

BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
AGENDA
THURSDAY, MARCH 3, 2022, 8:30 A.M.
COMMISSIONERS MEETING ROOM, BASEMENT

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

CALL TO ORDER – President Joe Keller

ROLL CALL – Melissa Harpster

- President Joe Keller
- Vice-President Tim Hite
- Secretary Galen Bickel
- Member Fred Miller
- Member Phil Riccio
- Member Chuck Gojmerac
- Central Blair Recreation Commission Director Mike Hofer
- Public Works Paul Shaffer
- Maintenance Jim Pooler
- Commissioner Amy Webster
- Others

OLD BUSINESS:

Approval of Meeting Minutes for the month of January 2022 (Meeting for the month of February 2022 was cancelled)

- Motion Second

Approval of Treasurers Report for the months of January and February 2022

- Motion Second

Sign Replacement

- Status of draft of park map.

Trail Signs

- Status of solicitation of three-3 quotes.

DCNR Grant

- Request received from DCNR to meet in March to discuss the procurement plan and timeline since construction of project is to be over a two-2 year period.

- **Band-shell**
Have any additional quotes been received?

- **Sponsorships**
Discussion concerning soliciting for sponsorships of \$1,000; \$3,000; \$5,000. (Goal of \$30,000)

- **Bidding of Project**
Early 2022?

Hazardous Tree Removal

- Status of the solicitation of three-3 quotes.

Mower/Tractor Repair

- Status on repair.

Streambank Stabilization Project

- April 2022 (Permit valid through sometime in 2022).

NEW BUSINESS:

- Samantha Rogers AYSO discussion concerning future of AYSO and Valley View Park Soccer Fields.
- Pavilion Rental Fees for 2022 – remain \$65.00 or increase?
- Can the amphitheater be rented for 2022? Pavilions 4 & 5?
- Groundskeeper rehire process for 2022 season – Paul.
- Requesting approval for the allocation of \$4,500.00 of the Park and Recreation Reserve Account for the Central Blair Recreation & Park Commission to conduct the 2022 summer playground program at Valley View Park during the period of June 13, 2022 through July 8, 2022 from 9 am to 3 pm M-F.

➤ Motion Second

Requesting approval for the allocation of \$2,500.00 of the Park and Recreation Reserve Account for the Central Blair Recreation & Park Commission to conduct the 2022 summer concerts in the park series.

➤ Motion Second

- Requesting approval of the resignation of Sue Kovensky from the Park and Recreation Advisory Board effective January 6, 2022.

➤ Motion Second

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, JANUARY 6, 2022, 8:30 A.M.
COMMISSIONERS MEETING ROOM, BASEMENT**

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Present:

- Joe Keller, President
- Tim Hite, Vice-President
- Galen Bickel, Secretary
- Fred Miller, Member
- Phil Riccio, Member
- Chuck Gojmerac, Member
- Paul Shaffer, Public Works
- Jim Pooler, Maintenance
- Amy Webster, Commissioner
- Melissa Harpster, Commissioners Office
- Trina Illig, Social Services

Absent:

- Sue Kovensky, Member
- Mike Hofer, Central Blair Recreation Commission

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the minutes of December 2, 2021. **There was one-1 correction noted.**

Motion by Tim Hite, seconded by Phil Riccio and unanimously approved to accept the minutes as prepared with the one-1 correction noted.

Acceptance of Treasurers Report for the month of December 2021:

President Keller called for the Treasurers Report.

Melissa Harpster presented the report for the month of December 2021. Mrs. Harpster stated that Assistant Finance Director Sarah Chuff prepared the report.

Motion by Chuck Gojmerac, seconded by Tim Hite and unanimously approved to accept the report as prepared.

Sign Replacement:

Joe stated that he would get with Adam Long and Grant Wills prior to the next Advisory Board meeting regarding a draft of the park sign.

Trail Signs:

Joe stated that he would provide the Trail Sign Specifications to three-3 vendors and request that the vendors provide a quote to Melissa Harpster by February 11, 2022.

DCNR Grant:

Joe Keller stated that a project status report was submitted to DCNR that summarizes the project accomplishments, challenges, and needs related to the approved scope of work; lists the key actions and target dates related to the approved scope of work and project completion.

Mr. Keller stated that the architect has researched several band shells, and one kit is much less expensive than others are. He stated that the band shell would be a wooden kit purchased off Costars because of material and steel supplies. Kit choice would be finalized and the structure/foundation designed. The site plans have progressed. However, we are faced with the challenges associated with material availability, delivery delays, etc.

Mr. Keller stated that the schedule has been slowed due to funding. Preliminary plans and specs should be submitted to DCNR in March 2022. Work for the amphitheater should be bid in May 2022. Amphitheater construction should be started in the summer of 2022; with paving work to be done in 2023 because of available funding.

Band shell Quote:

Joe Keller stated that Adam Long obtained a CoStar's vendor quote for a band shell from Recreation Resource USA. He stated the quote includes delivery, with the county being responsible for unloading the material from delivery truck. The quote includes PA Stamped Engineered Drawings. Total kit is \$65,100.00, plus \$35,000.00 to install, total \$100,100.00 (less floor, foundation and electric).

Discussion followed regarding whether or not the county could complete the electrical work as in-kind services. Jim Pooler stated that the county would need to check with the City of Altoona.

Meeting with County Administrator and County Finance Director:

Joe Keller provided a summary as outlined on the meeting agenda of a meeting recently held with the County Administrator and Finance Director regarding the finances/cash flow, etc. for the Valley View project.

JPO Community Service at Valley View Park in 2022:

Melissa Harpster stated that Jon Frank, JPO Chief will attend an upcoming meeting to discuss JPO clients completing community service hours at Valley View Park in 2022.

Hazardous Tree Removal:

Joe Keller stated that the commissioners grant approval for the advisory board to move forward with soliciting three-3 quotes for removal of the three-3 hazardous trees discovered by Mr. Fort at the park.

Mr. Keller stated that prior to the next advisory board meeting he would try to have 3-quotes obtained.

Valley View Park ADA Evaluation:

Trina Illig presented discussion concerning the ADA Evaluation completed by Dave Marcharola several years ago of Valley View Park.

- April/May program open.
- Annual allocation.
- CDBG funds can match DCNR funds.
- Fair share projects would need to have support of all municipalities (removal of architectural barriers).
- Could use for connectivity paths to pavilions.
- Park capacity for parking to add additional ADA, Van spaces.

NEW BUSINESS:

Paul Shaffer requested approval of an allocation of the Park and Recreation Reserve Account, in the amount of \$561.63, to repair the park's mower/tractor (i.e., filters, headlight assembly, mower-deck front linkage, mower blades, tire tubes, seal and bearings, etc.)

Discussion followed.

Motion by Tim Hite, seconded by Chuck Gojmerack, to allocate an amount up to and not exceeding \$650.00 for the above outlined mower/tractor repairs.

Paul Shaffer stated that the annual inspection report of the private owned storm-water system for Valley View Park was submitted to the City of Altoona prior to the submission deadline.

Discussion followed.

VALLEY VIEW PARK ISSUES/CONCERNS:

Joe Keller called for issues or concerns. **There were no issues or concerns noted.**

ADJOURNMENT:

With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Phil Riccio, seconded by Tim Hite and unanimously approved to adjourn the meeting.

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, FEBRUARY 3, 2022, 8:30 A.M.
COMMISSIONERS MEETING ROOM, BASEMENT**

The meeting of the Blair County Park and Recreation Advisory Board scheduled for Thursday, February 3, 2022 was cancelled due to illness and lack of a quorum.

The next regularly scheduled meeting of the Blair County Park and Recreation Advisory Board will be held on Thursday, March 3, 2022 beginning at 8:30 a.m., in the Commissioners Meeting Room, located in the basement of the courthouse.