

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, MAY 30, 2024, 1:00 P.M.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 5/21**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 253– 2024:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/28/2024	240528WW	587,525.42
05/28/2024	240528CY	7,588.52
05/28/2024	240528SS	168,233.97

- b. Ratification of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/23/2024	240523HR	14,109.12
05/20/2024	240520FS	2,894.60

- c. **2024 Budget Transfer:** To cover maintenance fees on county vehicles:

<u>From</u>	<u>\$</u>	<u>To</u>
01103HW-44730 Highway	\$150.00	01107-44730 Assessment

- d. **2024 Budget Transfer:** To cover annual fire extinguisher inspection:

<u>From</u>	<u>\$</u>	<u>To</u>
01103BM-44710 Building Maintenance	\$271.30	08607-44710 Fort Roberdeau

- e. **Terminations:** Shuman, Steven M., FT, Corrections Officer, Prison, \$21.53/hr., effective 5/9/2024.
- f. **Resignations:** Tenley, Molly A., FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 5/2/2024. Rivera, Erica, FT, Corrections Officer, Prison, \$22.66/hr., effective 5/10/24. Henry, Sharon L., FT, Department Clerk, Domestic Relations, \$11.03/hr., effective 5/14/24. Miller, Megan L., FT, Correctional Case Manager, Prison, \$11.58/hr., effective 5/20/24. Calhoun, Wendi J., Per Diem, Deputy Coroner, Coroner, \$80.00, effective 5/23/24. McConahy, Ronald L., Per Diem, Deputy Coroner, Coroner, \$80.00, effective 5/23/24. Wagner, Jacob F., PT/Fill-in, Corrections Officer, Prison, \$15.08/hr., effective 5/29/24.
- g. **Employments:** Bowmaster, Ashlyn R., Carowick, Robert D., Cuomo, Kathryn M., Ertwine, Harley J., Goebel, Kirsten E., Knab, Adam M., Logan, Blake J., Smith, Amanda R., FT, Corrections Officer, Prison, \$21.53/hr., effective 5/28/24. Groce, Kathryn A., Hollern, Renne L., Houck, Vanessa D., Reed, Michael J., Runzo, Nicolette M., 35 hrs., Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 5/28/24. White, Zhaad, Temporary Department Assistant, Highway, \$12.50/hr., effective 5/28/24.
- h. **Status Change:** Brashear, Kyle J., FT, Payroll Administrator, HR, \$983.50 biweekly/\$25,571.00 annual to 5% (\$49.00 biweekly) out of class wage for admin duties normally undertaken by HR Manager, max 13 pay period or hire of job incumbent, effective 4/29/24. Walters, Brian G., FT, Benefits Specialist, HR, \$1332.10 biweekly/\$34,634.60 annual to 5% (\$66.60 biweekly) out of class wage for admin duties normally undertaken by HR Manager, max 13 pay period or hire of job incumbent, effective 4/29/24. Espenlaub, Eric C., FT/Seasonal, 37.5 hrs./wk., Groundskeeper, Public Works, \$14.42/hr. to FT/Seasonal, 37.5 hrs./wk., Head Groundskeeper, Public Works, \$15.48/hour/hr., effective 5/18/24. Brant, Richard L., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (1500), Deputy Coroner, Coroner, \$16.46/hr., effective 5/25/24. Forsht, William D., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (999), Deputy Coroner, Coroner, \$19.54/hour, effective 5/25/24. Whiteford, Marcus L., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (1500), Deputy Coroner, Coroner, \$16.46/hour, effective 5/25/24. Holmberg, Lisa M., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (999), Deputy Coroner, Coroner, \$15.51/hour, effective 5/25/24. Brown, Danielle A., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (999), Deputy Coroner, Coroner, \$15.51/hour, effective 3/30/24. Dellinger, Terry R., Per Diem, Deputy Coroner, Coroner, \$80.00 to PT (1500), Deputy Coroner, Coroner, \$16.46/hour, effective 3/30/24. Lytle, Katherine V., Per Diem,

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Prison:**

Requesting approval of the Management Agreement between the County of Blair, on behalf of the Blair County Prison, and Air Management, Inc. to provide equipment service listed in Exhibit A for the period of July 1, 2024 through May 31, 2025 in the total amount of \$3,913.92.

b. **Park & Recreation:**

Requesting approval to submit an application and a Letter of Commitment for a DCED Greenways, Trails, & Recreation grant for Phase II improvements at Valley View Park in the total amount of \$250,000.00 with a local in-kind match of 15%.

c. **Public Safety:**

- i. Requesting approval of the Contract Agreement between the County of Blair, on behalf of the Department of Emergency Services E-911, and Blair County Convention Center for the facility rental for the Transcaer Functional Tabletop Exercise on September 24, 2024, in the total amount of \$4,000.00.
- ii. Requesting approval of the Contract Agreement between the County of Blair, on behalf of the Department of Emergency Services E-911, and Blair County Convention Center for the facility rental for the Local Emergency Planning Committee (LEPC) SARA Summit on September 26, 2024, in the total amount of \$12,000.00.
- iii. Requesting approval of the amendment of the current Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services E-911, and Tyler Technologies for an interface to connect Tyler CAD with Dataworks Plus software for a one-time fee in the amount of \$2,480.00.
- iv. Requesting approval of a Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services E-911, and PALCO Power Systems for the maintenance of 1 Blair County 911 commercial vehicle for the period of April 1, 2024 through March 21, 2025, in the amount of \$874.96.

d. **Children, Youth and Families:**

Requesting approval of the FY 24/25 Renewal Purchase of Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and George Junior Republic in Pennsylvania.

e. **Public Works – Highway:**

- i. Requesting approval of the submission of a Letter of Support for the Borough of Hollidaysburg's 902 DEP Recycling grant application to the Department of Environmental Resources for a debris collection vehicle.
- ii. Requesting approval of the Contract Agreement between the County of Blair, on behalf of Blair County Highway Department, and Hoover's Spraying LLC for treatment with herbicide for the vegetation along County owned Bridges and on the right-of-way of the County Roads in the total amount of \$4,233.86.
- iii. Requesting approval of the Contract Agreement between the County of Blair, on behalf of Blair County Highway Department, and Hoover's Spraying LLC for treatment with herbicide for the vegetation surrounding the retention pond and Hi-wall on Convention Center Road in the total amount of \$2,150.00.

f. **Elections:**

Requesting approval of the submission of a Notice of Intent to accept 2024 Election Security Grant Funds pursuant to the Consolidated Appropriates Act of 2024 in the amount of \$3,955.45.

- g. **Social Services:**
Requesting approval to authorize Commissioner David Kessler, as the Chief Elected Official, to sign the three-3 Site Specific Checklist Tier 2 Environmental Review Records for Blair County Housing Rehabilitation Existing Owner Occupied Housing Rehabilitation Program.
- h. **Court Administration:**
Requesting approval to submit a Senior Judge Reimbursable Costs Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) for the use of the Senior Judges Chambers during the calendar year 2023, in the amount of \$9,210.00.
- i. **Commissioners:**
Requesting approval of the First Amendment to the No Cost Grant Agreement (No. C000083394-01) between the Commonwealth of Pennsylvania, acting through the Department of Community and Economic Development (DCED) and the Blair County Commissioners to extend the term of the agreement from June 30, 2024 to December 31, 2024.

12. **SPECIAL PRESENTATION -Lakemont Park** (Andrea Cohen)

13. **OLD BUSINESS**
None.

14. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Tuesday, June 4 at 1:00 p.m.
in the Commissioners' Public Meeting Room**