

BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 13, 2024

9:00 a.m. in the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner David Kessling, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

Quorum: Present

Non-Board Members in Attendance:

President Judge Wade Kagarise¹, Public Defender Russell Montgomery¹, Kristy Oakes¹, Sheriff James Ott¹, Scott Bailey, Lindsay Dempsie, Nicole Hemminger, Melena Koegler, Tiffany Treese, Allison Senkevich, Katherine

Swigart.

Media in Attendance:

Call to Order: Commissioner Kessling called the meeting to order at 9:00 a.m.

Roll Call: The roll was called by Commissioner Kessling.

Moment of Silent Refection: Led by Commissioner Kessling.

Pledge of Allegiance to the Flag: Led by Commissioner Kessling.

Call for Public Comment: Commissioner Kessling called for public comment on Salary Board items. There was no public comment.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Kessing that the minutes from the February 28, 2024, meeting be approved. The motion was unanimously carried.

Positions:

7.

Department	Adult Parole and Pro	bation		Presented	Ву:	Pre	esident .	Judge Wade	A. Ka	garise
Туре	Re-creation			•			# of P	ositions	•	1
Position	Parole and Probation	officer					Posit	ion #	(3412008
Pay Grade		Rate or R	ange							
Union	UMWA-Court Relate	d		•	FLSA	Status			1	Nonexempt
PT/FT Status	Full-time nonexempt					Schedu	ıle	37.5 hours	per w	veek
Wage	\$16.30	Per hr.	\$1,222.50	expected bi	-weekl	у	\$31,78	5.00 e	xpec	ted annually
Salary	\$			bi-weekly			\$	а	nnua	lly
Funding Source	General Fund - budg	geted at this	rate.				Prima	ary Org Code	e (012011
Effective Date	12/14/2023						•			
Reason	Job abandonment of	Kristy Rodr	iguez.		•	•			·	
Comments	Starting wage for this	s title eff 01/	01/2024 via UMWA	CBA, Court-I	Related	Unit, is	\$16.30/h	nour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

Department	Adult Parole and Pr	obation		Presented	Ву:	I	President .	Judge Wad	de A. I	Kagarise
Туре	Re-creation			1			# of P	ositions		1
Position	Parole and Probation	n Officer					Position :	#		3412002
Pay Grade		Rate or R	lange							
Union	UMWA-Court Relate	ed		'	FLS	A Statu	ıs			Nonexempt
PT/FT Status	Full-time nonexemp	t				Sche	dule	37.5 ho	ırs pe	r week
Wage	\$16.30	Per hr.	\$1,222.50	expected bi	-week	ly	\$31,78	5.00	exp	ected annually
Salary	\$	•		bi-weekly			\$		ann	ually
Funding Source	General Fund - bud	geted at this	s rate.	•			Primary C	Org Code		012012
Effective Date	01/12/2024									
Reason	Resignation of Meg	an Himes.	•		•	•				
Comments	Starting wage for th	is title eff 01/	/01/2024 via UMW/	A CBA, Court-F	Related	d Unit,	is \$16.30/h	nour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

9.

Department	Adult Parole an	nd Probation		Presented	l By:	Pi	resident	Judge Wa	ade A. I	Kagarise
Туре	Re-creation						# of I	Positions	;	1
Position	Parole and Pro	bation Officer				P	osition #	‡		3451009
Pay Grade		Rate or R	Range							
Union	UMWA-Court F	Related		1	FLSA	Status	\$			Nonexempt
PT/FT Status	Full-time nonex	kempt				Sched	ule	37.5 ho	ours pe	r week
Wage	\$16.30	Per hr.	\$1,222.50	expected b	i-weekl	у	\$31,78	35.00	exp	ected annually
Salary	\$	<u>'</u>	1	bi-weekly			\$		ann	ually
Funding Source	Supervision Fu	ınd				P	rimary C	rg Code		762012
Effective Date	12/29/2023									•
Reason	Resignation of	Tyler Frye.								
Comments	Starting wage f	or this title eff 01/	/01/2024 via UM\	WA CBA, Court-	Related	l Unit, is	\$16.30/	hour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

10.

Department	Adult Parole and Pr	obation		Presented	Ву:		President .	Judge Wa	de A. I	Kagarise
Туре	Re-creation						# of F	Positions		1
Position	Parole and Probation	n Officer					Position	#		3475002
Pay Grade		Rate or F	Range							
Union	UMWA-Court Relat	ed		•	FLSA	A Statu	us			Nonexempt
PT/FT Status	Full-time nonexemp	ot				Sche	edule	37.5 ho	urs pe	r week
Wage	\$16.30	Per hr.	\$1,222.50	expected bi	-week	ly	\$31,78	5.00	exp	ected annually
Salary	\$	•	•	bi-weekly			\$		ann	ually
Funding Source	General Fund - but	dgeted at this	s rate.	-			Primary (Org Code		012011
Effective Date	1/24/2024					1				
Reason	Resignation of Meg	an Edmiston			•			•		
Comments	Starting wage for th	is title eff 01	/01/2024 via UMV	VA CBA, Court-	Related	d Unit,	is \$16.30/h	nour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

Department	Adult Parole	and Probation		Presented	Ву:	Pre	esident .	Judge Wa	de A. I	Kagarise
Туре	Re-creation			<u>.</u>			# of F	Positions		1
Position	Probation Off	icer Aide				Pos	ition #			
Pay Grade		Rate or R	Range							
Union	UMWA-Court	Related			FLSA	Status				Nonexempt
PT/FT Status	Full-time none	exempt				Schedu	ıle	35 hou	s per v	week
Wage	\$11.58	Per hr.	\$810.60	expected bi	-weekly	'	\$21,07	75.60	exp	ected annually
Salary	\$	•	•	bi-weekly			\$		ann	ually
Funding Source	Supervision F	und		•		Prin	nary Or	g Code	•	762011
Effective Date	11/04/2023									
Reason	Fill vacancy v	ria Elissa Walte	er's promotion to	specialty courts	administ	rative a	ssistant	in Novem	ber 20	23.
Comments	Starting wage	for this title ef	f 01/01/2024 via l	UMWA CBA, Co	urt-Rela	ted Unit	, is \$11	.58/hour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

12.

Department	Adult Parole a	nd Probation		Presente	d By:	Pr	esident .	Judge Wa	de A. I	Kagarise
Туре	Re-creation						# of F	Positions		1
Position	Probation Office	cer Aide				Pos	ition #			
Pay Grade		Rate or F	Range							
Union	UMWA-Court	Related			FLSA	Status	i			Nonexempt
PT/FT Status	Full-time none	xempt				Sched	ule	35 hour	s per v	week
Wage	\$11.58	Per hr.	\$810.60	expected b	i-weekly	/	\$21,07	5.60	exp	ected annually
Salary	\$	•	•	bi-weekly			\$		ann	ually
Funding Source	Supervision F	und		•		Prir	nary Org	g Code		762011
Effective Date	11/24/2023									ı
Reason	Fill vacancy do	ue to Toni Wa	alker's promotior	n to parole and p	robation	officer.	•			
Comments	Starting wage	for this title e	eff 01/01/2024 via	a UMWA CBA, (Court-Re	lated U	nit, is \$1	1.58/hour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

13.

Department	Adult Parole ar	nd Probation		Presented	Ву:	Pr	esident .	Judge Wa	de A. I	Kagarise
Туре	Re-creation			•		·	# of F	ositions		1
Position	Probation Office	er Aide				Pos	ition #			3415001
Pay Grade		Rate or R	lange			l				1
Union	UMWA-Court F	Related			FLSA	Status				Nonexempt
PT/FT Status	Full-time none	kempt				Sched	ule	35 hour	s per v	week
Wage	\$11.58	Per hr.	\$810.60	expected bi	-weekl	у	\$21,07	5.60	exp	ected annually
Salary	\$	•	1	bi-weekly			\$		ann	ually
Funding Source	General Fund	- budgeted a	at this rate.	•		Prir	nary Org	g Code		012011
Effective Date	12/11/2023					-				1
Reason	Job abandonm	ent of Kayla	Grossen			<u> </u>		•		
Comments	Starting wage t	for this title e	ff 01/01/2024 via l	UMWA CBA, C	ourt-Re	lated U	nit, is \$1	1.58/hour.		

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

Department	Adult Parole a	nd Probation		Presented	Ву:	Pre	sident .	Judge Wad	e A. ŀ	Kagarise
Туре	Re-creation			•		•	# of F	Positions		1
Position	Administrative	Assistant-Satel	lite		F	Position :	#			2078001
Pay Grade	H6	Rate or R	ange	\$13.40 - \$1	4.74					
Union	UMWA-Court	Related			FLSA	A Status				Nonexempt
PT/FT Status	Full-time none	exempt		•		Schedu	le	35 hours	per v	veek
Wage	\$	Per hr.	\$	expected bi-	-weekl	у	\$	•	expe	ected annually
Salary	\$	-	•	bi-weekly			\$		ann	ually
Funding Source	Supervision F	und			F	Primary (Org Cod	de		762012
Effective Date	07/07/2023				l l					
Reason	Retirement of	Cathy White.								
Comments										

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

15.

Department	Adult Parole	e and Probation		Presented	Ву:	P	resident	Judge Wad	le A. I	Kagarise
Туре	Re-creation	j		<u>'</u>			# of	Positions		1
Position	Adminsttra	ve Assistant – C	ourthouse			P	osition	#		2003001
Pay Grade	H6	Rate or R	ange	\$13.40 - \$^	4.74					l
Union	UMWA-Cou	urt Related		•	FLSA	Status	3			Nonexempt
PT/FT Status	Full-time no	nexempt				Sched	lule	35 hours	per v	week
Wage	\$	Per hr.	\$	expected bi	-weekly	у	\$	11	ехр	ected annually
Salary	\$		I	bi-weekly			\$		ann	ually
Funding Source	General Fu	nd - budgeted a	at this rate.			P	rimary (Org Code		012011
Effective Date	06/30/2022					<u> </u>				<u> </u>
Reason	Retirement	of Jean Reindl								
Comments										

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

16.

Department	Domestic Rela	tions		Presented	Ву:	Pre	esident Ju	ıdge Wade	A. Ł	Kagarise
Туре	Temporary Ra	e		•			# of Po	sitions		1
Position	Deputy Directo	r				Po	sition #			
Pay Grade	S7	Rate or R	ange	\$45,004.87	' - \$48,	605.26				
Union	Nonunion				FLSA	A Status				Exempt
PT/FT Status						Schedu	ıle			
Wage	\$	Per hr.	\$	expected bi	-weekl	у	\$		ехр	ected annually
Salary	\$			bi-weekly			\$		ann	ually
Funding Source						Pr	imary Org	g Code		34156
Effective Date	2/10/2024									
Reason	Marc Seifert be to, therefore, re			anuary 31, 20	24, Sec	ction D. 1	. A of the	Pay Policy	y pro	vides for the deputy director
Comments	director's full-ti 2/10/24. The a	me leave of aldditional pay v	osence. The effecti	ve date of this arlier of the pa	increa y perio	se is the d after M	beginning larc's anti	g of the pay	y per /24/2	t-of-class pay during the riod after the start of leave, or 24 return or a maximum of 13 //).

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to change the rate for this position. The motion was unanimously carried.

Department	Public Defender 01	157		Presented	By:	Pu	blic Defe	ender Russ	sell J. N	Montgomery
Туре	Re-creation					# (of Positi	ons		1
Position	Assistant Public De	efender				Po	sition #			
Pay Grade		Rate or R	ange							
Union	SEIU CBA, Profess	sionals Unit			FLSA	Status				Excluded
PT/FT Status	Full-time excluded					Schedu	ıle	35 hours	s per w	veek
Wage	\$	Per hr.	\$	expected bi	weekly	/	\$		expe	ected annually
Salary	\$			bi-weekly			\$		annı	ually
Funding Source	General Fund - bu	dgeted at thi	is rate.			Pr	imary O	rg Code		
Effective Date	03/13/2024									
Reason										
Comments	soon after his Nov. to the PA Bar. Mich Mason earns \$41,6	or this depart 2023 resign nele Grove m 623; Devin w ely, due to na	tment includes 4 ful lation. Mason Roge noved to law clerk w as budgeted at \$58 ames in budget vs v	I-time attorney rs was imagine vith Judge Sulli 1,622; and Mich vorkers, I cann	s and 3 ed to rep van in 2 ele at \$	part-timo place De 2022, and 550,000.	e attorne vin, but r d her job Funding	eys. Devin I emains a j was re-cre a new API	· Bennat uris do eated. D is we	ti's position was re-created octor as we await his admission

A motion was made by Public Defender Montgomery and seconded by Commissioner Webster to recreate this position. The motion was unanimously carried.

18.

Department	Prothonotary 01	153	Presented	l By:	First [Deputy Kristy C)akes	
Туре	Re-creation		'		#	of Positions		1
Position	First Deputy- Cle	erk of Courts				Position #		
Pay Grade	H6	Rate or Range	\$13.40 - \$	14.74		1		1
Union	Nonunion	'	'	FLSA S	tatus			Nonexempt
PT/FT Status	Full-time nonexe	empt		S	chedule	35 hour	s per v	week
Wage		Per hr.	expected b	i-weekly			exp	ected annually
Salary	\$,	bi-weekly		\$		ann	ually
Funding Source	General Fund	I - budgeted at this rate.	•		Prima	ary Org Code		
Effective Date	10/31/2023				1			I
Reason	Transfer of Kelli	Bouffard.						
Comments								

A motion was made by First Deputy Oakes and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

19.

Department	Sheriff – 01151	Presented	Ву:	Sheriff Jar								
Туре	Re-creation	Re-creation					Positions	S	1			
Position	Sergeant	Sergeant										
Pay Grade		Rate or Range										
Union	UMWA-Court R	UMWA-Court Related FLSA Status							Nonexempt			
PT/FT Status	Full-time	Full-time Schedu						ile 40 hours per week				
Wage	\$18.88	Per hr.	\$1,510.40	expected bi-weekly			70.40	expected	d annually			
Salary	\$	bi-weekly					\$ annual		1			
Funding Source	General Fund -	General Fund - budgeted at this rate.							Primary Org Code			
Effective Date	03/02/2024								4			
Reason	Promotion of Ri	Promotion of Richard Peo.										
Comments	Starting wage for	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$18.88/hour.										

A motion was made by Sheriff Ott and seconded by Commissioner Kessling to re-create this position. The motion was unanimously carried.

Department	Sheriff – 01151	Presented	Presented By:			Sheriff James E. Ott					
Туре	Re-creation						# of Positions			1	
Position	Deputy						Position #				
Pay Grade	Rate or Range										
Union	UMWA-Court Related FLSA St						3			Nonexempt (hourly)	
PT/FT Status	Full-time So						dule 40 hours		s per week		
Wage	\$15.52	Per hr.	Per hr. \$1,241.60 expected bi-weekly				\$32,281.60		exp	expected annually	
Salary	\$		•	bi-weekly			\$ a		ann	annually	
Funding Source	General Fund - but	dgeted at this	s rate.	· ·		P	rimary O	rg Code			
Effective Date	03/07/2024										
Reason	Promotion of Z. Par	Promotion of Z. Paul Jendrezjewski.									
Comments	Starting wage for th	is title eff 01	/01/2024 via UMW	'A CBA, Court-	Related	l Unit, is	\$15.52/h	our.			

A motion was made by Sheriff Ott and seconded by Commissioner Kessling to re-create this position. The motion was unanimously carried.

21.

Department	Children, Youth, and Families 113201 Preser					Director Tiffany N. Treese					
Туре	Rate Change to \$90 per emergency duty shift during weekdays & weekends; \$150 per emergency duty shift on holidays, following holiday start/end times as outlined within PSSU collective bargaining agreement. # of Positions										
Position		Position #									
Pay Grade	S7	S7 Rate or Range \$45,004.87 - \$48,605.26									
Union	Nonunion	Nonunion FLSA Status Ex									
PT/FT Status	Full-time e	exempt		<u>.</u>	Sche	edule					
Wage	\$	Per hr.	\$	expected bi-wee	expected annu	ıally					
Salary	\$	\$ bi-weekly \$ annually									
Funding Source	80% state	80% state reimbursement, 20% general fund. Primary Org Code									
Effective Date	02/23/202	4									
Reason											
Comments	Please se	e agenda attachm	nent.								

A motion was made by Commissioner Burke and seconded by Commissioner Kessling to increase the emergency duty pay to \$90 per shift for weekdays and weekends and \$150 per shift for holidays for nonunion department personnel qualified to perform emergency duty. The vote was carried with three yeas and one opposed: Commissioner Webster.

22.

Department	Fort Roberdeau	Fort Roberdeau Presented By:					Commissioner Amy Webster				
Туре	Re-creation						# of Positions			2	
Position	Temporary Department Assistant (seasonal tour guides)						Position #				
Pay Grade	N/A- temp	mp Rate or Range									
Union	Nonunion	Nonunion FLSA Status								nonexempt	
PT/FT Status	Part-time tempo	rary (max 5	mos and 29 days)	9 days) Sc			dule	29 hours per		er week	
Wage	\$11.00	Per hr.	\$ 638.00	expected bi-weekly			\$5,104.00 ex j		exp	expected annually	
Salary	\$	\$ bi-weekly					\$ ani		ann	annually	
Funding Source	Fort Roberdeau	Fort Roberdeau Fund						Org Code	•	08607	
Effective Date	06/01/2024	06/01/2024									
Reason		Seasonal Tour Guides (2) serve the public and Fort visitors with tours and educational services during the tour season. Seasonal tour guides' begin and end dates depend on school schedules if a student.									
Comments	\$5,500. Seasor dates depending immediately so	nal TG Emplo g usually on a positions ma	oyee 2: 500 X \$11 = school schedules. \	= \$5,500. Tota Weekly hours	ll Budget may vary	ed = S / base	\$11,000. ⁻ ed on Fort	Two seaso	nals r vents.	Employee 1: 500 X \$11 = may start and end on different Seeking approval	

A motion was made by Commissioner Webster and seconded by Controller Stickel to re-create these positions. The motion was unanimously carried.

23.

Department	Controller Present				Ву:	С	Controller A.C. Stickel				
Туре	Re-creation and set salary						# of Positions			1	
Position	Deputy	Deputy						#		1230001	
Pay Grade	S9	S9 Rate or Range \$54877.42								•	
Union	Nonunion	Nonunion FLSA Sta								Excluded	
PT/FT Status	Full-time	Full-time ScI						35 hour	s per	er week	
Wage	\$	Per hr.	\$	expected bi-weekly			\$ e		exp	expected annually	
Salary	\$2,110.67	\$2,110.67 bi-weekly					\$54,877.42 a		ann	nnually	
Funding Source	General Fund	d - budgeted a	t this rate.			I	Primary Org Code			01112	
Effective Date	03/18/2024									•	
Reason	Resignation of	Resignation of Brian McCulley.									
Comments		Request to re-create the position of deputy and set the salary at \$2,110.67 per bi-weekly pay and \$54,877.42 annually for Angela Wagner, who is returning to this position.									

A motion was made by Controller Stickel and seconded by Commissioner Webster to re-create and set the salary of this position. The motion was unanimously carried.

24. Sheriff Ott's discussion points for the Salary Board: A request from the Sheriff to have complement was moved for further discussion needed, so no motions were made at this meeting. Topic will be tabled for another meeting with other elected officials.

There being no further business to discuss, the meeting adjourned at 10:09 a.m.

The next regular Salary Board meeting will be Wednesday, March 27, 2024, at 9:00 a.m. in the Commissioners' Public Meeting Room.

Respectfully Submitted,

agh Shirts

August C. Stickel IV

Secretary