

WORK SESSION

TUESDAY, MAY 31, 2022, 10:00 A.M.

Location:

Commissioner’s Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Webster, Commissioner Burke, Assistant County Administrator Senkevich, and Assistant Solicitor Muriceak.

Members Absent:

Solicitor Karn and Chief Clerk Hemminger.

Others Present:

A.C. Stickel (Controller), James Pooler (Public Works – Facilities), Brian Wiser (Keller Engineers), Kay Stephens (Altoona Mirror), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Scott Schultz (Court Administration), Becky Robinson (Purchasing), Paul Shaffer (Public Works – Highway), Amy Meyers (EMA/911), and Lindsay Dempsie (Finance).

Upcoming Meetings:

Wednesday, June 1, 2022	9:00 a.m.	*Retirement Board (Commissioners Mtg. Room)
	10:30 a.m.	*Salary Board (Commissioners Mtg. Room) Cancelled
Thursday, June 2, 2022	8:30 a.m.	Park and Recreation Adv. Bd. Mtg. (Valley View Park, Pavilion #2)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
Friday, June 3, 2022		
Monday, June 6, 2022		
Tuesday, June 7, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comment:

Commissioner Erb called for commissioners comments.

Commissioner Webster recognized Emergency Management Services and Dispatchers Recognition Week and thanked the County’s Emergency Services Staff.

Commissioner Erb addressed the grief surrounding the school shooting in Texas.

Consent Agenda:

Resolution #193-2022

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/31/2022	220531ep	\$1,920.00
05/31/2022	220531ww	\$144,258.69
05/31/2022	220531cy	\$10,050.00
05/31/2022	220531ss	\$162,518.73

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$1,014.00.
- UPMC Altoona, in the total amount of \$5,849.83.

b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/26/2022	220526MW	\$1,486.13
05/23/2022	220523FS	\$3,477.86
05/26/2022	220526HR	\$18,141.87
05/19/2022	220519HR	\$17,103.57

c. **County Road 101:** Requesting approval to closure County Road 101 from the Claysburg Community Park to the Claysburg-Kimmel High School, from 1 pm to 2 pm on Saturday, June 4, 2022 to conduct the Class of 2022 Graduation Parade, pending solicitor review of insurance documents.

d. **Blair County Redevelopment & Housing Authority:** Requesting approval for the reappointment of William J. Padamonsky to the Authority for the period of 07/24/22 through 07/23/27.

- e. **Employment:** Augustus Delinger, FT, Temporary/Summer Worker, Highway, \$10.00/hr., effective 05/31/22; Nicole L. Kemerer, FT, GIS Mapper/UPI Coordinator I, Assessment, \$16.30/hr., effective 05/31/22; Tracy L. Farabaugh, From, FT, Judicial Secretary, Judge Milliron/Pool, \$13.37/hr., To, FT, Judicial Secretary, Judge Doyle, \$13.37/hr., effective 05/30/22; Kailyn M. Cappella, From, PT, Administrative Support, Public Defender's Office, \$12.16/hr., To, FT, Administrative Support, Public Defender's Office, \$12.16/hr., effective 05/28/22; and Kimberly Sanders, From, FT, Deputy, Sheriff's Office, \$15.52/hr., To, FT, Detective, District Attorney's Office, \$21.83/hr., effective 05/25/22.
- f. **Resignations:** Erica M. Auberzinski, FT, Caseworker I, CYF, \$31,625.10/yr., effective 05/31/22; and Cody J. Dugan, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 06/03/22.
- g. **Retirements:** Jean M. Reindl, FT, Administrative Assistant-Courthouse, APO, \$34,470.80/yr., effective 06/03/22.

Commissioner Burke noted her abstention of the payment of the invoice to Blair Senior Services.

Commissioner Erb noted his abstention of the payment of the invoice to UPMC Altoona.

Assistant County Administrator Senkevich confirmed that Solicitor Karn reviewed and approved the insurance documents on item c.

Commissioner Webster voted "no" on item d.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 193-2022 with the abstentions and negative vote as noted.

Staff Reports & Special Business:

County Road Assessment:

Brian Wisner requested approval of a Proposal of Service Contract between the County of Blair and Keller Engineers for a County Road Assessment of County Roads 101, 103, 104 and 105, in the lump sum total and estimated reimbursable costs of \$29,560.00.

Mr. Wisner stated he is requesting approval for the assessment, bridge inspection, and estimated mileage, which would address ADA compliance, drainage and sidewalk issues. The assessment includes approximately 14 miles of county road, which will be reviewed to prepare budget-level estimates for planning purposes. Also includes inspection of five of county bridges that are less than 20 feet, which is done approximately every 5 years.

Assistant County Administrator Senkevich advised that the assessment would be paid from the Revenue Replacement allowable expenditures of ARPA as a provision of governmental services.

Commissioner Burke asked for clarification on bridge inspections for bridges that are 20 feet or greater.

Discussion followed.

Resolution 194-2022: A resolution approving the Proposal of Service Contract between the County of Blair and Keller Engineers for a County Road Assessment of County Roads 101, 103, 104 and 105, in the lump sum total and estimated reimbursable costs of \$29,560.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 194-2022.

Blair County Bridge 18/Huston Township:

Brian Wisner requested approval of a Proposal of Service Contract between the County of Blair and Keller Engineers for engineering services for roadway drainage repairs to Blair County Bridge 18/Huston Township, in the total lump sum plus estimate of \$1,450.00.

Mr. Wisner stated the issues with Bridge 18 and drainage, which is affecting the pavement structure of the bridge.

Discussion followed.

Resolution 195-2022: A resolution approving of the Proposal of Service Contract between the County of Blair and Keller Engineers for engineering services for roadway drainage repairs to Blair County Bridge 18/Huston Township, in the total lump sum plus estimate of \$1,450.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 195-2022.

Blair County Bridge 70/County Road 101 over South Poplar Run:

Brian Wisner requested approval of the Construction Plans for the Blair County Bridge 70/County Road 101 over South Poplar Run Project.

Mr. Wisner stated this project is coming close to the Let Date.

Discussion followed.

Resolution 196-2022: A resolution approving the Construction Plans for the Blair County Bridge 70/County Road 101 over South Poplar Run Project.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 196-2022.

Department of Emergency Services:

- a. Amy Myers requested approval for the submission of a Designation of Agent Resolution (DAP-1) and Grant Program Agreement (DAP-2 and Attachment G) to name Lindsay Dempsie, Finance Director, as the designated agent on behalf of the County of Blair, to execute all required forms and documents for the purpose of obtaining financial assistance for DR-4506-COVID-19, under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Discussion followed.

Resolution 197-2022: A resolution approving the submission of a Designation of Agent Resolution (DAP-1) and Grant Program Agreement (DAP-2 and Attachment G) to name Lindsay Dempsie, Finance Director, as the designated agent on behalf of the County of Blair, to execute all required forms and documents for the purpose of obtaining financial assistance for DR-4506-COVID-19, under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 197-2022.

- b. Amy Myers requested approval for the submission of the Pennsylvania Emergency Management Agency (PEMA) DAP-9, and DAP-12 forms, for the reimbursement of personal protective equipment (PPE) purchased during the COVID-19 Pandemic, in the total amount of \$362,295.01.

Discussion followed.

Resolution 198-2022: A resolution approving the submission of the Pennsylvania Emergency Management Agency (PEMA) DAP-9, and DAP-12 forms, for the reimbursement of personal protective equipment (PPE) purchased during the COVID-19 Pandemic, in the total amount of \$362,295.01.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 198-2022.

Drug & Alcohol:

- a. Requesting approval for the submission of a Grant Application, PS-2023-Blair-00020, for FY 2023 to the Pennsylvania Department of Transportation, for the Blair County Police Traffic Safety Enforcement Program, in the total amount of \$101,282.85, for the period of 10/01/22 through 09/30/23.
- b. Requesting approval of a Commonwealth of Pennsylvania Sub-grantee Indemnity Agreement by, between and among the County of Blair, Blair County Drug and Alcohol Program. Inc. and the Borough of Mount Union on behalf of the Mount Union Borough Police Department to provide the operating structure needed to facilitate the inclusion of the Borough Police Department into the Pennsylvania Department of Transportation Traffic Safety Enforcement Program Blair County Grant.
- c. Requesting approval of a Commonwealth of Pennsylvania Sub-grantee Indemnity Agreement by, between and among the County of Blair, Blair County Drug and Alcohol Program. Inc. and the Borough of Huntingdon on behalf of the Huntingdon Borough Police Department into the Pennsylvania Department of Transportation Traffic Safety Enforcement Program Blair County Grant.

Items held to the 6/7/22 Work Session.

Children, Youth and Families:

- a. Requesting approval of a Memorandum of Understanding (MOU) between the County of Blair, Blair County Children, Youth and Families, the Solicitor supporting CYF, Diakon Lutheran Social Ministries (Diakon), and its subcontractor, Voce (formerly known as Family Design Resources, Inc. (FDR, Inc.) for the SWAN Legal Services Initiative (SWAN LSI) Paralegal(s) for the period of 07/01/21 through 06/30/22.

Item held to the 6/7/22 Work Session.

- b. Commissioner Laura Burke requested approval of the following FY 2019-2020, 2020-2021, 2021-2022 and 2022-2023 renewal Agreements for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families and the legal representatives.

James V. McGough

2019-2020
2020-2021
2021-2022
2022-2023

Aimee L. Willett

2020-2021
2021-2022

Thomas K. Hooper

2019-2020
2020-2021
2021-2022

Larry D. Lashinsky

2019-2020
2020-2021
2021-2022

Forr, Stokan, Huff, Kormanski and Naugle

2019-2020

2020-2021

2021-2022

Susan P. Rea

2019-2020

2020-2021

2021-2022

Discussion followed.

Resolution 199-2022: A resolution approving the following FY 2019-2020, 2020-2021, 2021-2022 and 2022-2023 renewal Agreements for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families and the legal representatives as listed below.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 199-2022.

Court Administration:

Scott Schultz requested approval for the submission of a Drug Testing Grant #35900 Project Modification request to the Pennsylvania Commission on Crime and Delinquency (PCCD), moving \$5,552.00 from the Supplies and Operating Expense category to the Employee Benefits category to cover the cost of the FICA and Life and Disability Benefits of the Drug Testers.

Discussion followed.

Resolution 200-2022: A resolution approving the submission of a Drug Testing Grant #35900 Project Modification request to the Pennsylvania Commission on Crime and Delinquency (PCCD), moving \$5,552.00 from the Supplies and Operating Expense category to the Employee Benefits category to cover the cost of the FICA and Life and Disability Benefits of the Drug Testers.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 200-2022.

Commissioners:

Commissioner Bruce Erb requested approval of a MSRB Rule G-17 Conflict of Interest Disclosures Notice received from RBC Capital Markets, LLC.

Commissioner Erb stated that this letter would put the County in a position to engage RBC Capital Markets, LLC as underwriters in the future and to refinance the County's 2017 Bond in May 2023.

Discussion followed.

Resolution 201-2022: A resolution approving the MSRB Rule G-17 Conflict of Interest Disclosures Notice received from RBC Capital Markets, LLC.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 201-2022.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk