

**Blair County Housing Trust Fund
Advisory Board Meeting
Department of Social Services Conference Room 4B
February 12, 2025**

1. Introductions
2. Review of minutes November 13, 2024
3. Public Comment
4. Current Accounts: Affordable Housing Trust Fund

Affordable Housing Trust Fund (AHTF)	Operation Safe Space 5/25/23 Approved	Team Effort Committed Meeting 3/26/24 Approved	Lead Committed Meeting 12/13/18	Owner Occupied Rehab Meeting 3/12/21 3/28/24 Approved	1 st Time Homebuyer Commissioner Meetings 4/5/22, 5/5/22, 5/12/22, 5/27/22, 12/14/23 4/30/24	Sustainable Housing Program	Code Compliance Repair Assistance Program 5/14/2024 Approved	TOTAL
Allocation	\$20,000	\$20,000	\$50,000	\$50,000	\$3,000	\$150,000	\$50,000	
Paid Out as of 1/31/25	-\$20,000	\$20,000	-\$49,726.20	-\$29,401.51	-\$18,000	-\$50,000	\$0	
Program Available BALANCE 1/31/25	\$0	\$0	\$273.80	\$20,598.49	\$0	\$100,000	\$50,000	\$170,872.29

AHTF Bank Statement Balance 1/31/25	\$414,689.16
AHTF Committed Pending Payments	\$170,872.29
AHTF AVAILABLE Non-committed FUNDS	\$243,816.87

AHTF Recording Fee Deposits (excluding interest)	
December 2023	\$6,682
January 2024	\$5,941
February 2024	\$4,875
March 2024	\$4,420
April 2024	\$5,629
May 2024	\$6,253
June 2024	\$6,682
July 2024	\$6,396
August 2024	\$8,008
September 2024	\$6,994
October 2024	\$6,578
November 2024	\$7,020
December 2024	\$6,344
January 2025	\$5,967

Demolition Fund Update

5.

Demolition Fund Bank Statement 1/31/25	\$461,920.24
Demolition Projects Committed Not Paid	\$0
Demolition Program Funds Available Non-committed	\$461,920.24
Pending Board Approval	\$40,866.50

Demolition Fund Recording Fee Deposits (excluding interest)	
October 2024	\$7,590
November 2024	\$8,100
December 2024	\$7,320
January 2025	\$6,885

Program Updates

- Demolition Fund- Trina
 - Update the Demolition Fund Guidelines/Process & Municipal Liens
 - Projects Requested for Approval:

ADDRESS	AMOUNT REQUESTED (not to exceed \$10,000 per unit)	COST
1519 18 th Ave Altoona	\$4,395	\$8,790
1229 4 th Ave Altoona	\$3,745	\$7,490
628 N 9 th Ave Altoona	\$4,470	\$8,940
715 N 6 th Ave Altoona	\$4,370	\$8,740
515 3 rd St Altoona	\$5,000	\$10,000
720 1 st Ave Altoona	\$5,000	\$10,000
1914 11 th St Altoona	\$6,386.50	\$12,773
2019 3 rd Ave Altoona	\$7,500	\$15,000
2119 Mill Rd. Duncansville	TBD not to exceed \$10,000	TBD
516 N 10 th St Altoona	TBD not to exceed \$10,000	TBD
712 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD
1339 N 9 th Ave Altoona	TBD not to exceed \$10,000	TBD
2308 3 rd Ave Altoona <i>Garage Only</i>	TBD not to exceed \$10,000	TBD
901 4 th Ave Altoona	TBD not to exceed \$10,000	TBD
223 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD
223 6 th Ave Altoona	TBD not to exceed \$10,000	TBD
1006 3 rd Ave Altoona	TBD not to exceed \$10,000	TBD
1104 13 th Ave Altoona <i>Fire damaged</i>	TBD not to exceed \$10,000	TBD
1106 13 th Ave Altoona <i>Fire damaged</i>	TBD not to exceed \$10,000	TBD
806 6 th Ave, Altoona (pool deck & shed)	County Repository TBD not to exceed \$10,000	TBD
138 Lazy Hollow Rd, Allegheny Twp (trailer)	County Repository TBD not to exceed \$10,000	TBD

Short Street (shed in wooded lot) Allegheny Twp	County Repository TBD not to exceed \$10,000	TBD
414 Yukon Drive (trailer) Allegheny Twp	County Repository TBD not to exceed \$10,000	TBD
1492 Reservoir Rd (trailer) Blair Twp	County Repository TBD not to exceed \$10,000	TBD
822 Braim Lane (trailer) Frankstown Twp	County Repository TBD not to exceed \$10,000	TBD
230 McDonald Rd (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
125 Chevrolet Dr (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
109 Fleetwood Court (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
148 Redmen Court (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
261 Tuscarora Rd (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
153 Chevrolet Dr (trailer) Freedom Twp	County Repository TBD not to exceed \$10,000	TBD
420 Hilltop Rd (trailer) Greenfield Twp	County Repository TBD not to exceed \$10,000	TBD
841 Scarlet Dr (trailer) Greenfield Twp	County Repository TBD not to exceed \$10,000	TBD
119 Nora Dr (trailer) Juniata Twp	County Repository TBD not to exceed \$10,000	TBD
116 Grove Dr (trailer) Juniata Twp	County Repository TBD not to exceed \$10,000	TBD
611 Kenneth Rd (trailer) Logan Twp	County Repository TBD not to exceed \$10,000	TBD
579 Sandy Run Rd (trailer) Logan Twp	County Repository TBD not to exceed \$10,000	TBD
218 N Third Alley (trailer) Martinsburg Borough	County Repository TBD not to exceed \$10,000	TBD
TOTAL	\$40,866.50	

- Approval by the AHTF Advisory Board authoring the Dept. of Social Services to directly recommend Demolition projects to the Board of Commissioners for approval
- First Time Homebuyer Program – Wendy
- Weatherization Programs – Wendy & Trina
 - Deferrals
 - Allowable Repairs

- Homeless Shelter/Housing Task Force Update –Lisa/Tricia
- Lead Abatement Update – Trina
- Owner Occupied Rehab – Trina
 - Requesting additional allocation
 - Project Updates
 - Whole Home Repairs
- Team Effort – Scott
 - Requesting 2025 Funding to Team Effort
- Sustainable Housing Program Grant– Missy
 - Greg Werstil Presenting Grant Project Review
 - Approval by the AHTF Advisory Board to post a Request for Proposal for up to two (2) Sustainable Housing Program Grants not to exceed \$50,000 per grant.
- Code Compliance Repair Assistance Program – Missy
 - Approval by the AHTF Advisory Board authorizing the Dept. of Social Services to directly recommend Code Compliance Repair Assistance projects to the Board of Commissioners for approval
 - Projects Requested for Approval:

ADDRESS	Code Violation	AMOUNT REQUESTED (not to exceed \$5,000 per unit)
820 4 TH Ave Altoona	Scrape Paint/Paint/Reside	\$5,000
525 6 TH Ave Altoona	Repair Front Porch Roof & Siding	\$5,000
321 4 th Ave Altoona	Repair Roof, down spouts	\$5,000
1828 11 th Ave Altoona	Siding repair/replacement	\$5,000
1526 Crawford Ave, Altoona	Siding repair/replacement	\$5,000
916 N 5 th Ave Altoona	Repair/replace siding	\$5,000
1914 4 th Ave Altoona	Paint/scrape exterior siding, remove litter, rubbish	\$5,000
903 Lexington Ave Altoona	Scrape paint siding, replace soffit fascia	\$5,000
1006 5 th Ave Altoona	Repair/replace siding damage, repair/replace windows & casings damaged by neighbor fire	\$5,000
203 E 4 th Ave Altoona	Repair/scrape paint siding, replace soffit fascia	\$5,000
198 Sandy Run Rd Altoona	Remove garbage, cut grass weeds	\$5,000
609 5 TH Ave Altoona	Porch Repair	
312 9 th St Altoona	Remove Sewage Backage in Basement	\$5,000

910 6 TH Ave Altoona	Siding Repair/Replacement	\$5,000
615 White St Hollidaysburg	Recreational Vehicle Removal, high weeds	\$1,100

6. Board Members Term Reappointments

- Jeanne Puskar (term expires 5/1/25)
- James Gehret (term expires 5/1/25)

7. Open Discussion

8. Meeting Schedule:

- May 14, 2025
- August 13, 2025
- November 12, 2025

All meetings begin at 8:15 AM

Meetings will be in person in Department of Social Services Conference Room 4B