



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of February 13, 2020

10:30 AM in Commissioners' Meeting Room, Blair County Courthouse

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Commissioner Amy Webster, Controller A.C. Stickel

### Board Members not in Attendance:

NONE

**Quorum:** Present

### Non-Board Members in Attendance:

Brenda Bryan, President Judge Elizabeth Doyle<sup>1</sup>, Robin Gindlesperger, Megan Irwin, Amanda Moore, Sarah Seymour, Jennifer Sleppy, Katherine Swigart, Abbie Tate, Amy Boughter, Bureau of Child Support Enforcement

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 11:00 a.m.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the January 23, 2020 meeting be approved. The motion was unanimously carried.

### Positions:

#### Adult Parole and Probation

**Requested by President Judge Elizabeth A. Doyle**

Specialty Courts Administrative Assistant: A motion was made by President Judge Doyle and seconded by Commissioner Burke to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$12.8802 hourly, \$901.61 estimated bi-weekly and \$23,441.87 estimated annually. This vacancy is due to the termination of Heidi Schratzmeier effective 01/31/2020. The motion was unanimously carried.

#### Domestic Relations

**Requested by Keith Calhoun, Director**

Department Clerk I: A motion was made by President Judge Doyle and seconded by Commissioner Burke to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$10.2500 hourly, \$717.50 estimated bi-weekly and \$18,655.00 estimated annually. This vacancy is due to the resignation of Linda Walter effective 02/05/2020. The motion was unanimously carried.

#### Domestic Relations

**Requested by Keith Calhoun, Director**

Case Manager: A motion was made by President Judge Doyle and seconded by Commissioner Burke to set the wage of incumbent employee at start of job to UMWA-Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$14.3893 hourly, \$1,007.25 estimated bi-weekly and \$26,188.50

<sup>1</sup> President Judge Doyle is a voting member for agenda items listed under Adult Parole & Probation and Domestic Relations

estimated annually. Kim Myers transferred from a Non-Union title of Custody Manager to a Union title of Case Manager within the Domestic Relations Department effective 01/13/2020. UMWA has approved her staying at her Non-Union wage even though it is higher than the starting figure for Case Manager at \$13.4608 hourly. Controller Stickel noted that this position is funded by Domestic Relations and has no effect on the general fund. The motion was unanimously carried.

**Building Maintenance Requested by Rocky Greenland, Public Works Director**

The Head Groundskeeper and Groundskeeper positions will be discussed at a future meeting.

**Elections/Voter Registration Requested by Sarah Seymour, Director**

Department Assistant-Temporary: A motion was made by Commissioner Webster and seconded by Commissioner Burke to create this new position as Non-Union, Non-Exempt (Hourly,) Full-time Temporary at 35 hours per week, \$10.0000 hourly, \$700.00 estimated bi-weekly and \$9,100.00 estimated annually, not to exceed 5 months and 29 days. The motion was unanimously carried.

**Prison Requested by Abbie Tate, Warden**

Kitchen Manager: A motion was made by Controller Stickel and seconded by Commissioner Webster to set the starting salary for this position at \$1,442.31 bi-weekly and \$37,500.06 annually. Position is Non-Union, Exempt (Salary,) Full-time at 35 hours per week. Position was created at the October 24, 2019 Salary Board meeting with a range of \$36,000.12 - \$40,000.22 annually. The motion was unanimously carried.

**Prison Requested by Abbie Tate, Warden**

Lieutenant: A motion was made by Controller Stickel and seconded by Commissioner Webster to set a new starting salary for (4) Lieutenant positions, Non-Union, Exempt (Salary,) Full-time at 35 hours per week, from \$1,568.24 bi-weekly and \$40,800.24 annually which was set effective 05/12/2014 to a range of \$1,615.39 to \$1,769.24 bi-weekly and \$42,000.14 to \$46,000.24 annually. The motion was unanimously carried.

**Prison Requested by Abbie Tate, Warden**

Lieutenant: A motion was made by Controller Stickel and seconded by Commissioner Webster to change the salary of Shaun Edmundson Non-Union, Exempt (Salary,) Full-time at 35 hours per week, from \$1,608.47 bi-weekly and \$41,820.22 annually to \$1,647.69 bi-weekly and \$42,839.94 annually. Lieutenant Shaun Edmundson was promoted from Sergeant (Union) to Lieutenant (Non-Union) in August 2019. The motion was unanimously carried.

**Prison Requested by Abbie Tate, Warden**

Lieutenant: A motion was made by Controller Stickel and seconded by Commissioner Webster to re-create this position as Non-Union, Exempt (Salary,) Full-time at 35 hours per week, within a range of \$1,615.39 to \$1,769.24 bi-weekly and \$42,000.14 to \$46,000.24 annually. This vacancy is due to the retirement of Lee Benton effective 02/27/2020. The motion was unanimously carried.

**Social Services Requested by Jim Hudack, Director**

Fiscal Specialist: A motion was made by Commissioner Erb and seconded by Commissioner Burke to approve an out-of-class pay increase for Lindsay Dempsie. This position is UMWA-Residual Unit, Non-Exempt (Hourly,) Full-time at 35 hours per week. The Fiscal Operations Officer is on leave of absence effective 01/21/2020, so the Fiscal Specialist is performing out-of-class work. According to

the UMWA contract, Lindsay Dempsie is eligible to receive a 5% increase to her base pay. Request is for an out-of-class pay increase of 5% retroactive to January 21, 2020 when additional duties were assumed (January 18<sup>th</sup> is beginning of pay period.) Ms. Dempsie's new rate would be \$14.0100 hourly, \$980.70 estimated bi-weekly and \$25,498.20 estimated annually. The motion was unanimously carried.

**Overtime Report:** Controller Stickel presented the January Overtime Report for the information of the board.

**Proposed Policy for Non-Union Employees Temporarily Filling Supervisory Positions:** A motion was made by Controller Stickel and seconded by Commissioner Webster to accept the Policy for Non-Union Employees Temporarily Filling Supervisory Positions, as presented. Controller Stickel noted that this policy is to be used for long-term absences like medical leave, etc. The motion was unanimously carried.

The next regular Salary Board Meeting will be held on February 27, 2020 at 10:30 a.m. in the Commissioner's Meeting Room.

There being no further business to discuss, the meeting was adjourned at 11:25 a.m.

Respectfully Submitted,



August C. Stickel IV  
Secretary