



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of August 14, 2024, at 9:00 a.m.
in the Commissioner's Public Meeting Room.

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Reflection.
3. Pledge of Allegiance.
4. Roll Call.
5. Call for Public Comment on Salary Board Items.
6. Approval of Minutes from the July 24, 2024 meeting.

Positions:

7.

Department	Maintenance	Requested By:	Kenneth Ressler		
Type	Abolishment	# of Positions	1		
Position	Maintenance Technician - Plumber	Position #	321804		
Union	SEIU - Custodial/Highway/Maintenance	FLSA Status	Nonexempt		
PT/FT Status	Full-time	Schedule	40 hours per week		
Wage	\$19.52	Per hr.	\$1,561.60	expected bi-weekly	\$40,601.60
				expected annually	
Funding Source	General Fund – budgeted at this rate.			Primary Org Code	
Effective Date	8/19/2024				
Reason	Transfer of a Maintenance Technician - Plumber position to the Prison. Transfer of Doug Steberger.				
Comments					

8.

Department	Prison	Requested By:	Warden Abbie Tate		
Type	Creation	# of Positions	1		
Position	Maintenance Technician - Plumber (Prison)	Position #	321805		
Union	SEIU - Custodial/Highway/Maintenance	FLSA Status	Nonexempt		
PT/FT Status	Full-time	Schedule	40 hours per week		
Wage	\$19.52	Per hr.	\$1,561.60	expected bi-weekly	\$40,601.60
				expected annually	
Funding Source	General Fund – See comment below.			Primary Org Code	
Effective Date	8/19/2024				
Reason	Transfer of a Maintenance Technician - Plumber position to the Prison. Transfer of Doug Steberger.				
Comments					



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

9.

Department	Prison	Requested By:	Warden Abbie Tate		
Type	Creation	# of Positions	1		
Position	Maintenance Technician - Prison	Position #	321806		
Union	SEIU - Custodial/Highway/Maintenance	FLSA Status	Nonexempt		
PT/FT Status	Full-time	Schedule	40 hours per week		
Wage	\$19.52	Per hr.	\$1,561.60	expected bi-weekly	\$40,601.60
				expected annually	
Funding Source	General Fund – Not budgeted at this rate.		Primary Org Code		
Effective Date	8/19/2024				
Reason	Prison need for a dedicated maintenance technician.				
Comments					

10.

Department	Fort Roberdeau	Requested By:	Glenn Nelson		
Type	Other	# of Positions	1		
Position	Historical Site Assistant II	Position #	206601		
Pay Grade	H2	Rate or Range	\$11.03 - \$16.81		
Union	Nonunion	FLSA Status	Nonexempt		
PT/FT Status	Part-time (max 1,500 hours per benefit plan year)		Schedule	29 hours per week	
Wage	\$11.85	Per hr.	\$687.30	expected bi-weekly	\$17,869.80
				expected annually	
Salary	\$	bi-weekly	\$	annually	
Funding Source	Fort Reserve fund – budgeted at this rate.		Primary Org Code		
Effective Date	8/19/2024				
Reason	Changing position from 999 hours/anniversary year to 1500 hours/anniversary year.				
Comments					

11.

Department	Fort Roberdeau	Requested By:	Glenn Nelson		
Type	Other	# of Positions	1		
Position	Temporary Department Assistant (Tour Guide)	Position #	209405		
Union	Nonunion	FLSA Status	Nonexempt		
PT/FT Status	Part-time temporary (max 5 mos and 29 days)		Schedule	35 hours per week	
Wage	\$11.00	Per hr.	\$770.00	expected bi-weekly	\$8,470
				expected annually	
Funding Source	Fort Reserve fund – budgeted at this rate.		Primary Org Code		
Effective Date	8/19/2024				
Reason	To reduce number of position vacancies from 2 to 1, increase hours budgeted per vacancy from 500 to 725, and end-date position as of 10/31/2024.				
Comments					

12.

Department	Human Resources	Requested By:	Director Melena Koegler		
Type	Abolishment	# of Positions	1		
Position	Manger	Position #	128201		
Pay Grade	S8	Rate or Range	\$46,805.06 - \$64,590		
Union	Nonunion	FLSA Status	Exempt		
PT/FT Status	Full-time		Schedule	35 hours per week	
Funding Source	General Fund – budgeted at this rate.		Primary Org Code		
Effective Date	8/17/2024				
Reason	Restructuring of Human Resources Department.				
Comments					



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

13.

Department	Human Resources		Requested By:	Director Melena Koegler	
Type	Abolishment			# of Positions	1
Position	Benefits Specialist			Position #	23601
Pay Grade	H8	Rate or Range	\$14.77 - \$20.43		
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Funding Source	General Fund –budgeted at this rate.			Primary Org Code	
Effective Date	8/17/2024				
Reason	Restructuring of Human Resources Department.				
Comments					

14.

Department	Human Resources		Requested By:	Director Melena Koegler	
Type	Abolishment			# of Positions	1
Position	Payroll Administrator (HR)			Position #	138001
Pay Grade	H6	Rate or Range	\$13.40 - \$20.43		
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Funding Source	General Fund –budgeted at this rate.			Primary Org Code	
Effective Date	8/17/2024				
Reason	Restructuring of Human Resources Department.				
Comments					

15.

Department	Human Resources		Requested By:	Director Melena Koegler	
Type	Creation and Set Salary			# of Positions	1
Position	Assistant Director			Position #	
Pay Grade	S10	Rate or Range	\$50,624.35 - \$69,861.61		
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$1,947.13	bi-weekly	\$50,642.35	annually	
Funding Source	General Fund – Not budgeted at this rate.			Primary Org Code	
Effective Date	8/17/2024				
Reason	Restructuring of Human Resources Department.				
Comments					

16.

Department	Human Resources		Requested By:	Director Melena Koegler	
Type	Creation and Set Salary			# of Positions	1
Position	Analyst			Position #	
Pay Grade	S6	Rate or Range	\$43,273.91 - \$59,718.00		
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$1,688.00	bi-weekly	\$43,888.00	annually	
Funding Source	General Fund – Not budgeted at this rate.			Primary Org Code	
Effective Date	8/17/2024				
Reason	Restructuring of Human Resources Department.				
Comments					



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

17.

Department	Human Resources		Requested By:	Commissioner's office	
Type	Set Rate			# of Positions	1
Position	Human Resources Director			Position #	124809
Pay Grade	S14	Rate or Range	\$64,055.69 - \$88,397.22		
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$2,710.06	bi-weekly	\$70,461.56	annually	
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	7/6/2024				
Reason	Setting the rate of incumbent Melena Koegler.				
Comments					

18.

Department	Commissioners Office		Requested By:	Commissioner Laura Burke	
Type	Temporary Rate			# of Positions	1
Position	Administrative Coordinator			Position #	201801
Pay Grade	H8	Rate or Range	\$14.77 - \$22.53		
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time		Schedule	35 hours	
Wage	\$	Per hr.	\$	expected bi-weekly	expected annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	7/22/2024				
Reason	Out of Class wages				
Comments					

19.

Department	Controller's Office		Requested By:	Controller Stickel	
Type	Creation			# of Positions	1
Position	Payroll Administrator (Controller)			Position #	138001
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74		
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Wage	\$15.11	Per hr.	\$1,057.60	expected bi-weekly	expected annually
Funding Source	General Fund – see comment below.			Primary Org Code	
Effective Date	8/17/2024				
Reason	Transition of Payroll duties to Controller's Office.				
Comments					

20. Overtime Report.

21. Vacancy Report.

22. Adjournment.

The next regular Salary Board Meeting will be August 28, 2024, at 9:00 a.m. in the Commissioner's Public Meeting Room.