



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of June 26, 2024, at 9:00 a.m. in 2B.

Board Members in Attendance:

Commissioner David Kessler, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

Quorum: Present

Non-Board Members in Attendance: President Judge Wade Kagarise¹, District Attorney Peter Weeks², Public Defender Russell Montgomery³ (via phone), Register of Wills and Recorder of Deeds Anita Terchanik⁴, Prothonotary Deputy Kristy Oakes⁵, Marina Bennetti, Kyle Brashear, Lindsey Dempsie, Sam Dunkle, Nicole Hemminger, Melena Koegler, Cathy Lythgoe, Tracy Mattern

Media in Attendance: Kay Stephens

Call to Order: Commissioner Kessler called the meeting to order at 9:00 a.m.

Moment of Silent Refection: Led by Commissioner Kessler.

Pledge of Allegiance to the Flag: Led by Commissioner Kessler.

Roll Call: The roll was called by Commissioner Kessler. Public Defender Russell Montgomery joined via phone.

Call for Public Comment: District Attorney Peter Weeks: Since Salary study he finds it odd how similar jobs in different offices are rated differently and getting different pay. He agrees changes need made and new Salary study is needed.

Approval of Minutes: A motion was made by Commissioner Kessler and seconded by Commissioner Webster that the minutes from the June 12, 2024, meeting be approved. The motion was unanimously carried.

¹ The President Judge is a voting member for related items.

² The District Attorney is a voting member for related items.

³ The Public Defender is a voting member for related items.

⁴ The Register of Wills and Recorder of Deeds is a voting member for related items.

⁵ The Deputy of Prothonotary is a voting member for related items.

Positions:

7.

Department	Judge Kagarise Chambers	Presented By:	President Judge Wade A. Kagarise
Type	Re-creation	# of Positions	1
Position	Law Clerk	Position #	128401
Pay Grade	S5	Rate or Range	\$41,609.53 - \$44,938.29
Union	Nonunion	FLSA Status	Excluded
PT/FT Status	Full-time excluded	Schedule	35 hours per week
Funding Source	General Fund – budgeted at this rate	Primary Org Code	
Effective Date	8/02/2024		
Reason	Resignation of Davis Dilling.		
Comments			

A motion was made by President Judge Kagarise and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

8.

Department	Judge Miller Chambers	Presented By:	President Judge Wade A. Kagarise
Type	Re-creation	# of Positions	1
Position	Law Clerk	Position #	128402
Pay Grade	S5	Rate or Range	\$41,609.53 - \$44,938.29
Union	Nonunion	FLSA Status	Excluded
PT/FT Status	Full-time excluded	Schedule	35 hours per week
Funding Source	General Fund – budgeted at this rate	Primary Org Code	
Effective Date	7/9/2024		
Reason	Resignation of Isai Corredor		
Comments			

A motion was made by President Judge Kagarise and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

9.

Department	Prothonotary	Presented By:	Deputy Kristy Oakes
Type	Re-creation	# of Positions	1
Position	Juvenile Clerk of Courts	Position #	335401
Union	UMWA-Court related	FLSA Status	Nonexempt
PT/FT Status	Full-time nonexempt	Schedule	35 hours per week
Wage	\$12.16	Per hr.	\$851.20
	expected bi-weekly	\$22,131.20	expected annually
Funding Source	General Fund budgeted at this rate.	Primary Org Code	
Effective Date	7/4/2024		
Reason	Resignation of Lisa Galioto.		
Comments	The starting rate for this position is set at \$12.16/hour in the UMWA-Court CBA.		

A motion was made by Deputy Kristy Oakes and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried.

10.

Department	Register of Wills & Recorder of Deeds	Presented By::	Anita L. Terchanik
Type	Re-creation	# of Positions	1
Position	Deputy Recorder of Wills & Recorder of Deeds	Position #	332405
Union	UMWA-Court related	FLSA Status	Nonexempt
PT/FT Status	Full-time nonexempt	Schedule	35 hours per week
Wage	\$11.03	Per hr.	\$772.10
	expected bi-weekly	\$20,074.60	expected annually
Funding Source	General Fund budgeted at this rate.	Primary Org Code	
Effective Date	6/24/2024		
Reason	Promotion of Bryonna Burk to Deputy Recorder.		
Comments	The starting rate for this position is set at \$11.03/hour in the UMWA-Court CBA.		

A motion was made by Register of Wills and Records Anita Terchanik and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried.

11.

Department	District Attorney	Presented By:	District Attorney Peter J. Weeks	
Type	Abolishment	# of Positions	1	
Position	Assistant District Attorney	Position #	120301	
Union	SEIU – Professionals Unit	FLSA Status	Excluded	
PT/FT Status	Full-time excluded	Schedule	35 hours per week	
Funding Source	General Fund budgeted at this rate.	Primary Org Code		
Effective Date	7/1/2024			
Reason	Transfer of Salua Kamerow.			
Comments	This request would reduce the number of approved ADA openings in position 120301 from seven to six.			

No Motions were made on this item and the meeting proceeded to item number 12.

12.

Department	District Attorney	Presented By:	District Attorney Peter J. Weeks	
Type	Creation	# of Positions	1	
Position	Assistant District Attorney	Position #		
Pay Grade		Rate or Range		
Union	SEIU – Professionals Unit	FLSA Status	Excluded	
PT/FT Status	Part-time excluded (max, 1,500 hours per benefit plan year)	Schedule	29 hours per week	
Salary	\$	bi-weekly	\$31,775.00	annually
Funding Source	General Fund - not budgeted at this rate within budget.	Primary Org Code		
Effective Date	7/1/2024			
Reason	Salua Kamerow to move from her full-time ADA position to this new part-time position from July 1, 2024 through May 31, 2025. This part-time position will be abolished effective June 1, 2025.			
Comments	ADA Kamerow began her employment with the Blair County D.A.'s Office as full-time ADA on August 1, 2023. Based on the amount of time ADA Kamerow has worked for the DA's Office, her part-time salary beginning July 1, 2024 will be \$31,775.00 (base part-time salary for current employee as of date of execution of contract \$31,000.00 + 2.25% annual increase), ADA Kamerow's salary will increase to \$33,775.00 when she reaches her 2-year, \$2,000.00 part-time experience enhancement on August 1, 2024. Her part-time salary will increase by 2.25% on January 1, 2025, to \$34,619.36.			

A motion was made by District Attorney Weeks and seconded by Commissioner Kessler to re-create the position as stated. After some discussion the motion was unanimously carried

13.

Department	District Attorney	Requested By:	District Attorney Peter J. Weeks	
Type	Creation	# of Positions	1	
Position	Intern	Position #	208401	
Union	Nonunion	FLSA Status		
PT/FT Status	Part-time temporary (max 5mos and 29 days)	Schedule	19 hours a week	
Wage	\$11.00	Per hr.	\$418.00	expected bi-weekly
Funding Source	General Fund - not budgeted at this rate but within budget.	Primary Org Code		
Effective Date	7/8/2024			
Reason	Makayla Francis does not require credits. Due to the office being short staffed by two ADA's and the Pre-Sentencing Guidelines position this internship can be paid from the general fund. Ms. Francis's part-time paid internship would be from July 8, 2024 to on or about August 23, 2024.			
Comments	The District Attorney's Office currently has two approved paid internship openings, both of which are filled. This request moves the total number of internship openings to three.			

A motion was made by District Attorney Weeks and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried

14.

Department	Public Defender	Presented By:	Public Defender Russell J. Montgomery		
Type	Abolishment			# of Positions	1
Position	Administrative Support – Public Defender			Position #	200906
Union	UMWA – Court	FLSA Status		Nonexempt	
PT/FT Status	Full-time nonexempt	Schedule		35 hours per week	
Wage	\$12.16	Per hr.	\$851.20	expected bi-weekly	\$22,131.20
Funding Source	General Fund budgeted at this rate.			Primary Org Code	
Effective Date	6/22/2024				
Reason	Reclassification of Marina Bennetti from Administrative Support to Legal Assistant.				
Comments	This request would reduce the number of approved openings in position 200906 Administrative Support - Public Defender from four to three.				

A motion was made by Public Defender Montgomery and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried contingent on Indigent Defense Fund grant being awarded.

15.

Department	Public Defender	Presented By:	Public Defender Russell J. Montgomery		
Type	Creation			# of Positions	1
Position	Legal Assistant			Position #	
Union	Non-union	FLSA Status		Nonexempt	
PT/FT Status	Full-time nonexempt	Schedule		35 hours per week	
Wage	\$17.10	Per hr.	\$1,197.00	expected bi-weekly	\$31,122.00
Funding Source	Indigent Defense Fund Grant			Primary Org Code	
Effective Date	6/22/2024				
Reason	To assist attorneys in Public Defender’s Office with case preparation and organization. Reclassification of Marina Bennetti from Administrative Support to Legal Assistant.				
Comments	This request would create a new nonunion potion at the H11 classification.				

A motion was made by Public Defender Montgomery and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried contingent on Indigent Defense Fund grant being awarded.

16.

Department	Public Defender	Presented By:	Public Defender Russell J. Montgomery		
Type	Creation			# of Positions	1
Position	Part Time Temporary Investigator			Position #	
Union	Nonunion	FLSA Status			
PT/FT Status	Part-time temporary (max 5 mos and 29 days)	Schedule		19 hours per week	
Wage	\$21.82	Per hr.	\$829.16	expected bi-weekly	\$21,558.16
Funding Source	Indigent Defense Fund Grant			Primary Org Code	
Effective Date	6/22/2024				
Reason					
Comments	Grant Status – unconfirmed.				

A motion was made by Public Defender Montgomery and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried contingent on Indigent Defense Fund grant being awarded.

17. Recommendation to increase the base salary of all non-union employees in good standing, excluding no longer employed or employees on disciplinary status, by 2.5% effective June 22, 2024.....Controller Stickel

A motion was made by Controller Stickel and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

Meeting of June 26, 2024 continued. . .

18. Adjournment. The meeting was called to adjourn at 10:00 a.m. by Commissioner Kessler and seconded by Controller Stickel. The motion was unanimously carried.

The next regular Salary Board Meeting will be July 10, 2024, at 9:00 a.m.
in the Commissioner's Public Meeting Room

Respectfully Submitted,



August C. Stickel IV
Secretary