

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, AUGUST 8, 2024, 1:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 7/30**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution 364– 2024:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/06/2024	40806WW	745,084.56
08/06/2024	240806SS	269,396.47
08/06/2024	240806CY	42,138.11

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/01/2024	240801HI	569,145.77
08/01/2024	240801FN	117,016.69
08/01/2024	240801HR	5,768.66
07/30/2024	240730RF	4,184.08
07/29/2024	240729FS	2,960.24

- c. **2024 Budget Transfer:** To cover fees from Conemaugh Nason for the month of April 2024:

From	\$	To
01101GCO-42000 General County Operations	\$68.00	113201-42000 CYF

- d. **2024 Budget Transfer:** To cover unpaid late fees/penalties from Justifacts, Inc. for March 2024.

From	\$	To
01101GCO-42250 General County Operations	\$34.98	01101-42250 Penalties & Late Fees

- e. **Resignations:** Carn, Ethan W., PT, Telecommunicator, Public Safety – 911, \$16.30/hr., effective 06/26/24. Chaplin, Kara L., FT, Administrative Support, JPO, \$11.58/hr., effective 08/02/24. Baughman, Kerrie A., FT, Supervisor, CYF, \$21.35/hr., effective 08/09/24. Gillam-Reigh, Lisa A., FT, Administrative Support, MDJ Fred Miller, \$13.48/hr., effective 08/09/24. Hurd, Kellie C., PT, Tipstaff, 160, Court Administration, Judge Kagarise, \$11.58/hr., effective 08/09/24. McNeal, Tynasia, FT, Custody Assistant, Court Administration, \$11.58/hr., effective 08/09/24. Rininger, Clara M., FT, Administrative Support, Domestic Relations, \$11.87/hr., effective 08/10/24.
- f. **Termination:** Metellus, Caleb, FT, Temporary Department Assistant, Public Works – Highway, \$12.50/hr., effective 07/31/24.
- g. **End of Internship:** Landino, Laura G., FT, Intern, District Attorney, \$11.00/hr. effective 07/26/24.
- h. **Employments:** Charles, George R., McGough, Nicole M., Stein, Skyler A., and Swander, Tessa A., FT, Telecommunicator Trainee, Public Safety – 911, \$13.88/hr., effective 08/05/24. Oswald, Brandy L., FT., Department Clerk I, Domestic Relations, \$11.03/hr., effective 08/05/24. Waldman, Matthew J., PT, Deputy, Sheriff, \$15.52/hr., effective 08/05/24.
- i. **Status Change:** Martin, Jennifer M., FT, Accounts Payable Coordinator, Controllers, \$14.78/hr., to FT, Administrative Support, MDJ Tyrone, \$11.58/hr., effective 08/02/24.

9. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Prison:**

- i. Requesting approval of the Bid Specifications and the advertisement for the Invitation to Bid for Food and Non-Food Items for the Blair County Prison.
- ii. Requesting approval of the Bid Specifications and the advertisement for the Invitation to Bid for milk products for the Blair County Prison.

- b. **Children, Youth and Families:**
 - i. Requesting approval of the FY 24/25 Renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and the Children’s Home of Pittsburgh.
 - ii. Requesting approval of the FY 24/25 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Centre County Youth Service Bureau for the period of July 1, 2024 through June 30, 2025.
 - iii. Requesting approval of the FY 24/25 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Wardell & Associates, Inc., d/b/a Family Intervention Crisis Services, for the period of July 1, 2024 through June 30, 2025.
- c. **Fort Roberdeau:**

Requesting approval of a quote between the County of Blair, on behalf of Fort Roberdeau, and the Blair County Convention Center or The Casino at Lakemont Park, for hosting the Fort Roberdeau 18th Century Dinner on September 22, 2024, in the quoted amounts of \$5,888.75 and \$6,231.25, respectively.
- d. **Finance:**

Requesting approval to rescind Resolution 131-2024, dated March 14, 2024.
- e. **Park and Recreation:**

Requesting approval to amend the DCED Greenway Trails and Recreation Grant Program submission for the Phase II Improvements at Valley View Park.
- f. **Human Resources:**
 - i. Requesting approval of the revisions made to the existing Interns, Job Shadowing, and Volunteer policy effective July 11, 2024.
 - ii. Requesting approval and signature on the 2025 Pennsylvania Counties Workers’ Compensation Trust (PComp) Renewal Checklist for PComp to quote the Blair County rates for 2025.
- g. **Social Services:**

Requesting approval to submit the 24/25 Human Services Block Grant Annual Plan to the Pennsylvania Department of Human Services.
- h. **Commissioners:**

Requesting approval of the revised Public Comment policy.

10. **OLD BUSINESS**

For discussion: The formation of the Blair County Trail and Recreation Authority

11. **ADJOURN**

The next Board of Commissioners’ Meeting will be held on Thursday, August 22 at 1:00 p.m. in the Commissioners’ Public Meeting Room