

COMMISSIONERS' MEETING: TUESDAY, October 22, 2024, 1:00 P.M.

Location: Commissioners Meeting Room, Basement.

CALL TO ORDER:

Commissioner Kessling called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Kessling called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Kessling requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

MEMBERS PRESENT:

Commissioner Kessling, Commissioner Webster, Commissioner Burke, and Chief Clerk Socie.

THEIRS PRESENT:

Jeri Guyer (Commissioners), Lindsay Dempsey and Brandon Meck (Finance), A.C. Stickle (Controller), Brian Walters (Human Resources), Becky Robinson (Purchasing), Sue St. Martin (Tax Claim), Mindy Hostler (CYF), DeAnna Heichel (Assessment), Cris Fredrickson (EMA), Sue Ammenman (911E), Marc Seifert (Domestic Relations), Melissa Gillin (Social Services), Glenn Nelson (Fort Roberdeau), Don Weakland (IT), Paul Shaffer (Public Works), Dennis Wisor (Blair Senior Services), Shawna Hoover (Operation Our Town), Lily Grosser, Natalie Foster, Riley Foster, Samantha Garman, Sarah Garman, Bailey Himes, Kara Neeley, Aleyah Walk, Megan Yoder, Bella Creamer, Sage Capone, Maya Gearhart, and Mike Rawlins (Hollidaysburg Area High School SADD), Kay Stephens (Altoona Mirror), and Nate Taylor (Public Access Channel).

EXECUTIVE SESSION ANNOUNCEMENT:

Chief Clerk Socie confirmed there were seven (7) Executive Sessions held since the last meeting on Tuesday, October 8.

The first meeting was held on Wednesday, October 9 at approximately 10:00 a.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, and Chief Clerk Socie to discuss one (1) open position.

The second meeting was held on Thursday, October 10 at 9:00 a.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Chief Clerk Socie, and Vince Greenland and John Ciprich from PennDot to discuss acquiring land.

The third meeting was held on Thursday, October 10 at 10:00 a.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, and Chief Clerk Socie to discuss acquiring land.

The fourth meeting was held on Thursday, October 10 at 11:00 a.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Chief Clerk Socie, Human Resources Director Melena Koegler, and Facilities Director Brian Ressler to discuss one personnel issue.

The fifth meeting was held on Thursday, October 10 at 1:00 p.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Chief Clerk Socie, Human Resources Director Melena Koegler, Human Resource Analyst Kyle Brashear, and Finance Director Lindsay Dempsey to discuss bargaining one (1) CBA.

The sixth meeting was held on Thursday, October 10 at approximately 2:30 p.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Chief Clerk Socie, Human Resources Director Melena Koegler, Human Resource Analyst Kyle Brashear, and Highway Director Paul Shaffer to discuss one personnel issue.

The seventh meeting was held on Thursday, October 17 at approximately 12:30 p.m. with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Chief Clerk Socie, Human Resources Director Melena Koegler, and Human Resource Analyst Kyle Brashear to discuss contract negotiations.

PUBLIC COMMENT:

There were no comments.

COMMISSIONER COMMENT:

Commissioner Kessling called for Commissioners Comments.

Commissioner Burke provided an update regarding the upcoming election: Yesterday was the last day to register to vote, and there was an increase of 3671 registered voters since the primary election. As of noon today, the elections office has processed 15,042 applications for mail-in ballots. They have received 10,120 back. The deadline to ask for a mail-in ballot October 29 at 5 p.m. Commissioner Burke added that the elections office is receiving questions regarding the rectangular area for the stamp on the mail-in ballots. She clarified that the mail-in ballots only require one stamp, not two, and the post office may even deliver them with no stamp.

Commissioner Webster hopes that students 18 years of age have been learning about the candidates and that they participate responsibly in the election.

PROCLAMATION:

Commissioner Kessling read the following proclamation:



Proclamation



WHEREAS, Alcohol and substance abuse in this Nation have reached epidemic stages; and

WHEREAS, Substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, The National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

WHEREAS, The National Red Ribbon Campaign will be celebrated across America during Red Ribbon Week, October 23-31, 2024; and

WHEREAS, Business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, The community of Blair County, PA further supports the efforts of the Red Ribbon Campaign;

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the County of Blair of the Commonwealth of Pennsylvania, do hereby proclaim October 23-31, 2024 as RED RIBBON WEEK, and encourage its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free Blair County.

Blair County Commissioners:

Attest: _____
David Kessling – President

Sherry Sodie – Chief Clerk _____
Amy Webster – Vice-President

October 22, 2024 _____
Dated: Laura Burke – Secretary

Natalie Foster, President of SADD, provided information regarding Red Ribbon Week and the various activities planned to take place during the week through the Hollidaysburg Area High School.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt the proclamation.

Resolution 475-2024:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/22/2024	241022WW	425,688.27
10/22/2024	241022SS	158,755.73
10/22/2024	241022CY	315,057.79

b. Ratification of the following ten-10 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/17/2024	241015RF	3,370.09
10/16/2024	241016FS	937.81
10/15/2024	241015WW	129,591.97
10/15/2024	241015CY	431,720.11
10/15/2024	241015SS	257,468.15
10/10/2024	241009ML	54,658.52
10/10/24	241010HR	18,505.88
10/8/2024	240930PC	35,426.97
10/7/2024	241007WC	6,800.00
10/07/2024	241007FS	2,838.88

- Which includes payments to Blair Senior Services in the amounts of \$172,356.00 and \$2,182.00.
- Which includes a payment to Hollidaysburg Borough in the total amount of \$19,279.58

c. Ratification of Total Payroll for the paycheck dated 10/18/2024 in the total amount of \$873,503.31.

d. **2024 Budget Transfer:** To cover vehicle repair costs:

From	\$	To
01103HW-44730 Highway	\$30.00	01151-44830 Sheriff
01103HW-44730 Highway	\$36.62	01209PO-44830 Prison

e. **2024 Budget Transfer:** To correct the transfer from 10/8:

From	\$	To
01101GCO-44960 General County Operations	\$2,975.00	01103BM-44960 Building Maintenance

f. 2024 Budget Transfer: To cover vehicle maintenance costs:

From	\$	To
01103HW-44730 Highway	\$145.00	762011-44730 APO

g. **County Road 101 Road Closure Request:** Requesting Approval to conduct the Claysburg Past Christmas Parade on Saturday, November 23, 2024, from 2:30 p.m. to 3:30 p.m. Parade will begin at Legion Field, 124 Church St., and end at the Claysburg Little League Field, 133 Community Park Road.

h. **Bridge #33/Old Mill Run Bridge Replacement Project:**

Requesting approval of ECOMS submission Invoice #4, Part 1, Preliminary Design, in the total amount of \$24,000.95, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

i. **Employments:** Jimenez, Estephany A., FT, Caseworker, Children, Youth, and Families, \$20.00/hr., effective 10/21/2024. Murtiff, Bethany A., FT, Department Support, Domestic Relations, \$11.03/hr., effective 10/21/2024. Redden, Adrienne B., FT, Administrative Support, Domestic Relations, \$11.58/hr., effective 10/21/2024.

j. **Resignations:** Ressler, Kenneth, FT, Manager, Public Works – Facilities, \$1,916.18 biweekly, effective 10/10/2024. Runzo, Nicolette, Temp., Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 10/8/2024. Steiner, Barbara, FT., Corrections Officer, Prison, \$21.53/hr., effective 10/4/2024. Bithunis, Sara, FT, Caseworker, Children, Youth, and Families, \$20.00/hr., effective 10/18/2024.

k. **Terminations:** Charles, George, Temp., Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 10/10/2024.

Commissioner Burke noted her abstentions on the payments to Blair Senior Services in the amounts of \$2,182.00 and \$172,356.00 and Hollidaysburg Borough in the total amount of \$19,279.58.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 475-2024 with the abstentions as noted.

STAFF REPORTS & SPECIAL BUSINESS:

Blair Senior Services:

Dennis Wisor requested approval of the FY 23/24 Medical Assistance Transportation Program (MATP) Driver Retention and Hiring Bonus received from the Pennsylvania Department of Human Services in the total amount of \$123,856.00.

Mr. Wisor added that this was part of the Covid plan when public transit lost a lot of drivers. his is the second and final part of the payment for public drivers.

Resolution 476-2024: Approving the FY 23/24 Medical Assistance Transportation Program (MATP) Driver Retention and Hiring Bonus received from the Pennsylvania Department of Human Services in the total amount of \$123,856.00.

Commissioner Burke noted her abstention due to the appearance of a conflict of interest.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 476-2024 with the abstention as noted.

Facilities/Highway:

i. Paul Shaffer requested approval of the Contract between the County of Blair and Clark Contracting Inc. for the replacement of the Fort Roberdeau White Oak Hall Pavilion Roof at a total cost of \$104,984.70.

Commissioner Burke stated that the White Oak Hall Pavilion Roof project has been a topic of budget discussions for years, and it is nice to see it happen.

Resolution 477-2024: Approving the Contract between the County of Blair and Clark Contracting Inc. for the replacement of the Fort Roberdeau White Oak Hall Pavilion Roof at a total cost of \$104,984.70.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 477-2024.

ii. Paul Shaffer requested approval of the Change Order to the contract between the County of Blair and David M. Maines Associates, Inc. (Resolution 401-2024) for the added purchase of EcoStar Slate Material, Glacier Guard, and Copper Flat Sheets in the additional amount of \$58,458.00. Total project cost is \$781,319.00.

Commissioner Webster added that it is good to see the roof project come to a resolution and that the contracted price of the project came down.

Resolution 478-2024: Approving the Change Order to the contract between the County of Blair and David M. Maines Associates, Inc. (Resolution 401-2024) for the added purchase of EcoStar Slate Material, Glacier Guard, and Copper Flat Sheets in the additional amount of \$58,458.00. Total project cost is \$781,319.00.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 478-2024.

iii. Paul Shaffer requested approval to submit a request for a Street Closing Permit to the Hollidaysburg Borough to close Union Street from Mulberry Street to Allegheny Street from 8:00 a.m. to 5:00 p.m. on November 2, 2024, for maintenance of the Blair County Parking Garage.

Resolution 479-2024: Approving to submit a request for a Street Closing Permit to the Hollidaysburg Borough to close Union Street from Mulberry Street to Allegheny Street from 8:00 a.m. to 5:00 p.m. on November 2, 2024, for maintenance of the Blair County Parking Garage.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 479-2024.

iv. Paul Shaffer requested approval of the quote between the County of Blair and Paul Carnell's Auto Body Repair for the repairs of the Blair County Children, Youth and Families' Vehicle #24 in the total amount of \$1,170.00.

Resolution 480-2024: Approving the quote between the County of Blair and Paul Carnell's Auto Body Repair for the repairs of the Blair County Children, Youth and Families' Vehicle #24 in the total amount of \$1,170.00.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 480-2024.

v. Paul Shaffer requested approval of a Proposal of Service between the County of Blair and Keller Engineers, Inc. for design and construction services for the rehabilitation of the Blair County Parking Garage in the total estimated amount of \$104,400.00.

Resolution 481-2024: Approving the Proposal of Service between the County of Blair and Keller Engineers, Inc. for design and construction services for the rehabilitation of the Blair County Parking Garage in the total estimated amount of \$104,400.00.

Motion by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 481-2024.

Children, Youth and Families:

i. Mindy Hostler requested approval of the FY24/25 Purchase of Service renewal agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Adelphoi Village.

Resolution 482-2024: Approving the FY24/25 Purchase of Service renewal agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Adelphoi Village.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 482-2024.

ii. Mindy Hostler requested approval of the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Fanelli Willet Law Offices, for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as-needed preparation of a Power of Attorney.

Resolution 483-2024: Approving the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Fanelli Willet Law Offices, for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as-needed preparation of a Power of Attorney.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 483-2024.

iii. Mindy Hostler requested approval of the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Rowles Law Office, LLC. for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as needed preparation of a Power of Attorney.

Resolution 484-2024: Approving the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Rowles Law Office, LLC. for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as needed preparation of a Power of Attorney.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 484-2024.

Social Services:

- i. Trina Illig requested approval of the Adoption of the FY 2024 Community Development Block Grant (CDBG) Program Grievance Procedure and authorization to re-designate Blair County Chief Clerk as the Section 504 Officer.

Ms. Illig added that the Section 504 program is a requirement for the Federal funds. The 504 Officer has required duties involving monitoring for discrimination based on disabilities.

Resolution 485-2024: Approving of the Adoption of the FY 2024 Community Development Block Grant (CDBG) Program Grievance Procedure and authorization to re-designate Blair County Chief Clerk as the Section 504 Officer.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 485-2024.

- ii. Trina Illig requested approval of the FY 2024 Fair Housing Resolution.

Ms. Illig stated anytime the application is updated, the Fair Housing Resolution needs updated as well.

Resolution 486-2024: Approving the FY 2024 Fair Housing Resolution.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 486-2024.

- iii. Trina Illig requested approval of the Cooperation Agreements between the County of Blair and the five-5 Entitlement Municipalities to submit an application and to administer the FY 2024 Community Development Block Grant (CDBG) Program on their behalf as follows:

\$ 246,836.00	Blair County to benefit seventeen (17) non-entitlement municipalities
\$ 111,134.00	Blair County to benefit Hollidaysburg Borough
\$ 109,389.00	Blair County to benefit Tyrone Borough
\$ 120,205.00	Blair County to benefit Antis Township
\$ 101,836.00	Blair County to benefit Blair Township
\$ 130,187.00	Blair County to benefit Frankstown Township

Resolution 487-2024: Approving the Cooperation Agreements between the County of Blair and the five-5 Entitlement Municipalities to submit an application and to administer the FY 2024 Community Development Block Grant (CDBG) Program on their behalf as follows:

\$ 246,836.00	Blair County to benefit seventeen (17) non-entitlement municipalities
\$ 111,134.00	Blair County to benefit Hollidaysburg Borough
\$ 109,389.00	Blair County to benefit Tyrone Borough
\$ 120,205.00	Blair County to benefit Antis Township
\$ 101,836.00	Blair County to benefit Blair Township
\$ 130,187.00	Blair County to benefit Frankstown Township

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 487-2024.

- iv. Trina Illig requested approval for the submission of the FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCEED) on behalf of the seventeen (17) Non-Entitlement Communities of the County of Blair in the total amount of \$246,836.00.

Ms. Illig added this is for the projects that the commissioner selected several weeks ago. The second public meeting was held and the projects were presented with no comment, so the projects are ready to be adopted.

Commissioner Kessling asked what the difference is between an Entitled Municipality and a Non-Entitled Municipality.

Ms. Illig responded that Non-Entitled Municipalities typically have a population of less than 4,000 people, with the exception of Allegheny Township, which is under a Urban Development Action Grant (UDAG) designation. Entitled Municipalities have a population of 4,000 or more and receive their funds directly from the Federal government based on a population formula.

Resolution 488-2024: Approving the submission of the FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCEED) on behalf of the seventeen (17) Non-Entitlement Communities of the County of Blair in the total amount of \$246,836.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 488-2024.

v. Trina Illig requested approval for the submission of the “combined” FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the seventeen (17) Non-Entitlement Communities and the five (5) Entitlement Communities of the County of Blair, in the total amount of \$819,587.00.

Resolution 489-2024: Approving the submission of the “combined” FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the seventeen (17) Non-Entitlement Communities and the five (5) Entitlement Communities of the County of Blair, in the total amount of \$819,587.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 489-2024.

vi. Melissa Gillin requested approval of the eleven (11) FY 24/25 contract renewal agreements between the County of Blair and the Agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	Human Services Development Fund (HSDF)	Maximum Contract Amount \$30,000
Blair Family Solutions	Mental Health	Maximum Contract Amount \$50,000
Blair Senior Services	HSDF & Mental Health	Maximum Contract Amount \$40,000
CONTACT Altoona	HSDF & Mental Health	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$120,000
H.O.P.E. Drop In	Mental Health	Maximum Contract Amount \$75,000
NAMI of Blair County	Mental Health	Maximum Contract Amount \$55,000
Peerstar	Mental Health	Maximum Contract Amount \$10,500
Skills of Central PA	Mental Health	Maximum Contract Amount \$300,000
UPMC Western Behavioral Health of the Alleghenies	Mental Health	Maximum Contract Amount \$2,200,000
UPMC Western Psychiatric Hospital	Mental Health	Maximum Contract Amount \$1,000,000

Resolution 490-2024: Approving the eleven (11) FY 24/25 contract renewal agreements between the County of Blair and the Agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	Human Services Development Fund (HSDF)	Maximum Contract Amount \$30,000
Blair Family Solutions	Mental Health	Maximum Contract Amount \$50,000
Blair Senior Services	HSDF & Mental Health	Maximum Contract Amount \$40,000
CONTACT Altoona	HSDF & Mental Health	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$120,000
H.O.P.E. Drop In	Mental Health	Maximum Contract Amount \$75,000
NAMI of Blair County	Mental Health	Maximum Contract Amount \$55,000
Peerstar	Mental Health	Maximum Contract Amount \$10,500
Skills of Central PA	Mental Health	Maximum Contract Amount \$300,000
UPMC Western Behavioral Health of the Alleghenies	Mental Health	Maximum Contract Amount \$2,200,000
UPMC Western Psychiatric Hospital	Mental Health	Maximum Contract Amount \$1,000,000

Ms. Gillin stated the funding source comes from a Human Service Block grant and are dividing between Mental Health, Human Services Development Fund, and the Housing Assistance Program.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 490-2024.

Public Safety EMA:

i. Cris Fredrickson requested approval of the FFY 24/25 Hazardous Materials Response Fund (HMRF) Grant Agreement between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$12,481.00, to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county’s hazardous materials response fund, for the period of July 1, 2024 through June 30, 2025.

Ms. Fredrickson added that this grant helps offset things for the Hazmat team, like physicals, Workers compensation, fuel for the response vehicles, and billing for the chemical facilities.

Resolution 491-2024: Approving the FFY 24/25 Hazardous Materials Response Fund (HMRF) Grant Agreement between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA) in the total amount of \$12,481.00, to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county’s hazardous materials response fund, for the period of July 1, 2024 through June 30, 2025.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 491-2024.

ii. Chris Fredrickson requested approval of the FFY 2024 Emergency Management Performance Grant Agreement (EMPG) (C950004663), in the total amount of \$61,966.00, for the term period of the date of the last Commonwealth signature through 01/28/27 and the performance period of 10/1/23 through 09/30/24.

Resolution 492-2024: Approving the FFY 2024 Emergency Management Performance Grant Agreement (EMPG) (C950004663), in the total amount of \$61,966.00, for the term period of the date of the last Commonwealth signature through 01/28/27 and the performance period of 10/1/23 through 09/30/24.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 492-2024

Public Safety 911E:

- i. Sue Ammerman requested approval of the Contract Agreement between the County of Blair, on behalf of the Department of Emergency Services, and ComPros, Inc. for Equipment and Services as required for maintenance at the tower sites with the contracted labor rate of \$150.00/hr. during regularly specified hours and \$225.00/hr. for all others, plus parts and subcontracted services billed accordingly, for the period of September 10, 2024 through September 9, 2025.

Resolution 493-2024: Approving the Contract Agreement between the County of Blair, on behalf of the Department of Emergency Services, and ComPros, Inc. for Equipment and Services as required for maintenance at the tower sites with the contracted labor rate of \$150.00/hr. during regularly specified hours and \$225.00/hr. for all others, plus parts and subcontracted services billed accordingly, for the period of September 10, 2024 through September 9, 2025.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 493-2024

- ii. Sue Ammerman requested approval for Payment-of-the-Invoice-Made-Outside-of-the-County-Purchasing-Policy received from Bedford County 911 for the Southern Alleghenies 911 Cooperative CAD Redundant Server Cost Sharing in the amount of \$53,239.16 as outlined below:

2022-22 CAD Grant Funds Remaining	\$47,062.83
Fair Share of Balance unpaid by grant Funds	<u>\$6,176.33</u>
Total	\$53,239.16

Commissioner Webster asked why this was purchased outside the County Purchasing Policy.

Ms. Ammerman responded that it was done through the co-op agreement with the five (5) counties that share the services, through that grant agreement with CAD.

Resolution 494-2024: Approving the Payment-of-the-Invoice-Made-Outside-of-the-County-Purchasing-Policy received from Bedford County 911 for the Southern Alleghenies 911 Cooperative CAD Redundant Server Cost Sharing in the amount of \$53,239.16 as outlined below:

2022-22 CAD Grant Funds Remaining	\$47,062.83
Fair Share of Balance unpaid by grant Funds	<u>\$6,176.33</u>
Total	\$53,239.16

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 494-2024.

- iii. Sue Ammerman requested approval for Payment-of-the-Invoice-Made-Outside-of-the-County-Purchasing-Policy received from Centre County 911 for the Southern Alleghenies 911 Cooperative CAD Cost Sharing in the total amount of \$11,593.27 as outlined below:

125 NetMotion Licenses for 12 months (\$85.25 ea)	\$10,656.25
Fair Share of Stand-all Comcast Internet for CAD Servers for 2024	\$335.73
Fair Share of Veeam Renewal	<u>\$601.29</u>
Total	\$11,593.27

Ms. Ammerman stated this was the same as the previous resolution.

Commissioner Kessling questioned whether it is really Payment-of-the-Invoice-Made-Outside-of-the-County-Purchasing-Policy.

Commission Burke stated that usually "Payment-of-Purchases-Made-Outside-the-County-Purchasing-Policy" means the purchase was made without a requisition or purchase order in place before something was signed committing us to pay for it.

Resolution 495-2024: Approving the Payment-of-the-Invoice-Made-Outside-of-the-County-Purchasing-Policy received from Centre County 911 for the Southern Alleghenies 911 Cooperative CAD Cost Sharing in the total amount of \$11,593.27 as outlined below:

125 NetMotion Licenses for 12 months (\$85.25 ea)	\$10,656.25
Fair Share of Stand-all Comcast Internet for CAD Servers for 2024	\$335.73
Fair Share of Veeam Renewal	<u>\$601.29</u>
Total	\$11,593.27

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 495-2024.

iv. Sue Ammerman requested approval to rescind Resolutions 200-2024 and 201-2024.

Resolution 496-2024: Approving to rescind Resolutions 200-2024 and 201-2024.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 496-2024.

v. Sue Ammerman requested approval of the first amendment to Technical Services Agreement #3 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center to extend the expiration date from 8/25/2023 to 4/30/2024 at a monthly recurring cost of \$818.00 plus additional fees.

Resolution 497-2024: Approving the first amendment to Technical Services Agreement #3 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center to extend the expiration date from 8/25/2023 to 4/30/2024 at a monthly recurring cost of \$818.00 plus additional fees.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 497-2024.

vi. Sue Ammerman requested approval of Technical Service Agreement #4 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center for the period of 5/1/2024 through 4/30/2025 at a monthly recurring cost of \$615.60 plus additional fees.

Resolution 498-2024: Approving Technical Service Agreement #4 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center for the period of 5/1/2024 through 4/30/2025 at a monthly recurring cost of \$615.60 plus additional fees.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 498-2024.

Tax Claim:

Sue St. Martin requested approval of two (2) Judicial Sale Title Search/Bring-down Service Agreements, including After Hours Access Agreements, between the County of Blair, the law firm, and title searcher listed below to conduct Title Searches on Judicial Sale Properties and Bring-down Searches on Upset Sale Properties needed for completion by December 27, 2024, in the amounts as advertised in Resolution 213-2023:

- Raymond J. Wendekier Law Offices
- Bruening Abstracting

Commissioner Burke questioned if Ms. St. Martin now has enough help to complete the project on time.

Ms. St. Martin responded that she now has enough help.

Resolution 499-2024: Approving the two (2) Judicial Sale Title Search/Bring-down Service Agreements, including After-Hours Access Agreements, between the County of Blair, the law firm, and title searcher listed below to conduct Title Searches on Judicial Sale Properties and Bring-down Searches on Upset Sale Properties needed for completion by December 27, 2024, in the amounts as advertised in Resolution 213-2023:

- Raymond J. Wendekier Law Offices
- Bruening Abstracting

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 499-2024.

Prothonotary:

Robin Patton requested approval of the Contract between the County of Blair and InfoCon Corporation/Harris for InfoCon Laserfische Document Interface setup for a one-time fee of \$2,100.00 and InfoCon Laserfische Document Interface Monthly Maintenance and Support in the amount of \$150.00 per month for a period of 36 months following the implementation.

Ms. Patton added this would be paid out of the Reserve Fund.

Resolution 500-2024: Approving the Contract between the County of Blair and InfoCon Corporation/Harris for InfoCon Laserfische Document Interface setup for a one-time fee of \$2,100.00 and InfoCon Laserfische Document Interface Monthly Maintenance and Support in the amount of \$150.00 per month for a period of 36 months following the implementation.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 500-2024.

Fort Roberdeau:

Glenn Nelson requested approval of the Memorandum of Understanding (MOU) between the County of Blair, on behalf of Fort Roberdeau, and the Retired Seniors and Volunteers Program (RSVP) of Blair and Huntingdon Counties, sponsored by the Center for Community Action, outlining the basic provisions of the working relationship between the RSVP Project and the County of Blair, on behalf of Fort Roberdeau, at no cost to the County, for the period of October 5, 2024 through October 5, 2027.

Resolution 501-2024: Approving the Memorandum of Understanding (MOU) between the County of Blair, on behalf of Fort Roberdeau, and the Retired Seniors and Volunteers Program (RSVP) of Blair and Huntingdon Counties, sponsored by the Center for Community Action, outlining the basic provisions of the working relationship between the RSVP Project and the County of Blair, on behalf of Fort Roberdeau, at no cost to the County, for the period of October 5, 2024 through October 5, 2027.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 501-2024.

Domestic Relations:

Marc Seifert requested approval of the Contract Agreement between the County of Blair, Court of Common Pleas of Blair County, Domestic Relations Section, and Rowles Law Office, LLC, to provide legal services to assist in the establishment and enforcement of support orders for the period of August 19, 2024 through September 30, 2025, at the rate of \$160.00 per hour.

Commissioner Kessling asked what specifically “enforcement of support orders” means.

Mr. Seifert responded that Attorney Rowles is the Staff Attorney that helps with the out-of-county and out-of-state orders.

Resolution 502-2024: Approving the Contract Agreement between the County of Blair, Court of Common Pleas of Blair County, Domestic Relations Section, and Rowles Law Office, LLC, to provide legal services to assist in the establishment and enforcement of support orders for the period of August 19, 2024 through September 30, 2025, at the rate of \$160.00 per hour.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 502-2024.

Assessment:

Anna Heichel requested approval of the contractor agreement between the County of Blair and Weiss Burkardt Amer, LLC for legal counseling services in assisting with 2025 assessment issues for the period of January 1, 2025 through December 30, 2025 at the rate of \$165.00 per hour.

Resolution 503-2024: Approving the contractor agreement between the County of Blair and Weiss Burkardt Kramer, LLC for legal counseling services in assisting with 2025 assessment issues for the period of January 1, 2025 through December 30, 2025 at the rate of \$165.00 per hour.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 503-2024.

Finance:

Lindsay Dempsey requested approval of an agreement between the County of Blair and Maximus US Services, Inc., for the preparation of the County's 2024, 2025, 2026, and 2027 Cost Allocation Plans in the annual amount of \$13,000.00 for a total cost of \$52,000.00.

Resolution 504-2024: Approving the agreement between the County of Blair and Maximus US Services, Inc., for the preparation of the County's 2024, 2025, 2026, and 2027 Cost Allocation Plans in the annual amount of \$13,000.00 for a total cost of \$52,000.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 504-2024.

Coroner:

i. Don Weakland, on behalf of Coroner Ray Benton, requested approval of the quote between the County of Blair, the Blair County Coroner's Office, and Masters Telecom for phones, Analog Telephone Adapter (ATA), and phone and fax services at the fees as outlined below:

One Talk Standard Service	(4 @ \$25.00 ea)	\$100.00 per month
SecureFax Service		\$25.00 per month
Yealink T53W Desk Phone	(4@\$100.00 ea)	\$400.00 one-time fee
SecureFax ATA	(quantity 1)	\$125.00 one-time fee
Shipping fee		\$9.95 one-time fee

Mr. Weakland added that he evaluated three different options. Verizon's option would not work. Crownst would be more expensive over the long run. By going with Masters Telecom, we would have a cost savings of about half of what the county currently pays with Breezeline.

Resolution 505-2024: Approving the quote between the County of Blair, on behalf of the Blair County Coroner's Office, and Masters Telecom for phones, Analog Telephone Adapter (ATA), and phone and fax services at the fees as outlined below:

One Talk Standard Service	(4 @ \$25.00 ea)	\$100.00 per month
SecureFax Service		\$25.00 per month
Yealink T53W Desk Phone	(4@\$100.00 ea)	\$400.00 one-time fee
SecureFax ATA	(quantity 1)	\$125.00 one-time fee
Shipping fee		\$9.95 one-time fee

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 505-2024.

- ii. Don Weakland, on behalf of Coroner Ray Benton, requested approval of the quote between the County of Blair, on behalf of the Blair County Coroner's office, and Verizon for access to phone and fax service via an ASK-NCM1100 wireless modem and internet router at the one-time estimated cost of \$399.99, plus 5G FWA C-Band Mobile Broadband Unlimited Internet Connection at the estimated cost of \$45.00 per month.

Mr. Weakland stated that by going this route, the County would be saving approximately half of what they are currently paying Breezeline.

Resolution 506-2024: Approving the quote between the County of Blair, on behalf of the Blair County Coroner's office, and Verizon for access to phone and fax service via an ASK-NCM1100 wireless modem and internet router at the one-time estimated cost of \$399.99, plus 5G FWA C-Band Mobile Broadband Unlimited Internet Connection at the estimated cost of \$45.00 per month.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 506-2024.

Commissioners:

- i. Chief Clerk Socie requested approval of a correction to Resolution No. 230-2024 which was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant in the amount of \$31,227.49. This amount reflects the 2022 grant that has already been reimbursed. All other parts of Resolution 230-2024 are correct.

Resolution 507-2024: Approving the correction to Resolution No. 230-2024 that was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant in the amount of \$31,227.49. This amount reflects the 2022 grant that has already been reimbursed. All other parts of Resolution 230-2024 are correct.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 507-2024.

- ii. Chief Clerk Socie requested approval of a correction to Resolution No. 231-2024 which was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant in the amount of \$35,898.00. This amount reflects the 2023 grant that is pending reimbursement. All other parts of Resolution 231-2024 are correct.

Resolution 508-2024: Approving the correction to Resolution No. 231-2024 that was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant in the amount of \$35,898.00. This amount reflects the 2023 grant that is pending reimbursement. All other parts of Resolution 231-2024 are correct.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, approved to adopt Resolution 508-2024 with the abstention as noted.

OLD BUSINESS:

Commissioners:

None.

Adjourn:

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adjourn today meeting.


Sherry Socie, Chief Clerk