

**Blair County Housing Trust Fund
Advisory Board Meeting
Department of Social Services Conference Room 4B**

May 14, 2025

1. Introductions
2. Review of minutes February 12, 2025
3. Public Comment
4. Current Accounts: Affordable Housing Trust Fund

Affordable Housing Trust Fund (AHTF)	Operation Safe Space 5/25/23 Approved	Team Effort Committed Meeting 2/27/25 Approved	Lead Committed Meeting 12/13/18	Owner Occupied Rehab Meeting 3/12/21 3/28/24 2/27/25 (50,000) Approved	1 st Time Homebuyer Commissioner Meetings 4/5/22, 5/5/22, 5/12/22, 5/27/22, 12/14/23 4/30/24	Sustainable Housing Program	Code Compliance Repair Assistance Program 5/14/2024 Approved (\$50,000)	TOTAL
Allocation	\$20,000	\$20,000	\$50,000	\$100,000	\$3,000	\$150,000	\$50,000	
Paid Out as of 4/30/25	-\$20,000	\$0	-\$49,726.20	-\$29,829.37	-\$18,000	-\$50,000	-\$21,100	
Program Available BALANCE 1/31/25	\$0	\$20,000	\$273.80	\$70,170.63	\$0	\$100,000	\$28,900	\$219,344.43

AHTF Bank Statement Balance 4/30/25	\$398,921.48
AHTF Committed Pending Payments	\$219,344.43
AHTF AVAILABLE Non-committed FUNDS	\$179,577.05

AHTF Recording Fee Deposits (excluding interest)	
March 2024	\$4,420
April 2024	\$5,629
May 2024	\$6,253
June 2024	\$6,682
July 2024	\$6,396
August 2024	\$8,008
September 2024	\$6,994
October 2024	\$6,578
November 2024	\$7,020
December 2024	\$6,344
January 2025	\$5,967
February 2025	\$5,135
March 2025	\$4,459
April 2025	\$5,746

Demolition Fund Update

Demolition Fund Bank Statement 4/30/25	\$484,683.64
Demolition Projects Committed Not Paid	\$18,896.50
Demolition Program Funds Available Non-committed	\$465,787.14
Pending Board Approval	\$0

Demolition Fund Recording Fee Deposits (excluding interest)	
October 2024	\$7,590
November 2024	\$8,100
December 2024	\$7,320
January 2025	\$6,885
February 2025	\$5,925
March 2025	\$5,145
April 2025	\$6,630

5. Program Updates

➤ Demolition Fund- Trina

- Update the Demolition Fund Guidelines/Process & Municipal Liens
- Projects Requested for Approval:

ADDRESS	AMOUNT REQUESTED (not to exceed \$10,000 per unit)	COST	
1519 18 th Ave Altoona	\$4,395	\$8,790	Completed
1229 4 th Ave Altoona	\$3,745	\$7,490	Completed
628 N 9 th Ave Altoona	\$4,470	\$8,940	
715 N 6 th Ave Altoona	\$4,370	\$8,740	Completed
515 3 rd St Altoona	\$5,000	\$10,000	
720 1 st Ave Altoona	\$5,000	\$10,000	
1914 11 th St Altoona	\$6,386.50	\$12,773	Completed
2019 3 rd Ave Altoona	\$7,500	\$15,000	
2119 Mill Rd. Duncansville	TBD not to exceed \$10,000	TBD	
516 N 10 th St Altoona	TBD not to exceed \$10,000	TBD	
712 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD	
1339 N 9 th Ave Altoona	TBD not to exceed \$10,000	TBD	
2308 3 rd Ave Altoona <i>Garage Only</i>	TBD not to exceed \$10,000	TBD	
901 4 th Ave Altoona	TBD not to exceed \$10,000	TBD	
223 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD	
223 6 th Ave Altoona	TBD not to exceed \$10,000	TBD	
1006 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD	
1104 13 th Ave Altoona <i>Fire damaged</i>	TBD not to exceed \$10,000	TBD	
1106 13 th Ave Altoona <i>Fire damaged</i>	TBD not to exceed \$10,000	TBD	
806 6 th Ave, Altoona (pool deck & shed)	County Repository TBD not to exceed \$10,000	TBD	
138 Lazy Hollow Rd, Allegheny Twp (trailer)	County Repository TBD not to exceed \$10,000	TBD	

Short Street (shed in wooded lot) Allegheny Twp	County Repository TBD not to exceed \$10,000	TBD	
414 Yukon Drive (trailer) Allegheny Twp	County Repository TBD not to exceed \$10,000	TBD	
1492 Reservoir Rd (trailer) Blair Twp	County Repository TBD not to exceed \$10,000	TBD	
822 Braim Lane (trailer) Frankstown Twp	County Repository TBD not to exceed \$10,000	TBD	
230 McDonald Rd (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
125 Chevrolet Dr (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
109 Fleetwood Court (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
148 Redmen Court (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
261 Tuscarora Rd (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
153 Chevrolet Dr (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD	
420 Hilltop Rd (trailer) Greenfield Twp	County Repository TBD not to exceed \$10,000	TBD	
841 Scarlet Dr (trailer) Greenfield Twp	County Repository TBD not to exceed \$10,000	TBD	
119 Nora Dr (trailer) Juniata Twp	County Repository TBD not to exceed \$10,000	TBD	
116 Grove Dr (trailer) Juniata Twp	County Repository TBD not to exceed \$10,000	TBD	
611 Kenneth Rd (trailer) Logan Twp	County Repository TBD not to exceed \$10,000	TBD	
579 Sandy Run Rd (trailer) Logan Twp	County Repository TBD not to exceed \$10,000	TBD	
218 N Third Alley (trailer) Martinsburg Borough	County Repository TBD not to exceed \$10,000	TBD	
TOTAL	\$40,866.50		

- Approval by the AHTF Advisory Board authoring the Dept. of Social Services to directly recommend Demolition projects to the Board of Commissioners for approval
- First Time Homebuyer Program – Wendy
- Weatherization Programs – Wendy & Trina
 - New Deferrals to be Approved

138 Wingard Lane Hollidaysburg	Moisture deficiencies in basement	\$10,000	
224 Liberty Lane Duncansville	Leaking roof & moisture deficiencies	\$10,000	
1318 Windbrook St. Altoona	Moisture deficiencies in basement	\$7,777.94	Completed
1000 W Loop Rd Hollidaysburg	Moisture deficiencies in basement	\$10,000	Completed
2415 Old Route 22 Duncansville	Roof Repair Front Porch & around Chimney	\$10,000	NEW
1507 Logan Ave Tyrone	Chimney Repair, water softener leaking, furnace duct work repair	\$10,000	NEW
204 Lexington Ave Altoona	Boiler lines asbestos removal	\$10,000	NEW
1816 20 th Ave Altoona	Missing gutter moisture in basement, knob & tube, duct asbestos	\$10,000	NEW

- Homeless Shelter/Housing Task Force Update –Lisa/Tricia
- Lead Abatement Update – Trina
- Owner Occupied Rehab – Trina
 - Project Updates
 - Whole Home Repairs
- Team Effort – Scott
- Sustainable Housing Program Grant– Missy
- Code Compliance Repair Assistance Program – Missy
 - Approval by the AHTF Advisory Board authorizing the Dept. of Social Services to directly recommend Code Compliance Repair Assistance projects to the Board of Commissioners for approval
 - Projects Requested for Approval:

ADDRESS	Code Violation	AMOUNT REQUESTED (not to exceed \$5,000 per unit)
820 4 TH Ave Altoona	Scrape Paint/Paint/Reside	\$5,000 Completed
525 6 TH Ave Altoona	Repair Front Porch Roof & Siding	\$5,000 Completed
321 4 th Ave Altoona	Repair Roof, down spouts	\$5,000 Completed
1828 11 th Ave Altoona	Siding repair/replacement	\$5,000
1526 Crawford Ave, Altoona	Siding repair/replacement	\$5,000
916 N 5 th Ave Altoona	Repair/replace siding	\$5,000
1914 4 th Ave Altoona	Paint/scrape exterior siding, remove litter, rubbish	\$5,000
903 Lexington Ave Altoona	Scrape paint siding, replace soffit fascia	\$5,000
1006 5 th Ave Altoona	Repair/replace siding damage, repair/replace	\$5,000

	windows & casings damaged by neighbor fire	
203 E 4 th Ave Altoona	Repair/scrape paint siding, replace soffit fascia	\$5,000
198 Sandy Run Rd Altoona	Remove garbage, cut grass weeds	\$5,000
609 5 TH Ave Altoona	Porch Repair	\$5,000
312 9 th St Altoona	Remove Sewage Backage in Basement	\$5,000 Completed
910 6 TH Ave Altoona	Siding Repair/Replacement	\$5,000
615 White St Hollidaysburg	Recreational Vehicle Removal, high weeds	\$1,100 – Completed
1210 3rd Ave Altoona	Roof Repair/Replacement Porch Floor Repair	\$5,000 New Request
601 E Walton Ave Altoona	Porch Roof & Cornice Repairs	\$5,000 New Request
212 N 12th Ave Altoona	Paint/Repair Siding	\$5,000 New Request

6. Board Members Term Reappointments

- Jeanne Puskar (term expires 5/1/25)
- James Gehret (term expires 5/1/25)

7. Open Discussion

8. Meeting Schedule:

- August 13, 2025
- November 12, 2025

All meetings begin at 8:15 AM

Meetings will be in person in Department of Social Services Conference Room 4B