

WORK SESSION: TUESDAY, JULY 12, 2022, 10:00 A.M.

Location: Commissioner's Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Assistant County Administrator Senkevich and Solicitor Karn.

Members Absent:

Chief Clerk Hemminger.

Others Present:

Melissa Harpster (Commissioner's Office), Angela Wagner (Controller's Office), Jim Pooler (Public Works/Facilities), Brandon Meck (Finance), Jon Frank (Juvenile Probation), Keith Calhoun (Domestic Relations), Bryan King (Hollidaysburg Community Watchdog), Kermit Alwine (Sheriff's Office), and Heather Rininger (Records Management).

Upcoming Meetings:

Wednesday, July 13, 2022

Thursday, July 14, 2022 8:30 a.m. *Rescheduled Park & Rec Adv. Bd.
(Commissioners Meeting Room)

10:00 a.m. *Commissioners Business Session
(Commissioners Meeting Room)

Friday, July 15, 2022

Monday, July 18, 2022

Tuesday, July 19, 2022 10:00 a.m. *Commissioners Work Session
(Commissioners Meeting Room)

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that Morrison's Cove Memorial Park will be holding their annual carnival celebration beginning the week of July 11 with the 40th annual agricultural parade being held at 6 pm tonight, Tuesday, July 12.

Commissioner Burke announced that the deadline to file an assessment appeal is on or before August 1st for annual appeals or within 40 days from a new or revised assessment. The assessment appeal form must be received or postmarked by the filing deadline. Untimely filed appeals will be rejected and a hearing will not be scheduled.

Consent Agenda:

Resolution #250-2022:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/12/22	220712SS	\$163,495.72
07/12/22	220712CY	\$159,551.52
07/12/22	220712WW	\$204,187.08

Which include payment of the following invoices:

- Thomas & Chandra Jandora, in the total amount of \$1,500.00.

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/06/2022	220706FN	\$7,975.08
07/01/2022	220701FN	\$109,041.62
07/05/2022	220705FS	\$2,094.91
07/05/2022	220705WC	\$11,297.59
07/07/2022	220707HR	\$12,944.84
07/07/2022	220707FP	\$253,574.46

- c. **Employment:** Megan L. Edminston and Dakota R. Couturiaux, FT, Parole & Probation Officer, APO, \$16.30/hr., effective 07/11/22; Sandra J. Diehl, FT, Probation Officer Aide I, APO, \$11.58/hr., effective 07/11/22; Karen M. Ferguson, PT, Tipstaff, Court Administration, \$11.58/hr., effective 07/11/22; Joseph C. Brandt and Lori C. McPeake, From, FT, Assessor I, Assessment, \$14.08/hr., To, FT, Assessor II, Assessment, \$15.52/hr., effective 06/04/22; Alisa L. Smith, From, FT, Clerk Typist I/Receptionist, CYF, \$11.00/hr., To, FT, Clerk Typist II/Fiscal Aide, CYF, \$11.02/hr., effective 07/04/22; and Kenneth L. Dean, Temporary, PT, Mental Health Program Specialist, Social Services, \$19.32/hr., maximum duration five-5 months and 29 days, effective 07/11/22.
- d. **Resignations:** Michele L. Grove, FT, Juris Doctor, Public Defender, \$41,623.40/yr., effective 07/15/22.
- e. **Correction to Starting Salary:** Cecilia M. St. Clair, FT, Fiscal Operations Officer, Social Services, \$50,549.72/yr., effective 07/05/22.

Commissioner Burke noted her abstention due to a conflict of interest on the payment of the invoice to Thomas and Chandra Jandora.

Motion by Amy Webster, seconded by Laura Burke and unanimously approved to adopt Resolution 250-2022 with the abstention as noted.

Staff Reports & Special Business:

Juvenile Probation:

Jon Frank requested approval of a Student Assistance Program and Juvenile Probation Office Agreement between the County of Blair on behalf of the Blair County Juvenile Probation and the Hollidaysburg Area School District for the period of 08/01/22 through 06/30/23.

Mr. Frank stated that the renewal agreement will ensure the participation of a Juvenile Probation Officer on the school district's Student Assistance and Intervention Team (SAP). He stated Solicitor Karn reviewed the agreement.

Discussion followed.

Records Improvement Committee:

Heather Rininger requested approval of a quote received from Boyer Refrigeration/Heating/Air Conditioning, for the purchase and installation of 110 Pint Dehumidification Units, Temp and Humidity Monitor, Inline Exhaust Fan and Fire Damper, in the total amount of \$3,982.00, for the Blair County 911/E Center. Total cost is to be paid from the Blair County Record Improvement Fund.

Ms. Rininger stated that the request for the purchase and installation of the dehumidification units for the 911/E Center, in the total amount of \$3,982.00, to be paid from the Record Improvement Fund was approved by the Record Improvement Committee.

Discussion followed.

Sheriff's Office:

Kermit Alwine requested approval of a Memorandum of Understanding (MOU) between the County of Blair, Blair County Sheriff's Office and the City of Altoona, acknowledging and supporting the submission of a 2022 Justice Assistance Grant (JAG) Application by the City of Altoona and the Blair County Sheriff's Office, in the total amount of \$25,276.00, with an allocation of funds to the City of Altoona, in the total amount of \$20,000.00, and an allocation of funds to the Blair County Sheriff's Office, in the total amount of \$5,276.00.

Deputy Alwine stated the MOU is an annual request. He stated the JAG application is being prepared by the City of Altoona. The total amount of the grant request is \$25,276.00, with the City receiving an anticipated allocation of \$20,000.00 and the Sheriff's Office receiving an anticipated allocation of \$5,276.00.

Deputy Alwine stated the awarded JAG funds are to be used for police/sheriff training equipment, supplies, technology and 3% is required for National Incident-Based Reporting System (NIBRS) training.

Deputy Alwine requested the board consider taking action on the request today due to the application submission deadline date.

Discussion followed.

Resolution 251-2022: A resolution approving a Memorandum of Understanding (MOU) between the County of Blair, Blair County Sheriff's Office and the City of Altoona, acknowledging and supporting the submission of a 2022 Justice Assistance Grant (JAG) Application by the City of Altoona and the Blair County Sheriff's Office, in the total amount of \$25,276.00, with an allocation of funds to the City of Altoona, in the total amount of \$20,000.00, and an allocation of funds to the Blair County Sheriff's Office, in the total amount of \$5,276.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 251-2022.

Domestic Relations:

Keith Calhoun requested approval of an Amendment and Novation to the IV-D Contract dated 11/09/21 by and between, and among the Blair County Board of Commissioners, Tyler A. Rowles Esquire, the Blair County Court of Common Pleas, and the Domestic Relations Section (DRS) for legal services with Tyler A. Rowles, amending said contract to reflect the contracting party as the law firm of Forr, Stokan, Huff, Kormanski & Naugle.

Discussion followed.

Old Business:

None

Adjourn:

Meeting Adjourned,

Allison Senevich, Assistant County Administrator