



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of April 5, 2023

10:30 a.m. In the Commissioners' Public Meeting Room

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

**Non-Board Members in Attendance:** President Judge Elizabeth Doyle<sup>1</sup>, Cris Fredrickson, Nicole Hemminger, Melena Koegler, Glenn Nelson, Marc Seifert, Allison Senkevich, Sarah Seymour, Katherine Swigart

### Board Members not in Attendance:

NONE

**Quorum:** Present

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 10:31 a.m.

The roll was called by Commissioner Erb.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There were no comments.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the March 15, 2023 meeting be approved. The motion was unanimously carried.

### Costs, Fines and Restitution

### Requested by President Judge Elizabeth Doyle

Receptionist/Clerk Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due to Pamela Kauffman transferring to Part-Time Receptionist/Clerk effective 04/24/2023. Commissioner Burke seconded the motion and it was unanimously carried.

### District Court

### Requested by President Judge Elizabeth Doyle

### MDJ Blattenberger

District Court Administrative Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Brittany T. Hudson effective 04/07/2023. Commissioner Burke seconded the motion and it was unanimously carried.

<sup>1</sup> The Judge is a voting member for Court related office items.

**District Court  
MDJ Blattenberger**

**Requested by President Judge Elizabeth Doyle**

Temporary Department Assistant Judge Doyle moved to create this position and set the salary for Brittany T. Hudson. This position is Non-Union, Non-Exempt (Hourly), Part-Time at 29 hours per week. This position would not exceed 5 months and 29 days or until her replacement is hired, whichever comes first. Brittany's current rate is \$11.98/hour. Total wages for this position would be \$9,032.92. Commissioner Burke seconded the motion and it was unanimously carried.

**Domestic Relations**

**Requested by Deputy Director, Domestic Relations  
Marc Seifert**

**Presented by President Judge Elizabeth Doyle**

Case Manager Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to Tracey Rocus' promotion to Unit Supervisor effective 04/03/2023. Commissioner Burke seconded the motion and it was unanimously carried.

**Elections and Voter Registration**

**Requested by Director of Elections  
Sarah Seymour**

Temporary Department Assistant Commissioner Erb moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly), Temporary (from April 17, 2023 – May 26, 2023 {6 weeks}), Full-Time at 35 hours per week with an hourly rate of \$10.50. The total cost for this position would be \$2,205.00. This position is needed for the May 16, 2023 election. Commissioner Burke seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Supervisor-Casework Commissioner Burke moved to abolish 4 positions. These positions are Non-Union, Exempt (Salary), S7 pay grade, Full-Time at 35 hours per week. These vacancies are due to the resignation of Brittany Feaster effective 06/19/2020, the resignation of Melissa Stump effective 06/10/2022, the resignation of April Hauck effective 08/05/2022, and the resignation of Bobbie Thurman effective 12/07/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Currently eight Supervisor-Casework positions exist. Three are filled (Jess Lindsey, Shannon Tucker, and Karen Bonanno). Two are budgeted and have been re-created at Salary Board on 11/12/2020 and 07/08/2021 (Scott Brumbaugh resignations). Three have been re-created at Salary Board (Angie Best {SB 03/03/2021}, Tolulope Owulade {SB 05/05/2021}, and Audra Borowski {SB 06/02/2021}).

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Supervisor-Family Engagement Commissioner Burke moved to abolish this position. This position is Non-Union, Exempt (Salary), S7 pay grade, Full-Time at 35 hours per week. This vacancy is due to the resignation of Malissa Peters effective 03/18/2022. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Social Services Aide I or II Commissioner Burke moved to create this position. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$10.60, \$795.00 estimated bi-weekly, \$20,670.00 estimated annually for Tier I; \$11.13/hour, \$834.75 estimated bi-weekly, \$21,703.50 estimated annually for Tier II. This position is funded at 80% by state reimbursement. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Clerk Typist I-Clerical Stats Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$10.60. \$795.00 estimated bi-weekly, \$20,670.00 estimated annually. This position is funded at 80% by state reimbursement. This vacancy is due to Christine Pitts' promotion to Clerk Typist II-Court Aide effective 03/17/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Public Safety-EMA**

**Requested by Katherine Swigart**

Administrative Support Commissioner Webster moved to set the salary for Brittani Ferguson. This position is No-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Brittani's previous experience; she is eligible for \$12.77/hourly, \$893.90 estimated bi-weekly, \$23,241.40 estimated annually. This is +5% above the minimum of, but within, the hiring range of pay grade H4 (\$12.16/hour to \$13.37/hour). Commissioner Burke seconded the motion and it was unanimously carried.

After discussion of Seasonal Employee/Temporary Employee Pay rates, Controller Stickel moved to set the minimum starting wage for Temporary/Seasonal Employees at \$11.00 per hour. Commissioner Webster seconded the motion and it was unanimously carried.


To maintain pay equity, a motion was made by Controller Stickel to increase the wage for the two incumbent historic site assistants I and the temporary department assistant in Elections and Voter Registration to \$11.00 per hour.

Overtime and Additional Time Report: Controller Stickel presented the March 2023 overtime and additional time report for the information of the Board.

There being no further business to discuss, the meeting was adjourned at 11:09 a.m.

The next regular Salary Board Meeting will be April 19, 2023 at 2:30 p.m.  
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary