

BUSINESS SESSION AGENDA: THURSDAY, JULY 21, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster and Assistant County Administrator Senkevich.

Members Absent:

Solicitor Karn, Assistant Solicitor Muriceak and Chief Clerk Hemminger.

Others Present:

Melissa Harpster (Commissioner’s Office), Kay Stephens (Altoona Mirror), Brandon Meck (Finance), Melena Kogler (Human Resources), Rebecca Robinson (Purchasing), Robin Patton (Prothonotary), and Jim Ott (Sheriff).

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Unfinished Business:

Adoption of Resolutions:

Resolution 260-2022: Approving the submission of the Civil Rights Compliance Licensing Renewal Questionnaire to the Commonwealth of Pennsylvania, Department of Human Services by the County of Blair, Department of Children, Youth and Families (CYF).

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 260-2022.

Resolution 261-2022: Approving two-2 Facility Event Agreements between the County of Blair, on behalf of the Department of Emergency Services and the Blair County Convention Center for the county-wide Airport Tabletop Exercise and the TRANSCAR Exercise as follows:

County-wide Airport Tabletop 08/03/22 Move In 3 pm/Move out 10 pm	Ballrooms 1 & 2 and meal	Not to exceed \$3,664.00 (\$2,931.20 reimbursed 80% from the HMEP Grant. \$732.80 to be paid from the LEPC Hazardous Materials Fund).
TRANSCAR Exercise 08/18/22 Move In 3 pm/Move out 10 pm	Ballrooms 1 & 2 and meal	Not to exceed \$3,700.00 (\$2,960.00 reimbursed 80% from the HMEP Grant, and the hazardous protection program paying the additional 20%).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 261-2022.

Resolution 262-2022: Approving the FY 22/23 County of Blair Human Services Block Grant Annual Plan.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 262-2022.

Resolution 263-2022: Approving the quote received from Pannier Graphics for the purchase of an interactive sign, post and frame, in the total amount of \$1,146.00, to be placed at the existing pavilion located at the Fort Roberdeau Historic Site as part of the FY 2017 CDBG demolition of the Sinking Valley Grange Hall #484 project’s mitigation agreement between the County of Blair and the Pennsylvania State Historic Preservation Office.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 263-2022.

Resolution 264-2022: Approving the submission of a FY 2020 Community Development Block Grant Budget Revision to the Commonwealth of PA, Department of Community and Economic Development (DCED) as follows:

Contract #C000077647
Frankstown Township

1. Reduce existing activity for Housing Rehabilitation from \$39,799.00 to \$38,098.30 (including delivery costs) for a total deduction of \$1,700.70.
2. Increase existing activity for Old Frankstown Road Sewer Line Extension from \$75,000.00 to \$76,700.70 (including delivery costs) for a total increase of \$1,700.70.

Motion by Commissioner Erb, seconded Commissioner Burke and unanimously approved to adopt Resolution 264-2022.

Resolution 265-2022: Approving the submission of a FY 2018 Community Development Block Grant Budget Revision to the Commonwealth of PA, Department of Community and Economic Development (DCED) as follows:

Contract C000071558

Non-Entitlements

1. Reduce existing activity for Woodbury Township – Piney Creek/Ridge Road Water Lateral Installations from \$11,533.58 to \$11,133.58 (including delivery costs) for a total deduction of \$400.00.
2. Increase existing activity for Housing Rehabilitation (Non-Entitlements) from \$104,119.85 to \$104,519.85 (including delivery costs) for a total increase of \$400.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 265-2022.

Resolution 266-2022: ~~Approving submission of a FY 2022 Pennsylvania Commission on Crime and Delinquency (PCCD) County Reentry Strategic Planning Grant Application, in the total amount of \$14,960.00, to assist the county’s Reentry Coalition to develop a Reentry Strategic Plan in accordance to PCCD guidelines.~~

Commissioner Erb announced that this item was mistakenly added to today’s agenda. He stated the request for submission of the grant application was approved and adopted via Resolution 259-2022 on 07/19/22. The remaining Resolution’s being presented for adoption will be renumbered beginning with Resolution 266-2022 and moving consecutively forward on the agenda.

Resolution 266-2022: Approving to Rescind Resolution 53-2016 and to Amend Resolution 355-2015 to include the following updates to the Right to Know Law Fee Schedule effective immediately as outlined below:

<u>RECORD TYPE/DELIVERY METHOD</u>	<u>FEE</u>
8.5” x 11” or 8.5” x 14” black and white (single- or double-sided) FIRST 1,000	\$0.25 per copy
8.5” x 11” or 8.5” x 14” black and white (single- or double-sided) ABOVE 1,000	\$0.20 per copy
8.5” x 11” or 8.5” x 14” color (single-sided or one side of double-sided)	\$0.50 per copy
Specialized Documents (i.e., non-standard size referenced above)	Actual cost
CD/DVD	Actual cost not to exceed \$1.00 per disc
Flash Drive	Actual Cost
Facsimile	Up to actual cost taking into account whether it is necessary to print pages in order to fax them
Other Media	Actual cost
Postage	Actual cost of USPS first-class postage
Certification	\$5.00 per record

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 266-2022.

Resolution 267-2022: Approving the acceptance of bids received for the removal of identified hazardous trees and stumps at Valley View Park with the award of bid to Henry Enterprises, Inc. (d/b/a Yingling’s Tree Service), the lowest responsible bidder meeting specifications, in the total amount of \$14,430.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 267-2022.

Resolution 268-2022: Approving an allocation of an amount not to exceed \$2,000.00 of Park and Recreation Reserve Account Funds #035 for the purchase of supplies to install forty-six (46) trail signs at Valley View Park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 268-2022.

Old Business:

Prothonotary:

Robin Patton requested approval of a Contract for Services between the County of Blair, on behalf of the Blair County Prothonotary Office and Gila LLC d/b/a Municipal Services Bureau (MSB) for online

payment acceptance, including credit/debit and E-check payments as outlined in Exhibits A & B to said contract at no cost to the county.

Ms. Patton stated Solicitor Karn reviewed the contract. She stated there are no fees to the county, and she may stop services with MSB at any time.

Discussion followed.

Resolution 269-2022: A resolution approving a Contract for Services between the County of Blair, on behalf of the Blair County Prothonotary Office and Gila LLC d/b/a Municipal Services Bureau (MSB) for online payment acceptance, including credit/debit and E-check payments as outlined in Exhibits A & B to said contract at no cost to the county.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 269-2022.

Human Resources:

Melena Kogler requested approval of a host Worksite Agreement between the County of Blair and Goodwill of the Southern Alleghenies, Inc. for the Adult, Transition to Work Experience (TWE) and Youth, Paid Work Experience (PWE) Programs.

Ms. Kogler stated there is no cost to the county. She stated the worker is paid through the program.

Discussion followed.

Resolution 270-2022: A resolution approving a host Worksite Agreement between the County of Blair and Goodwill of the Southern Alleghenies, Inc. for the Adult, Transition to Work Experience (TWE) and Youth, Paid Work Experience (PWE) Programs.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 270-2022.

New Business:

None

Adjourn:

Meeting Adjourned,

Allison Senkevich, Assistant County Administrator