

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, DECEMBER 31, 2024, 1:00 P.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

**Resolution 595– 2024:**

- a. Payment of the following one (1) Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT     |
|----------------|----------------|------------|
| 12/30/2024     | 241230WW       | 245,845.56 |

- b. Ratification of the following two (2) Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT   |
|----------------|----------------|----------|
| 12/23/2024     | 241223FS       | 1,553.58 |
| 12/24/2024     | 241224WX       | 7,540.68 |

- c. Ratification of Total Payroll for the paycheck dated 12/27/2024 in the total amount of \$880,485.99.
- d. **Farmland Preservation Board:** Requesting approval of the reappointment of Donald Delozier and Cindy Bigelow for the period of 1/1/2025 through 1/1/2027; the reappointment of John Black as Chairman for the period of 1/1/2025 through 12/31/2025; and requesting Commissioner Amy Webster as liaison to the Farmland Preservation Board for the period of 1/1/2025 through 12/31/2025.
- e. **2024 Budget Transfer:** To cover 2024 fees (February – November) from HealthForce for pre-employment drug test, post-accident drug and alcohol tests, and physicals for the deputy sheriffs’:

| <b>From</b>   | <b>\$</b>  | <b>To</b>  |
|---|------------|--|
| 01101GCO-42000 General County Operations Probation      | \$660.00   | 012011-42000 Adult Parole and                    |
| 01101GCO-42000 General County Operations                | \$140.00   | 01107-42000 Assessment                           |
| 01101GCO-42000 General County Operations Commissioners  | \$168.00   | 01101-42000                                      |
| 01101GCO-42000 General County Operations                | \$165.00   | 01112-42000 Controllors                          |
| 01101GCO-42000 General County Operations Coroner        | \$280.00   | 01152-42000                                      |
| 01101GCO-42000 General County Operations Administration | \$55.00    | 01160-42000 Court                                |
| 01101GCO-42000 General County Operations Custody        | \$195.00   | 01160CO-42000                                    |
| 01101GCO-42000 General County Operations Kagarise       | \$110.00   | 01160WK-42000 Judge                              |
| 01101GCO-42000 General County Operations                | \$55.00    | 01160DC-42000 Judge Consiglio                    |
| 01101GCO-42000 General County Operations Families       | \$1,295.00 | 113201-42000 Children, Youth and                 |
| 01101GCO-42000 General County Operations                | \$550.00   | 01158-42000 District Attorney                    |
| 01101GCO-42000 General County Operations                | \$55.00    | 01161MD-42000 MDJ Dunio                          |
| 01101GCO-42000 General County Operations                | \$55.00    | 01161BJ-42000 MDJ Jones                          |
| 01101GCO-42000 General County Operations                | \$55.00    | 01161FM-42000 MDJ Miller                         |
| 01101GCO-42000 General County Operations                | \$525.00   | 34156-42000 Domestic Relations                   |
| 01101GCO-42000 General County Operations                | \$125.00   | 011062-42000 Elections                           |
| 01101GCO-42000 General County Operations                | \$225.00   | 08607-42000 Fort Roberdeau                       |
| 01101GCO-42000 General County Operations                | \$615.00   | 01103HW-42000 Highway                            |
| 01101GCO-42000 General County Operations                | \$165.00   | 01202-42000 Juvenile Probation                   |
| 01101GCO-42000 General County Operations                | \$3,675.00 | 01209PO-42000 Prison                             |
| 01101GCO-42000 General County Operations                | \$330.00   | 01153-42000 Prothonotary                         |
| 01101GCO-42000 General County Operations                | \$165.00   | 01157-42000 Public Defender                      |
| 01101GCO-42000 General County Operations                | \$110.00   | 01602-42000 Public Safety – Emergency Management |
| 01101GCO-42000 General County Operations                | \$885.00   | 44122-42000 Public Safety - 911                  |
| 01101GCO-42000 General County Operations                | \$55.00    | 01103CS-42000 Custodial Services                 |
| 01101GCO-42000 General County Operations                | \$55.00    | 01103BM-42000 Building Maintenance               |
| 01101GCO-42000 General County Operations                | \$55.00    | 011192-42000 Records Management                  |
| 01101GCO-42000 General County Operations                | \$55.00    | 01150-42000 Register & Recorder                  |
| 01101GCO-42000 General County Operations                | \$55.00    | 75504-42000 Social Services                      |

- |  |  |          |                     |
|--|--|----------|---------------------|
|  | 01101GCO-42000 General County Operations | \$940.00 | 01151-42000 Sheriff |
|--|--|----------|---------------------|
- f. **2024 Budget Transfer:** To cover communication consulting expenses:
- |                             |                  |                  |
|-----------------------------|------------------|------------------|
| <b><u>From</u></b>          | <b><u>\$</u></b> | <b><u>To</u></b> |
| 01105-42070 Human Resources | \$1,500.00       | 113201-42070 CYF |
- g. **2024 Budget Transfer:** To cover advertising costs:
- |  |                  |                     |
|--|------------------|---------------------|
| <b><u>From</u></b>                       | <b><u>\$</u></b> | <b><u>To</u></b>    |
| 01101GCO-41999 General County Operations | \$79,705.60      | 01151-42110 Sheriff |
- h. **Employments:** Robison, Craig, FT, Maintenance Technician - Truck Driver, Public Works, \$20.56/hr., effective 1/6/2025.
- i. **Status Changes:** Rogers, Mason, FT, Juris Doctor, Public Defender, \$23.44/hr., to FT, Assistant Public Defender, Public Defender, \$1,942.50 biweekly, effective 12/2/2024.
- j. **Resignations:** Murtiff, Bethany, FT, Department Support, Domestic Relations, \$11.03/hr., effective 12/16/2024. Sipes, Brian, FT, Deputy, Sheriff, \$15.91/hr., effective 12/18/2024.

8. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Finance:**  
Requesting approval of the 2025 General Fund & Reserve Account Budgets as presented on November 21, 2024.
- b. **Human Resources:**
- i. Requesting approval for the Implementation of Kroger as the Pharmacy Benefit Manager for the County of Blair Group Medical Plan in lieu of Prime Therapeutics/Magellan, effective April 1, 2025.
  - ii. Requesting approval of the two (2) year Renewal Agreement between the County of Blair and Vision Benefits of America voluntary buy-up policy, #3433, for the period of April 1, 2025 through March 31, 2027.
  - iii. Requesting approval to reinstate the County of Blair’s current plan documents with Nationwide Retirement Services to a new ASC document with Nationwide Retirement Services and for the Blair County Commissioners to electronically sign the restated document as trustees and for Human Resources Assistant Director Brian Walters to sign as the designated special trustee.
  - iv. Requesting approval of the 2025 PA Counties Workers’ Compensation Trust (PComp) Insurance Renewal Proposal in the total estimated contribution of \$324,288.00, for the policy period of 1/1/2025 through 1/1/2026.
- c. **Children, Youth and Families:**  
Requesting approval of a FY 24/25 Agreement between the County of Blair, Blair County Children, Youth and Families and Evey Black Attorneys LLC, for the period of July 1, 2024 through June 30, 2025, at the hourly rate of \$135.00 per hour.
- d. **Public Safety 911/E:**  
Requesting approval of the Quote dated 8/28/2024, between the County of Blair, on behalf of the Department of Emergency Services E-911, and SBM Electronics for the Blair County 911 Recorder Upgrade in the total amount of \$72,362.66.

9. **OLD BUSINESS:**  
None

10. **ADJOURN**

**The next Board of Commissioners’ Meeting will be held on Thursday, January 9, at 10:00 a.m. in the Commissioners’ Public Meeting Room**