



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of June 7, 2023 at 10:30 a.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the May 25, 2023 Meeting.

### Positions:

5. **Domestic Relations** **Requested by Director Marc Seifert**  
**Presented by President Judge Elizabeth A. Doyle**  
Unit Supervisor Request to re-create this position within the hiring range of the H10 pay grade (\$16.29/hour to \$17.92/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This position is funded at 66% by state reimbursement. This vacancy is due to Tracey Rocus' promotion to Deputy Director in Domestic Relations effective 06/05/2023.
6. **Domestic Relations** **Requested by Director of Human Resources**  
**Katherine Swigart**  
**Presented by President Judge Elizabeth A. Doyle**  
Deputy Director Request to set the salary for Tracey Rocus. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the pay policy to Tracey's previous experience, she is eligible for \$1,869.44 bi-weekly, \$48,605.44 annually (with rounding). This is the top of the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 06/05/2023.
7. **District Attorney** **Requested by District Attorney Peter Weeks**  
Pre-Sentencing Guidelines Coordinator Request to re-create this position. This position is UMWA-Court, Non- Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Dorothy Compton effective 06/09/2023.



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- 8. District Attorney** **Requested by District Attorney Peter Weeks**  
Certified Legal Intern Request to create this position. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$22.87. Upon passing the Bar, hire will transfer to the Assistant District Attorney position and assume the union pay rate of \$45,000.02 annually. This position is needed to fill the vacancy created by the resignation of Ian Hausner effective 05/26/2023.
- 9. Prothonotary** **Requested by Prothonotary Robin Patton**  
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due to Celesta Smith transferring to a position within the District Attorney's Office effective 06/13/2023.
- 10. Children, Youth and Families** **Requested by Commissioner Laura Burke**  
**Presented by Director Tiffany Treese**  
Casework Manager Request to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This position is funded at 80% by state reimbursement. This vacancy is due to Karen Bonanno returning to her previous position as Supervisor-Casework in Children, Youth and Families effective 06/10/2023.
- 11. Children, Youth and Families** **Requested by Commissioner Laura Burke**  
**Presented by Director Tiffany Treese**  
Supervisor-Casework Request to set the salary for Karen Bonanno. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. The request is for Karen's salary to be set at her previous Supervisor-Casework salary of \$1,872.21 bi-weekly, \$48,677.26 annually. This request is being made under the case-by-case evaluation granted in Section IV. C. 1 (Page 3) of the Pay Policy. This position is funded at 80% by state reimbursement. The rate would be effective 06/10/2023.
- 12. Children, Youth and Families** **Requested by Director of Human Resources**  
**Katherine Swigart**  
**Presented by Director Tiffany Treese**  
Program Specialist Request to set the salary for Sandra Wharton. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Sandra's previous experience, she is eligible for \$1,852.13 bi-weekly, \$48,155.38 annually. This is +7% above the minimum, but within, the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 07/01/2023.
- 13. Children, Youth and Families** **Requested by Director of Human Resources**  
**Katherine Swigart**  
**Presented by Director Tiffany Treese**  
Program Specialist Request to set the salary for Allison Morgan. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Allison's previous experience, she is eligible for \$1,765.58 bi-weekly, \$45,905.08 annually. This is +2% above the minimum, but within, the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 07/01/2023.



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## 14. Children, Youth and Families

**Requested by Commissioner Laura Burke**

**Presented by Director Tiffany Treese**

Temporary Department Assistant Request to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$11.13, \$834.75 estimated bi-weekly. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancy in the Clerk Typist II-Fiscal Aide position in the Fiscal Unit and the Clerk Typist II-Court Aide position in the Clerical Unit.

## 15. Children, Youth and Families

**Requested by Commissioner Laura Burke**

**Presented by Director Tiffany Treese**

Temporary Department Assistant Request to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$10.60, \$795.00 estimated bi-weekly, \$10,335.00 for 13 pay periods. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancies in the Clerk Typist I-Filing and Clerk Typist I-Clerical Stats positions in the Clerical Unit.

## 16. Children, Youth and Families

**Requested by Commissioner Laura Burke**

**Presented by Director Tiffany Treese**

Temporary Department Assistant Request to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$11.68, \$876.00 estimated bi-weekly, \$11,388.00 for 13 pay periods. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancies in the Fiscal Assistant positions in the Fiscal Unit.

## 17. Public Safety-EMA

**Requested by Operations and Training Coordinator**

**Cris Fredrickson**

Administrative Support Request to re-create this position within the hiring range of the H4 pay grade (\$12.16/hour to \$13.37/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Up to 50% of wages and benefits may be reimbursed by the EMPG grant. This vacancy is due to the termination of Brittani Ferguson effective 05/30/2023.

## 18. Social Services

**Requested by Director of Human Resources**

**Katherine Swigart**

**Presented by Director Tricia Maceno**

Grants Specialist Request to set the salary for Elizabeth ("Betsy") Nelson. This position is Non-Union, Non-Exempt, Full-Time at 35 hours per week. Applying the Pay Policy to Betsy's previous experience, she is eligible for \$17.06/hour, \$1,194.20 estimated bi-weekly, \$31,049.20 estimated annually. This is the maximum of the hiring range of the H9 pay grade (\$15.51/hour to \$17.06/hour). This rate would be effective 06/26/2023.

## 19. Overtime and Additional Time Report.

## 20. Non-Union Cost Of Living Adjustments (COLA)

## 21. Adjournment

The next regular Salary Board Meeting will be June 21, 2023 at 2:30 p.m.  
In Commissioners' Public Meeting Room.