

WORK SESSION: TUESDAY, FEBRUARY 15, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Assistant County Administrator Allison Senkevich, and Assistant Solicitor Muriceak.

Members Absent:

Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Melissa Harpster (Commissioners Office), Rebecca Robinson (Purchasing), Mark Taylor (Emergency Management Agency), Sarah Chuff (Finance), Paul Shaffer (Public Works), Bonita Shreva (President of Blair County 2nd Amendment Coalition), Amy Martin-Shanafelt (Blair HealthChoices), Jim Pooler (Maintenance), Scott Schultz (Court Administration), Pete Weeks (District Attorney’s Office), Jim Hudack and Paul Bookhamer (CYF), Kay Stephens (Altoona Mirror), AC Stickel (Controller), Katherine Swigart and Brian Walters (HR), Carol A. Dannenberg and Bryan King (Hollidaysburg Community Watchdog Group), Jim Ott (Sheriff), and Trina Illig (Social Services).

Upcoming Meetings:

Wednesday, February 16, 2022	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B, second Floor)
	2:30 p.m.	*Salary Board Meeting (Commissioners Meeting Room)
Thursday, February 17, 2022	8:30 a.m.	*Prison Board Meeting (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, February 18, 2022		
Monday, February 21, 2022		Presidents’ Day Courthouse Closed
Tuesday, February 22, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

Approval of Meeting Minutes – 01/18/22, 01/20/22, 01/25/22, 01/27/22, 02/01/22, and 02/03/22. Commissioner Erb called for corrections or changes to the meeting minutes of 01/18/22, 01/20/22, 01/25/22, 01/27/22, 02/01/22 and 02/03/22. **There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment.

President of the Second Amendment Coalition, Bonita Shreva, shared a few brief words pertaining to the Right to Bear Arms.

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster stated that she feels we are making progress with COVID.

Commissioner Burke stated that the COVID testing site would be held this week at the Jaffa Mosque from 9 am to 6 pm.

Consent Agenda:

Resolution #52-2022:

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/15/22	220215CY	\$413,014.73
02/15/22	220215SS	\$231,582.59
02/15/22	220215WW	\$526,023.45
02/15/22	220215TD	\$154,285.74

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$6,572.81.

b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/10/22	220210CY	\$39,539.53
02/10/22	220210HR	\$7,258.25
02/07/22	220207RF	\$3,975.17
02/08/22	220208FS	\$2,010.40

- c. Ratification of Total Payroll for the Check Dated 02/10/22, in the total amount of \$ 777,453.87.
- d. **Children, Youth and Families:** Requesting approval for one-1 Penn State Altoona Student Intern, Alicia C. Williams, for the period of 02/22/22 through 05/30/22. Internship is for credit only and at no cost to the county.
- e. **Children, Youth and Families Advisory Board:** Requesting approval for the appointments of Ashley Digan and Casey Campbell to the Advisory Board for the period of 02/11/22 through 12/31/24.
- f. **Fort Roberdeau Association:** Requesting approval for the appointment of Catherine “Katie” Martin to the Association filling the expired term of Jared Frederick. Term effective 02/11/22 through 12/31/24.
- g. **Blair County Planning Commission:** Requesting approval for the reappointments of Ben Postles (Township) and Patrick Baechle (Borough) to the Commission for the period of 01/01/22 through 12/31/25; and for the appointment of Lawrence D. Carter (City) filling the expired term of Dr. Vincent DiLeo (City) for the period of 01/01/22 through 12/31/25.
- h. **Employment:** Julie R. Maurer, FT, Administrative Support, Assessment, \$19,121.47/yr., effective 02/07/22; Scott D. Andrews, FT, Criminal Case Manager, Court Administration, \$25,607.40/yr., effective 02/14/22; Tracy A. Farabaugh, FT, Judicial Secretary, Judge Milliron, \$24,333.40/yr., effective 02/14/22; Allen M. Kidd, FT, Deputy, Sheriff’s Office, \$15.39/hr., effective 02/14/22; Susan A. Gingery, From, Second Deputy Register of Wills, Register & Recorder’s Office, \$11.71/hr., To, FT, Deputy Recorder, Register & Recorder’s Office, \$13.38/hr., effective 02/12/22; Brad J. Swander, From, FT, Telecommunicator, Public Safety-911, \$15.04/hr., To, FT, Deputy, Sheriff’s Office, \$15.39/hr., effective 02/14/22; Collene P. Zeak, From, PT, Courtroom Clerk, Prothonotary, \$10.51/hr., To, PT, Receptionist/Clerk, Prothonotary, \$10.51/hr., effective 02/21/22; and Paul A. Bookhamer, From, FT, Caseworker II, CYF, \$16.22/hr., To, FT, Director, CYF, \$64,056.20/yr., effective 02/21/22.
- i. **Resignations:** Kristy L. Harr, FT, Clean & Green Specialist I, Assessment, \$21,428.42/yr., effective 02/18/22.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #52-2022 with the abstention as noted.

Staff Reports & Special Business:

COVID Update:

Emergency Management Director, Mark Taylor, stated that the county has shown significant improvement over the past three-3 week period in regards to COVID cases. He stated that there were 572 cases reported last week. This number shows a decrease of 102 cases from the previous week’s number.

Mr. Taylor stated there has been 207 cases since Friday, and the county’s positivity rate is continuing to decrease. There were eleven (11) deaths last week, with none reported this week.

Mr. Taylor stated that hospitalizations remain low for the week at 39 with today’s number standing at 35. He stated it appears the Delta variant has run its course with the Omicron variant still hanging on.

Mr. Taylor reiterated Commissioner Burke’s comment that the COVID testing site has relocated this week to the Jaffa Mosque. Testing will be conducted from 9 am to 6 pm. The site will be located at the back handicap entrance to the Mosque.

Blair HealthChoices:

Amy Martin-Shanafelt requested approval of an agreement between the County of Blair, on behalf of the Department of Social Services (DSS), Community Care Behavioral Health Organization (CCBHO), the Central PA Behavioral Health Collaborative, Inc. (CPBHC) and the Hollidaysburg Area School District (HASD) for the coordination of care for children attending HASD. Agreement becomes effective upon execution through 12/31/22, and thereafter renewing on a month-to-month basis until any party provides written notice to all other parties to terminate said agreement at least thirty-30 days after such termination notice.

Ms. Martin-Shanafelt stated that the agreement defines the terms of coordination of care for children attending the Hollidaysburg Area School District. She stated that no terms in the agreement have changed except language to allow the agreement to be effective through December 31, 2022 and thereafter on a month-to-month basis until either party provides written notice to terminate the agreement.

Discussion followed.

Blair County Department of Emergency Services:

Mark Taylor requested approval of the 911 Statewide Interconnectivity Funding Grant Agreement by and between the County of Blair, Department of Emergency Services/911E and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Emergency Management Agency (PEMA), in the total amount of \$460,835.14 for the projects listed below:

- \$ 70,207.85 for the SCM ESInet Maintenance Project
- \$100,073.90 for the SAC CHE Maintenance Project
- \$ 74,624.36 for the SAC Regional CAD Project
- \$ 4,625.03 for the Blair PSAP NG911 Conformance Project
- \$171,522.25 for the SAC CHE Upgrade Project
- \$ 39,781.75 for the SCM Fiber Upgrade Project

Discussion followed.

Court Administration:

Scott Schultz requested approval for the submission of a FY 2021/2022 Discretionary Grant Application to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$4,450.00 for the Blair County DUI Court, and \$5,445.00 for the Blair County Drug Court. Grant funds will be used to help pay for yearly training for staff, incentives and transportation for participants.

Mr. Schultz stated that awarded funds would be used to help pay for yearly staff training, and incentives and transportation for court participants.

Discussion followed.

District Attorney's Office:

- a. Scott Schultz requested approval for submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Rights and Services Act (RASA) Budget Modification moving \$6,600.00 from Category Supplies and Operating Expenses to Category Employee Benefits to reimburse the county for the cost of Health Reimbursement expenses they paid for the employees of the Victim Witness Office; and authorization for Sarah Chuff to electronically submit said Budget Modification.

Discussion followed.

- b. Pete Weeks requested approval of a renewal Maintenance and Service Agreement between the County of Blair and the PA District Attorney's Institute for the PA SAVIN Program within the Victim/Witness Office, in the amount of zero dollars, for the period of January 1, 2022 through December 31, 2022; and authorization for Commissioner Laura O. Burke and District Attorney Pete Weeks to sign said agreement.

DA Weeks stated that the agreement is for services provided by the Commonwealth to victims of crimes and to the public to advise when a defendant or convicted criminal is moved between facilities or released from incarceration. He stated that there is no cost to the county associated with the agreement.

Discussion followed.

Social Services:

Trina Illig requested approval for the submission of FY 2020 Community Development Block Grant (CDBG) Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as listed below:

FY 2020 Contract #C000077647

1. Reduce existing activity for Housing Rehabilitation (Tyrone Borough) in the amount of \$26,496.00 for a new project total of \$51,845.00.
2. Create new activity for Clearance and Demolition Activities in the amount of \$26,496.00.

Mrs. Illig stated that the Borough of Tyrone is requesting to modify their FY 2020 CDBG program by reducing housing rehabilitation by \$26,496.00, and reallocating the funding for Demolition and Clearance Activities.

Mrs. Illig stated that the proposed modification was advertised in the Tyrone Daily Herald on 02/05/22; a public hearing conducted on 02/11/22; with the Borough approving the budget modification last evening.

Discussion followed.

Children, Youth and Families:

Jim Hudack approval for the annual purchase of the Simple In/Out technology system used by the Blair County Children, Youth and Families Department, in the annual amount of \$539.99 for the period of 03/30/22 to 03/30/23.

Discussion followed.

Resolution 53-2022: A resolution approving the annual purchase of the Simple In/Out technology system used by the Blair County Children, Youth and Families Department, in the annual amount of \$539.99 for the period of 03/30/22 to 03/30/23.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 53-2022.

Maintenance:

Jim Pooler requested approval of a Complete System Support Renewal Proposal received from Empire for the Blair County Courthouse, Highway Department and 911 Center, in the annual amount of \$22,158.00. Effective for a period of one-1 year from date of acceptance.

Discussion followed.

Human Resources:

- a. Brian Walters requested approval of a base-plan renewal agreement between the County of Blair and Vision Benefits of America (VBA) for the employer-paid vision plan Group #4487, at a rate hold of \$.75 per employee per month, for the period of 04/01/22 through 03/31/24.

Mr. Walters stated that VBA is offering a rate hold at \$0.75 per employee per month for the employer-paid vision plan (VBA Group #4487) that is bundled with the county's medical coverage. He stated the rate hold is for a two-2 year period.

Discussion followed.

- b. Requesting approval of an agreement between the County of Blair and United Mine Workers of America (Residual Bargaining Unit only), effective January 1, 2022 through December 31, 2024.

Katherine Swigart asked that this item be moved to a future agenda for discussion.

- c. Katherine Swigart requested approval of a Confidential Settlement and Release Agreement between the County of Blair and one-1 former employee of the County of Blair.

Resolution 54-2022: A resolution approving a Confidential Settlement and Release Agreement between the County of Blair and one-1 former employee of the County of Blair.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 54-2022.

- d. Requesting approval of a quote received from Tyler Technologies for Blair County ERP PACE 06 Flex for implementation of timekeeping through Employee Self-Service module of MUNIS and additional training options, in the total amount of \$8,325.00.

Katherine Swigart asked that this item be moved to a future agenda for discussion.

- e. Kathrine Swigart requested approval of an Affiliation Agreement between the County of Blair and Indiana University of Pennsylvania (IUP) for the purpose of Internships, Externships, Practicums and Clinical Experiences effective for a term of one-1 year as of the date of signing and shall automatically renew for additional four-4 one-1 year terms, unless terminated by either party.

Miss Swigart stated that IUP has potential candidates for credit-only internships for the summer of 2022; there an Affiliation Agreement between the County and University is needed. She stated Solicitor Karn provided the Affiliation Agreement and IUP has accepted it.

Discussion followed.

Old Business:

Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:

Continued discussion.

Commissioner Webster stated that she has referred Commissioner Burke's concerns and questions from Tuesday's meeting on to the individuals working on the draft ordinance for review and response.

Discussion followed.

Adjourn: