



# BLAIR COUNTY RETIREMENT BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Retirement Board Meeting

June 7, 2023 at 9:00 a.m.

### In the Commissioners' Public Meeting Room

**Board Members in Attendance:**

Commissioner Bruce Erb, Controller A.C. Stickel, Treasurer Jim Carothers, Commissioner Amy Webster

**Non-Board Members in Attendance:**

Nicole Hemminger, Angela Wagner

**Board Members not in Attendance:**

Commissioner Laura Burke

**Media in Attendance:**

Kay Stephens, Altoona Mirror

**Quorum:** Present

**Call to Order:** Commissioner Bruce Erb called the meeting to order at 9:00 a.m.

The roll was called by Commissioner Bruce Erb.

**Call for Public Comment:** Commissioner Erb called for public comment on Retirement Board agenda items. There were no comments.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Treasurer Carothers to approve the minutes from the May 3, 2023 Retirement Board meeting. The motion was unanimously carried.

**Rebalancing Proposal:** The Controller's Office has determined that \$125,000 is needed from the Fund to meet June distribution payments. Commissioner Erb presented a rebalancing option to the Board that proposed a redemption of \$225,000 from the Vanguard Total Stock Market Index. The remaining \$100,000 would be placed in Federated Govt. Obligations MM Fund.

This would accomplish multiple goals. First, the rebalancing would keep the Fund's asset allocation close to the targets as set forth in the Investment Policy Statement. Second, it would raise the necessary liquidity to meet June distribution payments.

After discussion by the Board, a motion was made by Treasurer Carothers, seconded by Controller Stickel, and unanimously carried to approve the proposed rebalancing recommended by Marquette Associates as presented by Commissioner Erb.

Meeting of June 7, 2023 continued.

**Applications for Membership, Retirements, Refunds, and Rollover Payments:** A motion was made by Controller Stickel and seconded by Treasurer Carothers that the applications for membership, retirements, refunds and rollover payments be accepted as set forth in the agenda. The motion was unanimously carried.

**Administrative Fees:** A motion was made by Controller Stickel and seconded by Treasurer Carothers that the administrative fees be accepted as set forth in the agenda. The motion was unanimously carried.

**PTG Pension Software Update:** Controller Stickel stated PTG has uploaded the information sent to them and we are verifying it for accuracy. Controller Stickel also presented the Board Members with a sample Retirement Statement that we could send to employees.

**Litigation Checks:** No litigation checks received this month.

**Monthly Financial Report:** Controller Stickel provided the May 2023 financial report for the information of the Board.

Totals for the Monthly Retirement Distribution for 2023 were set forth in the agenda for the information of the Board.

Contributions made to the Retirement Fund in 2023 were set forth in the agenda for the information of the Board.

**Adjournment:** There being no more business to discuss, the meeting was adjourned at 9:10 a.m.

**The next regular meeting of the Retirement Board will be held on July 5, 2023,  
At 9:00 a.m. in Commissioners' Public Meeting Room.**

Respectfully Submitted,



August C. Stickel IV  
Secretary