

**COMMISSIONERS' MEETING: TUESDAY, June 4, 2024 1:00 P.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting, please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 988 9066 9204, and enter the meeting passcode 423423.*

**CALL TO ORDER:**

Commissioner Kessler called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Kessler called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Kessler requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**MEMBERS PRESENT:**

Commissioner Kessler, Commissioner Webster, and Chief Clerk Nicole Hemminger.

**MEMBERS ABSENT:**

Commissioner Burke

**OTHERS PRESENT:**

Allison Senkevich and Lori Guyer (Commissioners), Sam Dunkle (Court Administration), Becky Robinson (Purchasing), Peter Weeks (District Attorney), Melena Koegler (Human Resources), Carol Hartman, Kelly Popich, and James Henry (Southern Alleghenies Service Management Group), Paul Shaffer (Public Works), A.C. Stuckel (Controller), Kay Stevens (Altoona Mirror), and Nate Taylor (Public Access Channel).

**EXECUTIVE SESSION ANNOUNCEMENT:**

Chief Clerk Hemminger confirmed there was an Executive Session held on Friday, May 31, 2024, at 9:00 a.m. with Commissioner Kessler, Commissioner Webster, Commissioner Burke, Chief Clerk Nicole Hemminger, Assistant County Administrator Allison Senkevich, Human Resources Manager Melena Koegler, and Public Works Facilities Manager Ken Ressler to discuss one-1 employee discipline matter.

**PUBLIC COMMENT:**

Commissioner Kessler called for public comment. There were no comments.

**COMMISSIONER COMMENT:**

Commissioner Kessler called for commissioner comment. There were no comments.

**Resolution 268-2024:**

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
6/04/2024	240604CY	14,193.38
6/04/2024	240604SS	72,587.87
6/04/2024	240604CO	31,249.30
6/04/2024	240604WW	201,874.29

b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
5/30/2024	240530RA	80,072.68
5/28/2024	240528FS	3,013.93
5/30/2024	240530HR	15,435.97
5/24/2024	240502DA	43.50
5/24/2024	240524RA	676.89

c. Ratification of Total Payroll for the check dated 5/31/2024 in the total amount of \$872,156.28.

d. **2024 Budget Transfer:** To cover fees from Justifacts, Inc. for April 2024:

From	To	\$
01101GCO-42000 General County Operations	012012-42000 APO Satellite	\$175.93
01101GCO-42000 General County Operations	01152-42000 Coroner	\$ 91.47
01101GCO-42000 General County Operations	01103HW-42000 Highway	\$218.46
01101GCO-42000 General County Operations	01103BM-42000 Maintenance	\$201.53

e. **2024 Budget Transfer:** To cover legal fees from McNees Wallace for April 2024:

From	To	\$
01101GCO-44080 General County Operations	113201-44080 CYF	\$1,795.50

f. **2024 Budget Transfer:** To cover repairs on county vehicles:

From	To	\$
01103HW-44830 Highway	01209PO-44830 Prison	\$209.00

g. **2024 Budget Transfer:** To cover charges from the Burgmeier's Shredding event on 02/21/24:

From	To	\$
01101GCO-42840 General County Operations	01112-42840 Controller	\$368.34
01101GCO-42840 General County Operations	01111-42840 Tax Claim	\$197.18
01101GCO-42840 General County Operations	113201-42840 CYF	\$1,005.41
01101GCO-42840 General County Operations	01101114-42840 Planning Commission	\$178.07
01101GCO-42840 General County Operations	01158-42840 District Attorney	\$1,172.50
01101GCO-42840 General County Operations	01153-42840 Prothonotary	\$8.13
01101GCO-42840 General County Operations	01105-42840 Human Resources	\$168.72
01101GCO-42840 General County Operations	01101-42840 Commissioners	\$104.48
01101GCO-42840 General County Operations	34156-42840 Domestic Relations	\$73.18
01101GCO-42840 General County Operations	011062-42840 Elections	\$941.99

h. **Sheriff:** Requesting approval for the use of the courthouse courtyard area on June 20, 2024, from 6:00 p.m. to 7:00 p.m., to conduct the Annual Fallen Officer Memorial Service.

- i. **Resignations:** Sheesley, Brian K., FT, Lieutenant, Prison, \$53,617.20/yr., effective 5/26/24. Robinson, Karen M., FT, Supervisor/Casework, CYF, \$46,355.14/yr., effective 6/06/24. Wagner, Jacob F., PT/Fill-in, Corrections Officer, Prison, \$15.08/hr., effective 5/29/24.
- j. **Employments:** Gilman, Abigail R., FT, Temporary Department Assistant, District Attorney, \$11.00/hr., effective 6/03/24. Gorman, Tahtan C., PT, Deputy, Sheriff, \$15.52/hr., effective 6/03/24. Hamel, Alexandria, PT, Temporary Department Assistant, Fort Roberdeau, \$11.00/hr., effective 6/03/24. Landino, Laura, PT, Temporary Department Assistant, District Attorney, \$11.00/hr., effective 6/03/24. McCaulley, Tisha A., PT/Fill-in, Corrections Officer, Prison, \$15.08/hr., effective 6/03/24. Mellellus, Caleb Jr., FT, Temporary Department Assistant, Public Work – Highway, \$12.50/yr., effective 6/03/24.

Chief Clerk Hemminger clarified the McNeess Wallace legal fees are for the Krause case that is in current litigation.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 268-2024.

#### **STAFF REPORTS & SPECIAL BUSINESS:**

##### **Prison:**

Chief Clerk Hemminger requested approval of the Contract Agreement between the County of Blair, on behalf of the Blair County Prison, and Allegheny Overhead Door to service the laundry garage door at a cost of \$821.00.

**Resolution 269-2024:** Approving the Contract Agreement between the County of Blair, on behalf of the Blair County Prison, and Allegheny Overhead Door to service the laundry garage door at a cost of \$821.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 269-2024.

##### **District Attorney:**

District Attorney Peter Weeks requested approval of the Service Agreement between the County of Blair, on behalf of the Blair County District Attorney's Office, and Axon Enterprise, Inc. for Evidence Prosecutor Services.

Attorney Weeks stated this is a free service, which would allow the authorized users to access the Pennsylvania State Police body worn camera footage. Attorney Weeks added that there would be two county employees with user ID's to retrieve stored footage on the Axon Enterprise cloud.

**Resolution 270-2024:** Approving the Service Agreement between the County of Blair, on behalf of the Blair County District Attorney's Office, and Axon Enterprise, Inc. for Evidence Prosecutor Services.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 270-2024.

##### **Southern Alleghenies Service Management Group:**

- i. James Henry requested approval of the Contract Agreement between the County of Blair and Southern Alleghenies Service Management Group for FY 24/25.

Mr. Henry stated that this contract provides administrative functions, training, oversight, monitoring, investigations, and risk management of the programs it oversees.

**Resolution 271 (a) -2024:** Approving the Contract Agreement between the County of Blair and Southern Alleghenies Service Management Group for FY 24/25.

- ii. James Henry requested approval of the thirteen-13 FY 24/25 Contract Agreements for Intellectual Disability Services between the County of Blair and the agencies listed below for the period of July 1, 2024, through June 30, 2025:

- Care Smart Solutions, Inc.
- Center for Community Resources
- Community Resources for Independence
- Contact Altoona
- Family Links, Inc.
- Family Services, Inc.
- Ganister Station
- North Star Services, Inc.
- Lisa Phipps
- Saint Francis University
- Skills of Central PA, Inc.
- Catherine Spayd, PhD
- UPMC Western Behavioral Health of the Alleghenies

Commissioner Webster asked if these were simply pass-through funds for these agencies.

Mr. Henry confirmed that while money does go to the agencies, SASMG also uses the funds to conduct oversight, training, monitoring, and investigations.

Carol Hartman added that a lot of the money is spent on residential costs.

Commissioner Kessling asked how many people they serve per year.

Carol Hartman responded that they serve approximately 848 adults.

**Resolution 271 (b) -2024:** Approving the thirteen-13 FY 24/25 Contract Agreements for Intellectual Disability Services between the Count of Blair and the agencies listed below for the period of July 1, 2024, through June 30, 2024.

- Care Smart Solutions, Inc.
- Center for Community Resources
- Community Resources for Independence
- Contact Altoona
- Family Links, Inc.
- Family Services, Inc.
- Ganister Station
- North Star Services, Inc.
- Lisa Phipps
- Saint Francis University
- Skills of Central PA, Inc.
- Catherine Spayd, PhD
- UPMC Western Behavioral Health of the Alleghenies

iii. James Henry requested approval of the ten-10 contract FY 24/25 Contract Agreements for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2024, through June 30, 2025:

Commissioner Kessling asked how many children were served per year by these services.

Carol Hartman responded that they serve approximately 400 children per year.

**Resolution 271 (c) -2024:** Approving the ten-10 FY 24/25 Contract Agreements for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2024, through June 30, 2025:

- Bauer's All About Kids, LLC
- C & S Contract Speech Language Pathology Services, Inc., d/b/a Blair Therapies
- Kids First Affiliated Services
- Milestone PT
- Alyssa Neil
- North Star Services, Inc.
- ProCare PT, LP
- Kerri L. Sassano
- Therapeutic Early Intervention Services, LLC, d/b/a TEIS Early Intervention Provider
- UPMC Home Healthcare of Central PA, d/b/a Home Nursing Agency

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 271 (a) -2024, 271 (b) -2024, 271 (c) -2024.

**Public Works - Highway:**

Paul Shaffer requested approval of a Contract Agreement between the County of Blair and Keller Engineers Inc. for the proposal of service for design and construction services for the reconstruction of CR-104 (Cranberry Road) through North Woodbury Twp. in the total amount of \$395,380.00.

Mr. Shaffer stated this would be for full-depth reclamation, paving, and storm drainage of the roadway.

Chief Clerk Hemminger asked if this would be paid out of the county's ARPA funds (American Rescue Plan Act of 2021).

The commissioners agreed the contract would be paid out of ARPA funds.

**Resolution 272-2024:** Approving the Contract Agreement between the County of Blair and Keller Engineers Inc. for the proposal of service for design and construction service for the reconstruction of CR-104 (Cranberry Road) through North Woodbury Twp. in the total amount of \$395,380.00.

Motioned by Commissioner Webster, seconded by Commissioner Kessling, and approved to adopt Resolution 272-2024.

**Public Safety:**

Chief Clerk Hemminger requested approval to rescind Resolution 259-2024 due to submission duplication.

**Resolution 273-2024:** Approving to rescind Resolution 259-2024 due to submission duplication.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 273-2024.

**Commissioners:**

i. Chief Clerk Nicole Hemminger requested approval of a Buyer Agency Contract between the County of Blair and Howard Hanna Bardell Realty – Richard Johnston, in the amount of \$2,500.00.

Chief Clerk Hemminger confirmed with the commissioners that this service would be paid out of ARPA funds.

**Resolution 274-2024:** Approving the Buyer Agency Contract between the County of Blair and Howard Hanna Bardell Realty – Richard Johnston, in the amount of \$2,500.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 274-2024.

- ii. Chief Clerk Hemminger requested approval of a Contract Agreement between the County of Blair and Westmoreland County to provide consulting services for Blair County Children, Youth and Families on an as-needed basis, not to exceed two months from the effective date of the agreement, at the following rates listed below:

Consultant Name	Rate
Robert Hamilton	\$129.77/hr.
Shara Savakeis	\$91.61/hr.

Chief Clerk Hemminger stated these positions are for the Westmoreland Human Services Director and Westmoreland Children and Youth Director. The county will be reimbursing Westmoreland County.

Chief Clerk Hemminger stated the rates include benefits, which aligns with Blair County's rates and benefits.

Chief Clerk Hemminger added that this service will be paid out of the Children, Youth and Families' Needs-Based Budget.

**Resolution 275-2024:** Approving the Contract Agreement between the County of Blair and Westmoreland County to provide consulting services for Blair County Children, Youth and Families on an as-needed basis, not to exceed two months from the effective date of the agreement, at the following rates listed below:

Consultant Name	Rate
Robert Hamilton	\$129.77/hr.
Shara Savakeis	\$91.61/hr.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 275-2024.

**OLD BUSINESS:**

None.

**Adjourn:**

Commissioner Kessling asked for a motion to adjourn the meeting.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and approved to adjourn today's meeting.

  
Nicole Hemminger, Chief Clerk