11/1/24 through 10/31/2025.
- iii. Requesting approval for the Payment of the Invoice made outside of the County Purchasing Policy received from SBM Electronics, Inc. for a Verint Remote Service Call to re-establish the lost Recorder connection between Verint and Motorola in the total amount of \$150.00.

- e. **Public Safety - EMA**
Requesting approval of a License and Service Agreement between the County of Blair, Blair County Department of Emergency Services 911E, and Rave Mobile Safety for the Smart911 Operating System for the period of March 22, 2024 through March 21, 2025 in the amount of \$20,000.00.
- f. **Fort Roberdeau:**
Requesting approval of the Contract between the County of Blair, on behalf of Fort Roberdeau, and Lallemand Construction LLC. for phase one improvements to the Lead Mine Exhibit area, funded by the Sutter Donation, in the total amount of \$3,500.00.
- g. **Highway:**
Requesting approval to ratify the Community Collaboration Program Meeting Documentation form for the following County Bridges that will be requesting Pennsylvania Department of Transportation Metropolitan Planning Organization (MTP) Transportation Improvement Program (TIP) funding:
 - County Bridge #8 (Malone Bridge)
 - County Bridge #22 (Biddle Bridge)
 - County Bridge #64 (Cedar Point Bridge)
 - County Bridge #81 (Houck Bridge)
 - County Bridge #1 (8th Street Bridge No.1)
 - County Bridge #48 (Birmingham Bridge)
- h. **Finance:**
 - i. **Review of Committed Funds:**
Requesting approval to reduce General Fund Committed Funds **from** \$183,390 (\$172,185 – Post Retirement Healthcare (Valley View), \$11,205 – Worker’s Comp Reserve (Valley View)) **to** \$160,186 (\$160,186 – Post Retirement Healthcare (Valley View), \$0 – Worker’s Comp Reserve (Valley View)).
 - ii. **2025 General Funds and Reserve Account Budget Introduction / and Introduction of the 2025 General Fund and the following Reserve Accounts:**
Special Grants Fund, Liquid Fuels Fund, Hotel Tax Fund, Debt Service Fund, Hazardous Emergency Response Fund, Bond Fund, Fort Roberdeau Fund, Children Youth & Families Fund, Juvenile Probation Grant Fund, Coroner Fund, CYF Agency Fund, Workers Compensation Fund, Unemployment Compensation Fund, Domestic Relation Title IV-E Fund, Recreation Fund, Capital Reserve Fund, Technology Fund, Farmland Preservation Fund, Victim Witness ARD Fund, County Record Improvement Fund, Vehicle Registration Fund, 911 Project Fund, Juvenile Probation Office Fund, Recorder of Deeds Fund, Affordable Housing Trust Fund, Clerk of Courts Automation Fund, Prothonotary Automation Fund, Central Booking Fund, Marcellus Shale Fund, Phare Grant Fund, Employee Wellness Fund, Act 44 Bridge Fund, Demolition Fund, Juvenile Supervision Fee Fund, Community Development Fund, Drug Court Fund, DUI Specialty Court Fund, Social Services Fund, Offender Supervision Fund, and the Blair County Retirement Fund.
 - i. **Commissioners:**
Requesting approval to waive the 2024 Tax Claim Fees, Penalties, and Interest (county only) on Parcel 01.06-15..-076.00-000, Catalyst Church, in the amount of \$690.92, and Parcel 01.06-15..-075.00-000, Catalyst Church, in the amount of \$22.38.

11. **OLD BUSINESS:**
None

12. **ADJOURN**

The next Board of Commissioners’ Meeting will be held on Thursday, December 12, at 1:00 p.m. in the Commissioners’ Public Meeting Room