

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, JANUARY 16, 2025, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **APPROVAL OF THE BOARD OF COMMISSIONERS MEETING MINUTES – 1/9/25**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution 9– 2025:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/14/2025	250114WW	234,781.70
01/14/2025	250114SS	136,483.38
01/14/2025	250114CY	544,205.51

Which includes payment of the following invoices:

- Hollidaysburg Borough in the total check amounts of \$51.00 and \$962.82.

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/08/2025	250108VR	240.00
01/09/2025	250109HR	4,108.86
01/08/2025	241231PC	19,489.35
01/13/2025	250113FS	1,302.64
01/13/2025	250113ML	27,840.14

- c. Ratification of the Total Payroll for the check dated 1/10/2025 in the total amount of \$933,779.78.

- d. **2025 Budget Transfer:** To cover the fees for maintenance on county vehicles:

From	\$	To
01103HW-44730 Highway	\$1,000.00	01151-44730 Sheriff
01103HW-44730 Highway	\$500.00	012011-44730 Adult Parole
01103HW-44730 Highway	\$300.00	01209PO-44730 Prison
01103HW-44730 Highway	\$500.00	113201-44730 CYF
01103HW-44730 Highway	\$200.00	08607-44730 Fort Roberdeau
01103HW-44730 Highway	\$200.00	01202-44730 Juvenile
01103HW-44730 Highway	\$300.00	01107-44730 Assessment

- e. **2025 Budget Transfer:** To cover the fees for county solicitor services:

From	\$	To
01101GCO-44080 General County Operations	\$50,000.00	01102-44010 Solicitors

- f. **Sheriff Office:** Requesting approval of two (2) Penn State University Altoona student interns, Lucia DeRosa and Nicholas DeAntonio, for the period of January 2025 through April 2025. Internship is for credit only and at no cost to the county.

- g. **Employments:** Conrad, Brayden, PT, Probation Officer Support, Adult Parole and Probation, \$11.58/hr., effective 1/13/2025. Dick, Brianna, FT, Department Support – Court, Court Administration, \$10.50/hr., effective 1/13/2025. North, William, FT, Maintenance Technician – Electrician, Public Works, \$20.56/hr., effective 1/13/2025. Wheeland, Melissa, Temporary Department Assistant, Children, Youth, and Families, \$21.12/hr., effective 1/13/2025.

- h. **Status Changes:** Tucker, Shannon, FT, Manager – Casework, Children, Youth, and Families, \$2553.67 biweekly, to FT, Director – CYF, Children, Youth, and Families, \$2553.67 biweekly, effective 12/23/2024.

9. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Farmland Preservation:**

Requesting approval of a Service Contract between the County of Blair, on behalf of the Blair County Agricultural Land Preservation Board, and Agrarian Associates, Inc. for the easement appraisal of the Biddle Family – Over Farm in the total amount of \$1,700.00 to be reimbursed by the Commonwealth of PA at time of closing.

b. **Public Works/Highway:**

Requesting approval of an Agreement for Purchases Under Bidding Threshold by and between the County of Blair and Foster F. Wineland Inc. for vehicle repairs and maintenance as set forth in County approved Purchase Orders.

c. **Tax Claim:**

Requesting approval of the agreement between the County of Blair, on behalf of Blair County Tax Claim Bureau, and InfoCon for the electronic transfer of unpaid 2024 taxes submitted by up to twenty-five (25) local tax collectors at the rate of \$95.00 per municipality for a maximum amount of \$2,375.00.

d. **Victim Witness:**

Requesting approval of a 2025 renewal of SAVIN Maintenance and Service Agreement between the County of Blair and the PA District Attorneys Institute for the PA SAVIN Program within the Victim/Witness Office for the period of January 1, 2025 through December 31, 2025 at no cost to the County.

e. **Elections:**

i. Requesting approval and signature of two-2 Election Polling Place Lease Agreements between the County of Blair and the property owners (Municipal/Federal Government and Privately-Owned Facility) for the May 20, 2025 Primary Election and the November 4, 2025 Municipal Election.

ii. Requesting approval of a Professional Services Agreement by and between the County of Blair, on behalf of the Board of Elections, and NPC, Inc. for professional services related to managing data, printing , mailing and/or other related digital solutions and services for the 2025 Municipal Primary and Election as listed below:

Mail-In/Absentee Ballot Package with Windowed Outer Envelope (Includes ballot up to 1 sheet, double sided - 8 1/2" x 14"; outer, return and secrecy envelope; and instruction sheet)	\$1.55/mail package
Annual Mail-In Ballot Application Mailing	\$0.22/mail package
Flat Program Management & Set-up Fee per Election	\$7,500.00

10. **OLD BUSINESS:**

Correction from December 31, 2024. Requesting approval of the reappointment of Donald Delozier and Cindy Bigelow for the period of 1/1/2025 through 1/1/2028 (previously 1/1/2027).

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, January 23, at 10:00 a.m. in the Commissioners' Public Meeting Room