

**WORK SESSION: TUESDAY, AUGUST 2, 2022, 10:00 A.M.**

Location: Commissioner’s Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Becky Robinson (Purchasing), Helen Schmitt (Public), David F. Servello (Public), Aleisha Albertson (Drug and Alcohol), AC Stickel (Controller), Brian Walters (Human Resources), Lindsay Dempsie and Brandon Meck (Finance), Chris Tatar (Sheriff’s Office), Kay Stephens (Altoona Mirror), Jim Pooler (Public Works-Facilities), Melissa Harpster and Allison Senkevich (Commissioner’s Office).

**Upcoming Meetings:**

Wednesday, August 3, 2022	9:00 a.m.	*Retirement Board (Commissioner’s Mtg. Room)
	10:30 a.m.	*Salary Board (Commissioner’s Mtg. Room)
Thursday, August 4, 2022	8:30 a.m.	*Park & Recreation Adv. Bd. (Commissioner’s Mtg. Room)
	10:00 a.m.	*Commissioner’s Business Session) (Commissioner’s Mtg. Room)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall @ the Fort)
Friday, August 5, 2022		
Monday, August 8, 2022		
Tuesday, August 9, 2022	<del>10:00 a.m.</del>	<del>*Commissioner’s Work Session (Commissioner’s Mtg. Room)</del>
	7:00 p.m.	Airport Authority Bd. Mtg. (Blair County Airport)

Commissioner Erb announced that the Social Services Advisory Board would meet on Thursday, August 4, 2022 beginning at 11:30 a.m.

**Public Comment:**

Commissioner Erb called for public comment.

Kay Stephens asked if Letter B on today’s agenda had anything to do with the increase in the state budget for mental health purposes.

**Commissioners Comments:**

Commissioner Erb called for commissioner’s comments.

Commissioner Burke extended congratulations to the Hollidaysburg Little League Baseball Team for winning the Pennsylvania State Tournament. They will now participate in the Mid-Atlantic Regional Tournament in Connecticut with the winner of the tournament advancing to the Little League World Series in Williamsport PA.

Commissioner Webster, Liaison Commissioner for the Public Works Department stated that Blair County is responsible for maintaining five-5 roads and seventy-70 bridges within Blair County. She stated that in 2010, 40% of the bridges were structurally deficient; and in 2020 when the current Board of Commissioner’s took office, 34% of the bridges were deficient. This board of Commissioner’s has garnered road and bridge funds and leveraged those to obtain grants through PennDOT, and participate in PennDOT led road and bridge projects.

Some of those projects are: The County Road 101 and Dunning’s Highway intersection and accompanying roadwork, temporary preservation of the Irish Flats Bridge near Tyrone, and Bridges 70 and 82 within the PennDOT Roadmap Project.

Commissioner Webster stated that prior to the end of 2024, four-4 box culvert bridges along County Road 101 in Freedom and Greenfield Townships will be completed. By the time these projects are completed, only 25% of the bridges will be structurally deficient. She stated that plans are moving along to address the remaining structurally deficient bridges in the next couple of years.

Commissioner Webster stated she appreciates the assistance of Congressman Dr. John Joyce, Senator Judy Ward and State Representatives Lou Schmitt and Jim Gregory in supporting the county grant applications for the funds necessary to make these road and bridge projects possible.

Commissioner Erb extended thanks and appreciation to Senator Judy Ward and Representative Jim Gregory for their exceptional work in securing the funding needed.

**Consent Agenda:**  
**Resolution #278-2022**

- a. Payment of the following four-4 Warrant Lists:

FECTIVE DATE	ARRANT NUMBER	AMOUNT
08/02/22	220802D	\$24,491.09
08/02/22	220802WW	\$251,826.31
08/02/22	220802CY	\$166,518.34
08/02/22	220802SS	\$331,458.80

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$80,740.00.
- Blair County Community Action, in the total amount of \$17,659.11.

- b. Ratification of the following five (5) Warrant Lists:

FECTIVE DATE	ARRANT NUMBER	AMOUNT
07/28/2022	220728HR	\$16,083.07
07/26/2022	220726TC	\$5,588.00
07/22/2022	220722RF	\$3,045.86
07/25/2022	220725FS	\$7,143.00
07/21/2022	220721CY	\$1,200.00

- c. Ratification of Total Payroll for the Check Dated 07/28/22, in the total amount of \$1,180,204.47.

- d. **2022 Budget Transfer:** Legal fees received from McNeese Wallace for the month of June 2022.

From	\$	To
01101GCO-44080 General County Operations	\$1820.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$50.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$50.00	01202-44080 Juvenile Probation
01101GCO-44080 General County Operations	\$180.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$480.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$870.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$1080.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$90.00	01101-44080 Commissioner’s

- e. **2022 Budget Transfer:** Charges from Nygren Training Solutions for the final class on July 14, 2022.

From	\$	To
01101GCO-42070 General County Operations	\$101.00	01107-42070 Assessment
01101GCO-42070 General County Operations	\$101.00	01160CO-42070 Custody
01101GCO-42070 General County Operations	\$1313.00	013201-42070 CYF
01101GCO-42070 General County Operations	\$101.00	011062-42070 Elections
01101GCO-42070 General County Operations	\$101.00	01209PO-42070 Prison
01101GCO-42070 General County Operations	\$101.00	01157-42070 Public Defender
01101GCO-42070 General County Operations	\$404.00	44122-42070 Public Safety – 911
01101GCO-42070 General County Operations	\$101.00	01103BM-42070 Public Works – Facilities
01101GCO-42070 General County Operations	\$101.00	01103HW-42070 Public Works – Highway
01101GCO-42070 General County Operations	\$101.00	01136-42070 Finance

- f. **Employment:** Fred A. Guyer, PT, Tipstaff, Court Administration, \$11.58/hr., effective 08/01/22; Salua Kamerow, FT, Certified Legal Intern, District Attorney, \$41,623.40/yr., effective 08/01/22; Tammie J. McCahan, PT, Department Clerk, Records Management, \$11.58/hr., effective 08/01/22; Misty J. Steinbacher, FT, Administrative Support, Domestic Relations, \$11.58/hr., effective 08/01/22; and Evan L. Cottle, From PT, Tipstaff, Judge Kagarise, \$11.86/hr., To, FT, Tipstaff, Judge Kagarise, \$11.86/hr., effective 07/23/22.

- g. **Resignations:** Robert A. Boston, Temporary, Laborer, Public Works-Highway, \$14.42/hr., effective 08/04/22; Karen S. Bilger, FT, Receptionist, Court Administration, \$10.51/hr., effective 08/05/22; April M. Hauck, FT, Supervisor/Caseworker, CYF, \$45,845.80/yr., effective 08/05/22.

- h. **Rescinded Resignation Date effective 06/17/22:** Larry L. Hopkins, FT, Corporal, Sheriff’s Office, \$16.19/hr.

- i. **Deceased:** Mark A. Yingling, FT, Corrections Officer, Prison, \$22.16/hr., effective 07/24/22.

Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona and Blair County Community Action Agency due to conflicts of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 278-2022 with the abstentions as noted.

**Staff Reports & Special Business:**

**Blair County Drug & Alcohol:**

Aleisha Albertson requested approval of the acceptance of a Pennsylvania Commission on Crime and Delinquency (PCCD) Probation with Restrictive Conditions Subgrant Award #2022-IP-ST-37214, in the total amount of \$315,000.00, for the period of 07/01/22 through 06/30/22.

Dr. Albertson stated that the grant funds support three-3 positions in Adult Parole and Probation (APO) and benefits for one of the three-3 positions.

Discussion followed.

**Blair County Prison:**

Nicole Hemminger requested approval of an Amendment to the Comprehensive Health Services Agreement by and between the County of Blair, and PrimeCare Medical, Inc., dated 03/01/18, amending said agreement to provide an additional full-time Licensed Clinical Social Worker (LCSW) for forty (40) hours per week, Monday-Friday, with compensation increased by \$91,034.88 per year/\$7,586.24 per month, in addition to the amounts set forth in the underlying agreement. The month in which services commence, compensation shall be prorated.

Chief Clerk Hemminger stated that the Prison Board recently approved moving forward with an Amendment to the Comprehensive Health Services Agreement by and between the County of Blair, and PrimeCare Medical, Inc., amending the agreement to provide additional services of a full-time Licensed Clinical Social Worker (LCSW). She stated that the current clinician's caseload is higher than what one-1 person can handle.

Chief Clerk Hemminger stated that since the county only has approximately six-6 months left on its current contract with PrimeCare Medical Inc. the cost would be prorated, starting when services commence. She stated that the cost of amending the contract will be \$7,586.00 per month or \$91,035.00 yearly, and would be covered by the county's general fund.

Commissioner Erb stated that Governor Wolf had proposed a state budget increase earlier in the year that was to help restore funding costs for counties mental health services; however, Commissioner Erb stated that there has been no information provided to show any upcoming increase in the counties base mental health fund rate.

Discussion followed.

**Children, Youth & Families:**

Commissioner Burke requested approval of an Addendum to the Statement of Work (SOW) dated 01/06/22, between the County of Blair, Blair County Children, Youth and Families (CYF) and CAI Health & Human Services, to identify viable candidates for open staff positions, for pricing at 20% of the annual salary outlined in the county's offer letter upon hire with 50% payable immediately and 50% payable upon the candidate's successful completion of ninety (90) days of employment.

Commissioner Burke stated that the Addendum to the Statement of Work (SOW) can be used for the recruitment of Case Workers. She stated the Addendum only adds this service and makes no other changes to the previously issued Statements of Work (SOW), Addendum, Terms and Conditions or Appendices A and B.

Discussion followed.

**Department of Social Services:**

Trina Illig requested approval of Contractor's Application for Payment No. 1 (final) received from John Claar Excavating, Inc., in the total amount of \$41,387.86 for the existing pavilion located at the Fort Roberdeau Historic Site as part of the FY 2017 CDBG demolition of the Sinking Valley Grange Hall #484 project's mitigation agreement between the County of Blair and the Pennsylvania State Historic Preservation Office.

Discussion followed.

**Human Resources:**

- a. Brian Walters requested approval of an Amendment to Exhibit A to the Trustmark Benefits, Inc. Agreement, effective January 1, 2021 granting Trustmark Benefits, Inc. authority to enter into payment agreements to obtain discounts on services under the Plan.

Discussion followed.

- b. Brian Walters requested approval of an Amendment to Exhibit A to the Trustmark Benefits Inc. Agreement, effective January 1, 2022 amending and modifying agreement as set forth below:
- Section 6.07 of the Trustmark Benefits, Inc. Agreement, Run-Out, is deleted in its entirety and replaced effective January 1, 2022;
  - Exhibit A to the Trustmark Benefits, Inc. Agreement is deleted in its entirety and replaced effective January 1, 2022;
  - The Addendum to Agreement for Plan Supervisor CoreSource Edge Services is deleted in its entirety and replaced with the Enhanced Claims Control Services Addendum effective January 1, 2022; and
  - The Addendum to Administrative Services Agreement Business Associate Agreement is deleted in its entirety and replaced with the HIPAA Business Associate Agreement Addendum.

Mr. Walters stated that an Amendment to Exhibit A modifies Section 6.07 of the Trustmark Health Benefits, Inc. Agreement, effective January 1, 2022, stating that we may agree in-writing to a Run-Out Agreement for Trustmark to adjudicate Run-Out Claims incurred, but not paid prior to termination of the Agreement for the fee set forth in Exhibit A. He stated that should we elect not to enter into a Run-Out Agreement, Trustmark will have no responsibility regarding Run-Out Claims.

Mr. Walters stated that Exhibit A, as well as, the Addendum for Plan Supervisor CoreSource Edge Services are deleted in entirety, and replaced with the Enhanced Claims Control Services Addendum, effective January 1, 2022.

Mr. Walters stated that the Addendum to the Administrative Services Business Associate Agreement is also deleted and is replaced with a new HIPAA Business Associate Agreement Addendum effective January 1, 2022.

Mr. Walters stated that the Amendments have been reviewed by the county's Solicitor Nathan Karn and Attorney John Baker.

Discussion followed.

**Commissioner's Office:**

Allison Senkevich requested approval of the Worker's Compensation Trust Fund Bond between the County of Blair and Travelers Casualty and Surety Company of America effective August 1, 2022 through August 1, 2025, in the total annual premium of \$1,115.00/\$3,179.00 three-3 year prepaid.

Ms. Senkevich requested that the Board consider approval action today since the coverage commence date is August 1, 2022.

Discussion followed.

**Resolution 279-2022:** A resolution approving the Worker's Compensation Trust Fund Bond between the County of Blair and Travelers Casualty and Surety Company of America effective August 1, 2022 through August 1, 2025, in the total annual premium of \$1,115.00/\$3,179.00 three-3 year prepaid.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 279-2022.

**Old Business:**

None

**Adjourn:**

Meeting Adjourned,

---

Nicole M. Hemminger, Chief Clerk