



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 6, 2022

10:30 a.m. In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance:

Paul Bookhamer, Keith Calhoun, DeAnna Heichel, Nicole Hemminger, Meghan Irwin, Allison Senkevich, Paul Shaffer, Katherine Swigart, District Attorney Peter Weeks¹

Media in Attendance:

Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

The roll was called by Tracy Miller.

Commissioner Erb announced, at the department's request, the Public Safety-911 Telecommunicator Trainee item was being removed from today's agenda.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no public comments at that time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the March 16, 2022 and March 23, 2022 meetings be approved. The motion was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Administrative Support District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Kristen Keller transferring to Clean and Green Specialist I effective 04/04/2022. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The District Attorney is a voting member for items in that office.

District Attorney

Requested by District Attorney Peter Weeks

Administrative Support District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Brittany T. Smith transferring to MDJ Blattenberger's Office effective 04/04/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Victim Witness

Requested by District Attorney Peter Weeks

Advocate District Attorney Weeks moved to abolish this position. This position would be replaced by the Case Manager - Family Engagement position. This vacancy is due to the resignation of Margot Berry effective 12/09/2020. Commissioner Burke seconded the motion and it was unanimously carried.

Victim Witness

Requested by District Attorney Peter Weeks

Case Manager - Family Engagement District Attorney Weeks moved to create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$16.30, \$1,141.00 estimated bi-weekly, \$29,666.00 estimated annually. Commissioner Burke seconded the motion and it was unanimously carried.

Assessment

Requested by Chief Assessor DeAnna Heichel

Administrative Support Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Kim Krumenaker transferring to Second Deputy-Register of Wills effective 04/11/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Assessment

Requested by Chief Assessor DeAnna Heichel

GIS Mapper/UPI Coordinator I or II Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$16.30, \$1,141.00 estimated bi-weekly, \$29,666.00 estimated annually without CPE (tier 1) or \$17.12/hour, \$1,198.40 estimated bi-weekly, \$31,158.40 estimated annually with CPE (tier II). This vacancy is due to the resignation of Emma Sease effective 04/01/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Director Paul Bookhamer

Caseworker I Commissioner Burke moved to create 3 positions. These positions are Non-Union, Non-Exempt (Hourly). Part-Time, Temporary, Non-Benefit Eligible at a minimum of 8 hours per week with an hourly rate of \$16.06, \$610.28 estimated bi-weekly. These positions would not exceed 5 months and 29 days. The wages for these positions would be reimbursed 80% by the State. This vacancy is due to multiple resignations. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Director Paul Bookhamer

Social Services Aide I Commissioner Burke moved to create 3 positions. These positions are Non-Union, Non-Exempt (Hourly). Part-Time, Temporary, Non-Benefit Eligible at a minimum of 8 hours per week with an hourly rate of \$14.00, \$532.00 estimated bi-weekly. These positions will assist with work while pursuing candidates through Civil Service and/or temp-to-hire agreement with Manpower, Inc. These positions would not exceed 5 months and 29 days. The wages for these positions would be reimbursed 80% by the State. This vacancy is due to the resignation of Madoliene Watson effective 3/11/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Director Paul Bookhamer

Social Services Aide I Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly). Full-Time, at 37.5 hours per week with an hourly rate of \$10.49, \$786.75 estimated bi-weekly, \$20,455.50 estimated annually. The wages for this position would be reimbursed 80% by the State. This vacancy is due to the resignation of Madoliene Watson effective 3/11/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Administrative Coordinator Commissioner Burke moved to abolish this position. This position will be replaced with the Unit Supervisor position. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Unit Supervisor Commissioner Burke moved to create this position within the grade H10 hiring range (\$16.29 to \$17.92/hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This position will be funded outside the General Fund, including payroll taxes, retirement and other benefits. This vacancy is due to the resignation of Elizabeth Cooke effective 11/5/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Fiscal Administrator Commissioner Burke moved to create this position within the grade H11 hiring range (\$17.10 to \$18.47/hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This position will be funded outside the General Fund, including payroll taxes, retirement, and other benefits. Commissioner Webster seconded the motion and it was unanimously carried.

Public Works-Highway

Requested by Manager Paul Shaffer

Maintenance Technician-Truck Driver Commissioner Webster moved to create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. James Garlick's retirement from the Truck Driver/Vector Control position effective 01/08/2022 caused the necessity to separate the Truck Driver and Vector Control Specialist into 2 positions. Commissioner Burke seconded the motion and it was unanimously carried.

Meeting of April 6, 2022 continued. . .

Overtime and Additional Time Report: Controller Stickel presented the March 2022 overtime and additional time report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 10:55 a.m.

The next Regular Salary Board Meeting will be held on April 20, 2022 @ 2:30 p.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, written in a professional style.

August C. Stickel IV
Secretary