

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, APRIL 11, 2024, 1:00PM.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 3/26, 3/28, AND 4/2**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION - April 2024 “National Library Week”**
10. **CONSENT AGENDA**

Resolution 187 – 2024:

- a. Ratification of the following 9-nine Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/09/2024	240409WW	185,184.09
04/09/2024	240409CO	35,891.91
04/09/2024	240409CY	394,779.83
04/09/2024	240409SS	43,143.48
04/03/2024	240403HI	540,765.07
04/01/2024	240401FN	117,016.69
04/04/2024	240404HR	9,525.25
04/01/2024	240401FS	1,582.87
03/28/2024	240328HR	3,231.18

- b. Ratification of the Total Payroll for the check dated 4/5/2024 in the total amount of \$875,491.21.

- c. **2024 Budget Transfer:** To cover Justifacts, Inc. fees for March 2024:

From	\$	To
01101GCO-42000 General County Operations	\$175.93	012011-42000 APO
01101GCO-42000 General County Operations	\$208.72	762011-42000 APO, supervision fund
01101GCO-42000 General County Operations	\$183.47	01112-42000 Controllor
01101GCO-42000 General County Operations	\$46.93	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$434.64	113201-42000 CYF
01101GCO-42000 General County Operations	\$50.47	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$183.53	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$175.93	01602-42000 EMA
01101GCO-42000 General County Operations	\$1185.86	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$361.94	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$1041.52	01151-42000 Sheriff
01101GCO-42250 General County Operations	\$11.66	01101-42250 Commissioners
01101GCO-42250 General County Operations	\$11.66	01151-42250 Sheriff
01101GCO-42250 General County Operations	\$11.66	01158-42250 District Attorney
01101GCO-42250 General County Operations	\$11.66	01160WK-42250 Judge Kagarise

- d. **2024 Budget Transfer:** To cover a printer lease agreement:

From	\$	To
01101GCO-41999 General County Operations	\$1,271.64	01109-44700 Treasurer

- e. **2024 Budget Transfer:** To cover equipment maintenance for the annex building:

From	\$	To
01103BM-44710 Building Maintenance	\$193.80	01161FM-44710 MDJ Tyrone
01103BM-44710 Building Maintenance	\$356.00	01103HW-44710 Highway

- f. **2024 Budget Transfer:** To cover March 2024 legal fees from Campbell Durrant:

From	\$	To
01101GCO-44080 General County Operations	\$3234.60	01209PO-44080 Prison

- g. **2024 Budget Transfer:** To cover charges from Liberty Fire Solutions:

From	\$	To
01103BM-44710 Building Maintenance	\$66.80	01161DD-44710 MDJ DeAntonio

- h. **Children, Youth and Families Advisory Board:** Requesting approval for the appointment of Erica Castine for an open seat with the term ending 12/31/26.

- i. **Resignations:** Jacobs, David D., FT, Corrections Officer, Prison, \$22.76/hr., effective 4/6/2024; Branting, Jazlin R., FT, Parole and Probation Officer, APO, \$16.95/hr., effective 4/19/2024; Myers, Wendy J., PT, Probation Officer Support, APO, \$12.28/hr., effective 4/19/2024.
- j. **Termination:** Shipley, Katana L., FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 2/16/2024.
- k. **Employments:** Evans, Ashley N., Probation Officer Aide, APO, \$11.58/hr., effective 4/8/2024; Kimberly, Brett M., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Coughlin, Stephen T., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Doran, James E., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Fernicola, Joseph M., FT, Clerk Typist, CYF, \$13.00/hr., effective 4/8/2024; Holmberg, Lisa M., Per Diem, Deputy, Coroner, \$80.00 per shift, effective 4/8/2024. Kennedy, Linda L., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Sharer, Calvin M., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Steiner, Barbara L., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Wardrop, Derek R., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024; Zink, Nicholas A., FT, Corrections Officer, Prison, \$21.53/hr., effective 4/8/2024.

11. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Prison:**
Requesting approval to accept the bid(s) received for two-2 milk products for the Blair County Prison and to award or reject per county code thereafter.
- b. **Prothonotary:**
Requesting approval of a Service Agreement extension between Modern Business Service (MBS) and the County of Blair, on behalf of the Prothonotary's office, for two Lektriever's and seven Kompact Movable Shelving Systems for the period of January 1, 2024 through January 1, 2025 in the total amount of \$2,331.00.
- c. **IT:**
Requesting approval of a quote between the County of Blair and Xcitiium Inc. for 500 licenses of endpoint security software for the period of February 1, 2024 through February 1, 2027 in the total amount of \$15,000.00.
- d. **Controller:**
Requesting approval of an Engagement Letter for professional auditing services year-end 2023 between the County of Blair and Zelenkofske Axelrod, LLC in the total amount of \$85,000.00.
- e. **Finance:**
Requesting approval for the submission of the calendar year 2022 Act 13 Unconventional Wells spending report to the Public Utility Commission.
- f. **Commissioners:**
 - i. Requesting approval to rescind Resolution 129-2024, dated March 14th, 2024, and to approve a new resolution to clarify language from the contract.
 - ii. Requesting approval of a Letter of Support for the grant application submitted by the Tyrone-Snyder Public Library for the COVID-19 American Rescue Plan Act (ARPA) Capital Projects Fund Multi-Purpose Community Facilities Program grant.

12. **OLD BUSINESS**

Commissioners:

Requesting approval of the Certificate of Substantial Completion for the Blair County Parking Garage Stair Tower Repair Project dated October 20, 2023.

13. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Tuesday, April 16 at 1:00 p.m. in the Commissioners' Public Meeting Room