

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JUNE 11, 2024, 1:00 P.M.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 5/30 & 6/4**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 276– 2024:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/11/2024	240611WW	956,218.56
06/11/2024	240611CY	386,702.06
06/11/2024	240611SS	55,062.33

- b. Ratification of the following eight-8 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/07/2024	240610FP	255,148.19
06/06/2024	240606ML	27,620.80
06/06/2024	240606HR	14,310.17
06/03/2024	240603HI	571,145.42
06/03/2024	240603FS	1,290.08
06/01/2024	240601FN	117,016.69
06/05/2024	240605CY	20.00
05/31/2024	240531CY	14.00

- c. **2024 Budget Transfer:** To cover the fees from Justifacts, Inc., for May 2024:

From	\$	To
01101GCO-42000 General County Operations	\$1,834.74	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$903.78	44122-42000 911
01101GCO-42000 General County Operations	\$352.06	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$179.47	012011-42000 APO
01101GCO-42000 General County Operations	\$179.47	113201-42000 CYF
01101GCO-42000 General County Operations	\$171.53	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$159.63	01161BJ-42000 MDJ Jones
01101GCO-42250 General County Operations	\$60.73	01101-42250 Commissioners

- d. **Terminations:** Pozgar, Robin L., FT, Accounts Payable Coordinator, Controller, \$15.15/hr., effective 5/31/2024.
- e. **Resignations:** McHugh, Bonita A., FT, Voter Registration Assistant, Elections, \$12.71/hr., effective 06/10/24. Yeager, Luke R., PT, Deputy, Sheriff, \$15.52/hr., effective 06/13/24.
- f. **Employments:** Hurd, Kellie C., PT, Tipstaff, Court Administration, \$11.00/hr., effective 06/10/24.
- g. **Status Changes:** Gingery, Susan A., FT, Deputy Recorder, Register & Recorder, \$14.84/hr., to FT, Case Manager, Domestic Relations, \$15.52/hr., effective 6/10/24. Jarrett, Troy M., FT, Telecommunicator, Public Safety – 911, \$16.71/hr., to FT, Deputy, Sheriff, \$15.52/hr., effective 6/10/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Coroner:**

- i. Requesting approval of the award or rejection of the two-2 bids received:

Vendor	Removal and Transport of a decedent located within Blair County to a designated storage facility within Blair County	Action
Forsht Livery Service	\$290.00 per decedent	
Clear Creek Company	\$365.00 per decedent	

Vendor	Removal and Transport of a decedent from the designated storage facility within Blair County to and from The Mount Nittany Medical Center for autopsy services.	Action
Forsht Livery Service	\$350.00 per decedent	

Clear Creek Company	\$240.00 per decedent	
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Vendor	Removal and Transport of a decedent from a designated storage facility within Blair County to and from Forensic DX for autopsy services.	Action
Forsht Livery Service	\$350.00 per decedent	
Clear Creek Company	\$240.00 per decedent	

Vendor	Removal and Transport of a decedent within Blair County at destinations determined by the Coroner.	Action
Forsht Livery Service	No Bid	
Clear Creek Company	\$225.00 per decedent	

Vendor	Removal and Transport of an advanced decomposition decedent within Blair County to a designated storage facility within Blair County.	Action
Forsht Livery Service	\$600.00 per decedent	
Clear Creek Company	\$365.00 per decedent	

Vendor	Daily Storage of a deceased person (per person)	Action
Forsht Livery Service	\$50.00 per decedent	
Clear Creek Company	\$65.00 per decedent	

Vendor	Daily Storage of an advanced decompensated person (per person)	Action
Forsht Livery Service	\$60.00 per decedent	
Clear Creek Company	\$70.00 per decedent	

Vendor	Providing Bio Seal Services with Coroner's approval (per person)	Action
Forsht Livery Service	\$400.00	
Clear Creek Company	\$280.00 per decedent	

ii. Requesting approval of an Agreement for Purchases Under Bidding Threshold between the County of Blair, on behalf of the Coroner, and Central Pennsylvania Cremation Society, Inc. for products and/or services provided under Exhibit A, in the total amount of \$500.00.

b. **Children, Youth and Families:**

- i. Requesting approval of the FY 23/24 Purchase of Service and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and LifeSpan Family Services of PA.
- ii. Requesting approval of the FY 24/25 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and Kids First.
- iii. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and the Children's Aid Society of Clearfield County.
- iv. Requesting approval of the FY 24/25 Contract between the County of Blair, on behalf of Blair County Children, Youth and Families, and Impact Counseling Services, LLC.

c. **Court Administration:**

Requesting approval of the payment from ARPA funds to Bettwy Systems for upgrades to the sound system in Courtroom #3 in the total amount of \$10,175.87.

d. **Public Safety:**

- i. Requesting approval of the Contract Agreement, between the County of Blair, on behalf of the Department of Emergency Services, and Frontier Precision for the annual support and maintenance of the Field Seeker Software ULV Adulticiding Office User License and Mobile User License for the Mosquito-borne Disease Control Program, for the period of April 1, 2024, through December 31, 2024, in the total amount of \$700.00.

- ii. Requesting approval of the Service Agreement, between the County of Blair, on behalf of the Department of Emergency Services, and Penn Turf, Inc. to provide a trailer for tire collection and disposal of the tires collected by municipalities throughout Blair County, during a three-3 month period in 2024, in the total amount of \$2,000.00.

- e. **Blair Planning Commission:**
Requesting approval of the submission of a Letter of Support for Duncansville Borough’s DCNR mini-grant submission through SAPDC for funding to install fencing and construction of a half shell pavilion at their community park.

- f. **Social Services:**
 - i. Requesting approval for Blair County Social Services, on behalf of the Township of Antis, to submit a Budget Revision to the Commonwealth of Pennsylvania, Department of Community & Economic Development under the County of Blair’s FFY2020 CDBG Program.

 - ii. Requesting approval of the submission of a 3-year Project Activity Completion Extension to the Commonwealth of Pennsylvania, Department of Community & Economic Development to extend the completion date from May 25, 2024 to April 1, 2025 for FFY2020 CDBG Contract #C000077647.

- g. **Fort Roberdeau:**
 - i. Requesting approval of a Service Agreement between the County of Blair, on behalf of Fort Roberdeau, and Seven Mountains Media, LLC for a summer event radio and online marketing campaign for the period of July 1, 2024, through August 31, 2024, in the total amount of \$1,200.00 (\$600.00/month).

 - ii. Requesting approval of a Service Agreement between the County of Blair, on behalf of Fort Roberdeau, and Schlesinger Communications, Inc. for a radio advertisement campaign for the period of June 27, 2024, through July 3, 2024, in the total amount of \$525.00.

- h. **Public Works - Facilities:**
Requesting approval of a Contract Agreement between the County of Blair and Fiore True Value Hardware for a lift rental for a period of two-2 days, in the total amount of \$506.00 (\$253.00/day).

- i. **Commissioners:**
Requesting approval of the 24/25 PCoRP Commercial Insurance Renewal Proposal for the policy period of June 1, 2024, through June 1, 2025 in the total premium amount of \$520,576.00, with the 40%-30%-30% payment schedule as outlined below:
 - June 1, 2024 40% \$208,230.00
 - September 1, 2024 30% \$156,173.00
 - December 1, 2024 30% \$156,173.00

12. **OLD BUSINESS**
None.

13. **ADJOURN**

The next Board of Commissioners’ Meeting will be held on Tuesday, June 18 at 1:00 p.m. in the Commissioners’ Public Meeting Room