

WORK SESSION: TUESDAY, DECEMBER 27, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Assistant Solicitor Jeff Muriceak

Members Absent: Solicitor Karn.

Others Present:

Allison Senkevich (Commissioners Office), Phil Ray (Altoona Mirror), Judy Rosser (Blair Drug & Alcohol), Tricia Maceno (Social Services), Glenn Nelson (Fort Roberdeau), Jim Pooler (Public Works/Building Maintenance), Lindsay Dempsie and Brandon Meck (Finance), Brian Walters and Melena Kogler (Human Resources), A.C. Stickel (Controller), and Jim Ott (Sheriff).

Upcoming Meetings:

Wednesday, December 28, 2022		
Thursday, December 29, 2022	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, December 30, 2022		
Monday, January 2, 2023		New Years' Observed Courthouse Closed
Tuesday, January 3, 2023	9:30 a.m.	*Salary Board Reorganization Mtg. (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

Approval of Meeting Minutes – 11/29/22, 12/01/22, 12/06/22 and 12/08/22.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to approve the meeting minutes.

Approval of Budget Meeting Minutes – 10/24/22, 10/26/22, 10/28/22, 10/31/22, 11/02/22, and 11/04/22.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to approve the budget meeting minutes.

Public Comment:

Commissioner Erb called for public comment.

Phil Wray from the Altoona Mirror asked about further detail regarding the agenda item for analysis of paint chips.

Commissioners Comments:

Commissioner Erb called for commissioner comments.

Consent Agenda:

Resolution #537-2022:

- a. Payment of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/27/22	221227WW	\$479,525.30
12/27/22	221227SS	\$9,032.21
12/27/22	221227CY	\$4,632.32

Which include payments to Blair Sr. Services in the amount of \$140,350.00.

- b. Ratification of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/20/22	221220SS	\$338,404.68
12/20/22	221220WW	\$514,381.71
12/20/22	221220CY	\$139,340.94
12/19/22	221219FS	\$1,750.63
12/20/22	221220RF	\$1,373.39

Which include payments to Blair Community Action in the amount of \$24,113.65.

- c. **Fort Roberdeau Association Board:** requesting the reappointment of Jennifer E. Fleck, Stan Kotala, Jody Wallace, and Michael P. Kasun for the period of 1/1/2023 to 12/31/2025; requesting the appointment of Theodora Kreitz for the period of 1/1/23 to 12/31/25; requesting the appointment of Peter J. Folen to fill the unexpired term of David C. Shaffer for a period of 1/1/23 to 12/31/23.
- d. **Employment:** Angie M. Best, FT, Program Manager, Children, Youth and Families, \$59,223.58/yr., effective 12/27/22; Zigmund P. Jendrezjewski, FT, Deputy, Sheriff, \$16.00/hr., effective 12/27/22; Jeannette C. Mock, FT, Receptionist, Court Administration, \$10.50/hr., effective 12/27/22.
- e. **Resignations:** Christina M. Weyandt, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 12/19/22; Bryce A. Iachini, fill-in, Corrections Officer, Prison, \$15.08/hr., effective 12/24/22; Katelyn M. Hoover, FT, Assistant district Attorney II, District Attorney, \$59,773.48/yr., effective 12/29/22; Mary S. Hogan,

\$16.48/hr., Tanner K. Snyder, \$15.71/hr., Brad J. Swander, \$15.52/hr., FT, Deputy, Sheriff, Effective 12/30/2022.

Commissioner Burke noted her abstention due to a conflict of interest on the payment of invoices to Blair Senior Services in item a and Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to Blair Community Action in item b.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 537-2022 with the abstentions as noted.

Staff Reports & Special Business

Blair Drug and Alcohol:

Judy Rosser requested approval of a Letter of Support for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Improving Justice System Responses to Opioid, Stimulant and Related Substance Use Disorders Grant.

Mrs. Rosser states that this grant would provide funding for medicated assistance treatment within the Blair County Prison.

Discussion followed.

Public Works – Highway:

Paul Shaffer requested approval of an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2023 at the following hourly rates:

2023 Blair County Schedule of Hourly Rates*

Senior Professional Engineer	\$145.00
Professional Engineer	\$130.00
Landscape Architect	\$115.00
Professional Surveyor	\$145.00
Surveyor	\$ 88.00
Survey Assistant	\$ 70.00
Environmental Specialist	\$124.00
Senior Designer	\$115.00
Designer	\$ 90.00
Senior Technician	\$ 90.50
Technician	\$ 66.00
Senior Resident Project Representative	\$ 93.50
Resident Project Representative	\$ 83.50
Administrative Support	\$ 52.50
Mileage IRS Allowable	Presently \$0.62/mile
Report Copies 8 ½ x 11	\$0.15/page (black & white) \$1.00/page (color)
Report Copies 11 x 17	\$0.50/page (black & white) \$2.50/page (color)
Prints 22 x 34	\$2.75/sheet (black & white) \$8.75/sheet (color)
*Hourly rates include wages, required taxes, insurance, overhead and profit. This form of pricing is used primarily for cost plus fees. Our work for you will be negotiated for a lump sum amount in most cases.	

Discussion followed.

Public Works – Facility Maintenance:

- i. Jim Pooler requested approval of Change Order #1 received from Ralph J. Albarano & Sons Inc., changing the contract completion date of the Blair County Parking Garage Stair Tower Project, from January 27, 2023 to June 9, 2023, at no additional cost to the county.

Mr. Pooler stated that the extension of the completion date is due to steel and concrete supply issues. He advised the contractor, Ralph J. Albarano & Sons Inc. is expecting production in March.

Discussion followed.

- ii. Jim Pooler requested approval of an Agreement for Purchases under Bidding Threshold between the County of Blair and Church in the Middle of the Block LLC, to provide paint analysis for paint chips retrieved from the 1875 and 1906 sections of the Blair County Courthouse, at the rate of \$50.00 per sample.

Mr. Pooler noted that the paint chip analysis determines the appropriate paint color that is historically accurate to the courthouse by John Rita.

- iii. Jim Pooler requested approval of a quote received from McCarl’s Preferred Services for HVAC and Plumbing Service Work at the Blair County Prison at time and material rates for work needing immediate attention for an amount not to exceed \$10,000.00.

Mr. Pooler asked the vendor for a correction to change from “Blair County Prison” to “the County of Blair”.

Discussion followed.

Fort Roberdeau:

- i. Glenn Nelson requested approval of a 1/6, Horizontal Ad in the 2023 Raystown Moments Guide by the Huntingdon County Visitors Bureau for promotion throughout the Lake Raystown Region, Juniata College, and Huntingdon County Regional market, in the total amount of \$659.00, to be paid by the Fort Roberdeau Association.

Discussion followed.

- ii. Glenn Nelson requested approval of a Gold Partnership with the 2022/2023 Huntingdon County Visitors Bureau, for promotion and advertisement of Fort Roberdeau throughout the Raystown Lake Region, in the amount of \$295.00 to be paid by the Fort Roberdeau Association.

Discussion followed.

- iii. Glenn Nelson requested approval for the \$1,000.00 Advertorial Package in the 2023 Inspiration Guide by the Happy Valley Adventure Bureau for promotion of Fort Roberdeau throughout the State College, Penn State University and Centre County Regional market, in the amount of \$1,000.00 to be paid by the Fort Roberdeau Association.

Discussion followed.

Sheriff's Office:

Sheriff James Ott requested approval of a quote received from Valley Tire-Altoona, for the purchase and installation of four-4 tires on a cruiser, in the total amount of \$754.58, to be paid from the 2022 budget.

Discussion followed.

Resolution 538-2022: A resolution approving the quote received from Valley Tire-Altoona, for the purchase and installation of four-4 tires on a cruiser, in the total amount of \$754.58, to be paid from the 2022 budget.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 538-2022.

Controller's Office:

A.C. Stickel requested approval of an Engagement Letter for Professional Auditing Services for the years' 2022, 2023, and 2024 between the County of Blair and Zelenkofske Axelrod LLC for the amounts not-to-exceed \$82,500.00 for 2022; \$85,000.00 for 2023 and \$87,500.00 for 2024.

Discussion followed.

Human Resources

Brian Walters requested approval of an amendment to the 457b Deferred Compensation Plan with Nationwide Retirement Solutions for employees to voluntarily participate in a Roth plan.

Chief Clerk Hemminger noted this item was presented to the Retirement Board on December 7th.

Discussion followed.

Finance:

Lindsay Dempsie requested approval for the adoption of the 2023 General Fund and Reserve Account Budgets as presented on December 6, 2022.

Discussion followed.

Resolution 539-2022: A resolution approving the appropriating specific sums estimated to be required for the specific purposes of the County Government, hereinafter set forth, during the current fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Commissioners of the County of Blair, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2023, as follows: Tax rate for general County purposes, the sum of three and seven hundred nine thousandths (3.709) mills on each dollar of assessed valuation [or the sum of thirty-seven and nine hundredths cents (\$.3709)] on each one hundred dollars of assessed valuation; for debt purposes, the sum of three hundred sixty-seven thousandths (0.367) mills on each one hundred dollars of assessed valuation [or the sum of three and sixty-seven hundredths cents (\$.0367)] on each one hundred dollars of assessed valuation; for libraries the sum of twenty-one thousandth (.021) mill on each dollar of assessed valuation [or the sum of twenty-one hundredths cents (\$.0021)] on each one hundred dollars of assessed valuation; and for parks and recreation the sum of zero (.000) mill on each dollar of assessed valuation [or the sum of twelve hundredths cents (\$.0000)] on each one hundred dollars of assessed valuation; for a grand total of four and ninety - seven thousandths (4.097) mills.

SECTION 2. That for the expenses of the County for the fiscal year 2023 the following amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth below, which amounts are more fully itemized in the County Budget Form on file in the office of the County Commissioners.

SUMMARY OF ESTIMATED RECEIPTS

Cash and Securities for Appropriation		\$13,965,235
Taxes	\$33,606,251	
Court Costs, Fines and Forfeits	\$2,310,200	
Interest	\$300,500	
Grants & Gifts	\$15,517,504	

Departmental Charges & Reimbursements	\$3,510,530	
Payments in Lieu of Taxes	\$320,000	
TOTAL REVENUE RECEIPTS		\$55,564,985
TOTAL NON-REV. RECEIPTS		\$505,197
TOTAL EST. BAL. & RECEIPTS		\$70,035,416
SUMMARY OF APPROPRIATIONS		
GENERAL GOVERNMENT		
ADMINISTRATIVE		
Commissioners	\$990,182	
Solicitor	\$157,293	
County Buildings	\$1,830,186	
Human Resources	\$356,837	
Conduct of Elections	\$714,673	
Tax Assessment	\$834,860	
Treasurer	\$256,360	
Tax Collectors	\$109,725	
Tax Claim	\$459,756	
Controller	\$381,852	
GIS	\$116,367	
Planning and Zoning	\$66,021	
Central Telephone and Postage	\$6,520	
Information Technology	\$792,333	
Central Purchasing	\$49,242	
Records Management	\$111,564	
Office Services	\$36,113	
911	\$6,288	
Finance	\$171,949	
TOTAL ADMINISTRATION		\$7,448,120
JUDICIAL		
Register of Wills	\$499,852	
Sheriff	\$2,061,816	
Coroner	\$615,674	
Prothonotary	\$760,432	
Costs & Fines	\$215,851	
Domestic Relations	\$280,000	
Public Defender	\$1,007,728	
District Attorney	\$1,818,973	
Law Library	\$52,817	
Courts	\$2,438,710	
District Justices	\$1,493,910	
Victim Witness	\$206,324	
TOTAL JUDICIAL		\$11,452,086
TOTAL GENERAL GOVERNMENT		\$18,900,206
CORRECTIONS		
Adult Probation and Parole	\$814,251	
Juvenile Probation and Parole	\$1,072,849	
Juvenile Detention Home	\$177,938	
Adjudicated Juveniles	\$660,188	
Prison Operations	\$11,947,306	
TOTAL CORRECTIONS		\$14,672,531
WELFARE		
Adult Day Care Center		
Blair Senior Services	\$1,494,363	
TOTAL ADULT WELFARE		\$1,494,363
JUVENILE WELFARE		
Children Youth and Families	\$14,830,220	
TOTAL JUVENILE WELFARE		\$14,830,220
TOTAL WELFARE		\$16,324,583
TOTAL HIGHWAY		\$765,833
OTHER GOVERNMENTAL EXPENDITURES		
Emergency Management	\$316,614	
Military Affairs	\$150,128	
Employee Benefits		
Insurance		
Agricultural Extension	\$123,960	
Soil Conservation	\$217,042	
TOTAL OTHER GOVERNMENTAL EXPENDITURES		\$807,744
TOTAL GOVERNMENTAL EXPENDITURES		\$51,470,897
NON GOVERNMENTAL EXPENDITURES		\$6,166,851
TOTAL EXPENDITURES		\$57,637,747
TOTAL BALANCE DECEMBER 31, 2023		\$12,397,669

SECTION 3. That any resolutions, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution passed finally by the Board of County Commissioners this 27th day of December 2022.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 539-2022.

Old Business

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk