

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, NOVEMBER 19, 2024, 1:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 9/17, 11/7–**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution 521– 2024:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/19/2024	241119CY	337,872.75
11/19/2024	241119EO	1,530.00
11/19/2024	241119WW	620,234.88
11/19/2024	241119SS	59,646.03

- b. Ratification of the following twelve-12 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/04/2024	241104FS	1,885.87
11/04/2024	241104HI	557,801.09
11/07/2024	241107HR	15,537.42
11/08/2024	241031PC	22,705.88
11/08/2024	241108WW	7,473.53
11/08/2024	241108ML	27,604.03
11/08/2024	241108RF	3,933.75
11/12/2024	241112WW	224,564.28
11/12/2024	241112TC	124,077.81
11/12/2024	241112CY	195,729.88
11/12/2024	241112SS	280,201.71
11/12/2024	241112FS	1,092.50

- c. Ratification of Total Payroll for the paycheck dated 11/15/2024 in the total amount of \$832,715.38.
- d. **Bridge #33/Old Mill Run Bridge Replacement Project:** Requesting approval of ECMS submission Invoice #5, Part 1, Preliminary Design, in the total amount of \$17,268.44, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- e. **2024 Budget Transfer:** To cover Insurance Deductible fees:
- | From | \$ | To |
|--|-------------|----------------------|
| 01101GCO-44960 General County Operations | \$10,000.00 | 01209PO-44960 Prison |
- f. **2024 Budget Transfer:** To cover vehicle maintenance costs:
- | From | \$ | To |
|-----------------------|-----------|---------------------|
| 01103HW-44730 Highway | \$400.00 | 113201-44730 CYF |
| 01103HW-44730 Highway | \$400.00 | 01151-44730 Sheriff |
- g. **Employments:** Imler, Tammy S., FT, Department Support, Prothonotary, \$11.03/hr., effective 11/12/2024. Johnson, Tearra C., Link, Garrett F., Lolas, Kristian J., and Margraff, April M., FT, Corrections Officer, Prison, \$21.53/hr., effective 11/18/2024. Martinez, Ariana S., PT, Deputy Coroner, Coroner, \$15.51/hr., effective 11/18/2024. Shomo, Christopher M., FT, Maintenance Technician, Prison, \$19.52/hr., effective 11/18/2024.
- h. **Resignations:** Snyder, Shannon, FT, District Court Administrative Support – DeAntonio, Magisterial District Justices, \$12.71/hr., effective 11/6/2024. Hultberg, Julie, FT, Casework Supervisor, Children, Youth, and Families, \$1,809.72 biweekly, effective 11/15/2024. Conner, Debra and Fisher, Debora J., Temporary Department Assistant, Elections, \$11.00/hr., effective 11/8/2024.
- i. **Status Changes:** DeLeo, Jordan, FT, Certified Legal Intern, Public Defender, \$22.87/hr., to FT, Assistant Public Defender, Public Defender, \$1923.08 biweekly, effective 10/29/2024.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Prison:**

- i. Requesting approval of an Addendum to the existing Commissary Contract between the County of Blair, Blair County Prison, and Oasis Management Systems, Inc. for an Oasis employee to distribute commissary orders.
- ii. Requesting approval of the Contract Agreement between the County of Blair, on behalf of the Blair County Prison, and Amanda Sullivan, to provide hair-trimming services to inmates at the prison at the rate of \$12.00 per person.

b. **Juvenile Probation:**

Requesting approval of an Agreement for Monitoring and Associated Services between the County of Blair on behalf of Juvenile Probation and Children, Youth and Families and Track Group for electric monitoring equipment at the rate of \$5.50 per day for the period of October 1, 2024 to September 30, 2025.

c. **Social Services:**

- i. Requesting approval of the Linkage Agreement between the County of Blair, Department of Social Services, and Penn Highlands Healthcare, Dubois to provide care and/or services to the child/adolescent patients of the Psychiatric Residential Treatment Facility at Penn Highlands Dubois for the period of October 21, 2024 through October 21, 2026.
- ii. Requesting approval of the Contract between the County of Blair, on behalf of Blair County Social Services, and the Commonwealth of Pennsylvania Department of Community & Economic Development for the Environmental Review Record & Exempt Status Determination for Administration of the FFY2023-C Community Development Block Grant (CDBG) Competitive Program, Contract #C000089714, in the amount of \$40,000.00.

d. **Children, Youth and Families:**

- i. Requesting approval of the FY 23/24 Budget Amendment between the County of Blair, Blair County Children, Youth and Families, and the Commonwealth of Pennsylvania.
- ii. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Professional Family Care Services, Inc. for the period of July 1, 2024 through June 30, 2025.

e. **Victim Witness:**

- i. Requesting approval for the acceptance of the Pennsylvania Commission on Crime and Delinquency (PCCD) VOCA Award (40461-2), in the total amount of \$100,193.00, for the period of October 1, 2024 through September 30, 2025.
- ii. Requesting approval for the acceptance of the Pennsylvania Commission on Crime and Delinquency (PCCD) Victim/Witness RASA Sub Grant Award # 45162 in the total amount of \$95,148.00, for the period of January 1, 2025 through December 31, 2025.

f. **Public Safety – EMA:**

- i. Requesting approval for the submission of the FFY 2023-2025 Hazardous Materials Emergency Preparedness Grant (HMEP), Year 2, 2023-2025 Annual Status Report to the Pennsylvania Emergency Management Agency (PEMA), for the period of October 1, 2023 through September 30, 2024.
- ii. Requesting approval of a 30-day open burning ban for the County of Blair with the minimum notice of 48 hours to be given prior to the imposition.

- g. **IT:**
Requesting approval of Addendum 1 of the Contract Agreement dated December 21, 2021 between the County of Blair and RBA Professional Data System Inc. (Resolution 546-2021) for an extension of the contract period from December 31, 2025 through December 31, 2029 for contracted management information technology services and products, with a contracted annual rate in 2025 of \$517,334.00 and increases annually thereafter.
- h. **Assessment:**
Requesting approval of the Agreement between the County of Blair and RBA Professional Data Systems, Inc. for RBA Tax Management Application Software and Annual Maintenance as outlined in said agreement, effective November 19, 2024 through November 18, 2027, at the initial cost of \$33,887.50, plus the Annual Maintenance Fee of \$5,625.00 per year and increases annually as noted in the contract. This agreement will automatically renew annually.
- i. **Fort Roberdeau:**
Requesting approval of a Letter of Support for the National Society of the Colonial Dames XVII Century to place a historical plaque at Fort Roberdeau in recognition of Fort Roberdeau's significance in America's Revolutionary War effort and contributions to the struggle for independence.
- j. **Human Resources:**
Requesting approval for the submission of the 2024 PComp Safety Improvement Grant in the total amount of \$32,286.54 for the items listed below:
- One hundred and thirty (130) first aid kits at the total cost of \$3,040.70.
 - Three (3) first aid cabinets at the total cost of \$540.27.
 - Two (2) trauma bags to include Bleed Stop and Quik Clot at the total cost of \$277.84.
 - Duress alarms for all six MDJ offices at the total cost of \$49,841.00, with the Safety Improvement Grant covering \$24,841.00.
 - Five (5) water bottle filling stations at the total cost of \$8,587.00 with the Safety Improvement Grant covering \$3,587.00.
- k. **Commissioners:**
- i. Requesting approval of the Reimbursement Agreement (R24090004) between the County of Blair and the Commonwealth of Pennsylvania, acting through the Department of Transportation, for Bridge 73 and authorizing the Chief Clerk to sign said agreement.
- l. **2025 County Budget:**
1. General Fund Projection Overview
 2. Contingency
 3. Millage

10. **OLD BUSINESS:**
None

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Tuesday, December 3 at 1:00 p.m. in the Commissioners' Public Meeting Room

