



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of April 10, 2024

### 9:00 a.m. in the Commissioners' Public Meeting Room

**Board Members in Attendance:**

Commissioner David Kessler  
Commissioner Laura Burke (via phone),  
Controller A.C. Stickel,

**Non-Board Members in Attendance:**

President Judge Wade Kagarise<sup>1</sup>, Scott Bailey, Lindsay Dempsie, Sam Dunkle, Nicole Hemminger, Melena Koegler, Allison Senkevich, Katherine Swigart.

**Board Members not in Attendance:**

Commissioner Amy Webster

**Media in Attendance:** Kay Stephens**Quorum:** Present**Call to Order:** Commissioner Kessler called the meeting to order at 9:00 a.m.**Roll Call:** The roll was called by Commissioner Kessler. Commissioner Burke was attending via phone.**Moment of Silent Refection:** Led by Commissioner Kessler.**Pledge of Allegiance to the Flag:** Led by Commissioner Kessler.**Call for Public Comment:** Commissioner Kessler called for public comment on Salary Board items. Kay Stephens asked about the reoccurring Adult Parole and Probation openings and if they could be elaborated on.**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Kessler that the minutes from the March 27, 2024, meeting be approved. The motion was unanimously carried.**Positions:****7.**

<b>Department</b>	Adult Parole and Probation			<b>Presented By:</b>	President Judge Wade A. Kagarise	
<b>Type</b>	Re-creation			<b># of Positions</b>	2	
<b>Position</b>	Parole and Probation Officer			<b>Position #</b>		
<b>Pay Grade</b>	<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt	
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	37.5 hours per week	
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,222.50	<b>expected bi-weekly</b>	\$31,785.00	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	General fund and Supervision Fund			<b>Primary Org Code</b>	012012 and 762011	
<b>Effective Date</b>	03/28/2024 and 04/19/2024					
<b>Reason</b>	Resignation of Dakota Couturix eff 03/28/2024 and Resignation of Jazlin Branting eff 04/19/2024.					
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-related Unit, is \$16.30/hour.					

A motion was made by Judge Kagarise and seconded by Commissioner Kessler to re-create these positions as stated. The motion was unanimously carried.

<sup>1</sup> The Judge is a voting member for Court-related offices' items.

**8.**

<b>Department</b>	Adult Parole and Probation		<b>Presented By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation			<b># of Positions</b>	1	
<b>Position</b>	Probation Officer Support			<b>Position #</b>		
<b>Pay Grade</b>	<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related		<b>FLSA Status</b>			
<b>PT/FT Status</b>	Part-time (max 999 hours per anniversary year)		<b>Schedule</b>	19 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$440.04	<b>expected bi-weekly</b>	\$11441.04	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	General Fund – budgeted at this rate			<b>Primary Org Code</b>	012012	
<b>Effective Date</b>	04/19/2024					
<b>Reason</b>	Resignation of Wendy Myers.					
<b>Comments</b>	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-related Unit, is \$11.58/hour.					

A motion was made by Judge Kagarise and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

**9.**

<b>Department</b>	Adult Parole and Probation		<b>Presented By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Set Rate			<b># of Positions</b>	1	
<b>Position</b>	Administrative Assistant – Satellite			<b>Position #</b>		
<b>Pay Grade</b>	H6	<b>Rate or Range</b>	\$13.40 - \$14.74			
<b>Union</b>	Nonunion		<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time nonexempt		<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$13.80	<b>Per hr.</b>	\$966.00	<b>expected bi-weekly</b>	\$25116.00	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	Supervision Fund			<b>Primary Org Code</b>	762012	
<b>Effective Date</b>	04/15/2024					
<b>Reason</b>	Retirement of Cathy White					
<b>Comments</b>	Please see attachments.					

A motion was made by Judge Kagarise and seconded by Commissioner Kessler to set the rate of this position as stated. The motion was unanimously carried.

**10.**

<b>Department</b>	Adult Parole and Probation		<b>Presented By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Other			<b># of Positions</b>	1	
<b>Position</b>	Probation Officer Aide			<b>Position #</b>		
<b>Pay Grade</b>	<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related		<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time nonexempt		<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$11.87	<b>Per hr.</b>	\$830.90	<b>expected bi-weekly</b>	\$21603.40	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	Supervision Fund			<b>Primary Org Code</b>	762011	
<b>Effective Date</b>	4/22/2024					
<b>Reason</b>	Transfer of Jennifer Brehm from Tyrone district court administrative support to APO.					
<b>Comments</b>	Please see attachments.					

A motion was made by Judge Kagarise and seconded by Commissioner Kessler to approve the rate as stated for Aide lateral move approved by union from a union eligible job in Tyrone to a union eligible job for the County. The motion was unanimously carried.

**11. Controller Stickel presented the Overtime and Additional Time Report.**

There being no further business to discuss, a motion was made by Commissioner Kessler and seconded by Controller Stickel, and the meeting was adjourned at 9:12 a.m.

The next regular Salary Board meeting will be Wednesday, May 8, 2024, at 9:00 a.m. in the Commissioners' Public Meeting Room.

Meeting of April 10, 2024 continued. . .

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a prominent initial "A".

August C. Stickel IV  
Secretary