

WORK SESSION: TUESDAY, JUNE 14, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, and Assistant Solicitor Muriceak.

Members Absent:

Solicitor Karn.

Others Present:

Melissa Harpster and Allison Senkevich (Commissioner’s Office), Rebecca Robinson (Purchasing), Glenn Nelson (Fort Roberdeau), AC Stickel (Controller), Derek Flaig (Blair Senior Services), Joe Keller (Keller Engineers), Paul Shaffer (Public Works/Highway), Jim Pooler (Public Works/Facilities), Brandon Meck and Lindsay Dempsie (Finance), Kay Stephens (Altoona Mirror), and Jim Ott (Sheriff).

Upcoming Meetings:

Tuesday, June 14, 2022	7:00 p.m.	Blair County Airport
Wednesday, June 15, 2022	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B)
	2:30 p.m.	*Salary Board Meeting (Commissioners Meeting Room)
	8:30 a.m.	*Prison Board (At the Prison)
Thursday, June 16, 2022	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
	7:30 p.m.	Agriculture Land Preservation Board (1407 Blair St., Hollidaysburg, PA)
Friday, June 17, 2022		
Monday, June 20, 2022		Juneteenth Holiday Observed Courthouse Closed
Tuesday, June 21, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

Approval of Meeting Minutes - 05/10/22, 05/12/22, 05/24/22, 05/26/22 and 05/31/22:

Commissioner Erb called for corrections or changes to the meeting minutes of 05/10/22, 05/12/22, 05/24/22, 05/26/22 and 05/31/22. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster shared a few words pertaining to Flag Day.

Commissioner Burke – had no comments.

Commissioner Erb announced that the Department of Social Services was recently awarded 2022 PHARE Funding as follows:

Housing Assistance Program	\$ 40,000.00
Re-Entry Program	\$ 30,000.00
Water & Sewer Program	\$100,000.00

Consent Agenda:

Resolution 212-2022:

a. Payment of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/09/2022	220609FP	\$266,829.55
06/14/2022	220614SS	\$56,721.70
06/14/2022	220614CY	\$287,983.78
06/14/2022	220614WW	\$172,255.78

Which include payment of the following invoices:

- Thomas and Chandra Jandora, in the total amount of \$1,550.00.

b. Ratification of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/10/2022	220610MW	\$1,018.69
06/09/2022	220609ML	\$29,346.22
06/02/2022	220602WC	\$6,070.90
06/09/2022	220609HR	\$21,005.39
06/08/2022	220607RF	\$293.96
06/07/2022	220607RF	\$325.25
06/03/2022	220602EO	\$17,063.78
06/03/2022	220603EO	\$46,768.31
06/02/2022	220602HR	\$13,318.69

c. **2022 Budget Transfer:** Charges received from Justifacts for the month of May 2022.

From	\$	To
01101GCO-42000 General County Operations	\$338.84	01107-42000 Assessment
01101GCO-42000 General County Operations	\$105.28	013201-42000 CYF
01101GCO-42000 General County Operations	\$112.28	01136-42000 Finance
01101GCO-42000 General County Operations	\$154.23	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$58.25	01161PA-42000 MDJ Aigner
01101GCO-42000 General County Operations	\$124.28	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$117.28	01103HW-42000 Public Works – Highway
01101GCO-42000 General County Operations	\$105.28	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$87.25	01164711-42000 Victim Witness

d. **2022 Budget Transfer:** Charges received from Campbell Durrant for the month of May 2022.

From	\$	To
01101GCO-44080 General County Operations	\$16,223.62	01209PO-44080 Prison

e. **Employment:** John W. Graessle, PT, Court Administration, Tipstaff, \$11.58/hr., effective 6/13/2022; Sally A. Padula, FT, Court Administrative, Jury Coordinator, \$12.73/hr., effective 6/13/2022; and, Alicia C. Williams, FT, CYF, Caseworker I, \$16.06/hr., effective 6/13/2022

f. **Terminations:** Samuel R. Williams, Temporary Department Assistant – Elections, \$10.00/hr., effective 5/20/22; Donna L. Benson, Temporary Department Assistant – Elections, \$10.00/hr., effective 5/20/22; Patricia L. Flanagan, Temporary Department Assistant – Elections, \$10.00/hr., effective 5/20/22; Sharon L. Merritts, Temporary Department Assistant – Elections, \$10.00/hr., effective 5/20/22; Sheryl A. Durbin, Temporary Department Assistant – Elections, \$10.00/hr., effective 5/20/22

g. **Resignations:** Brittney M. Brennan, FT, APO, Probation Officer, \$11.58/hr., effective 6/17/2022; Larry L. Hopkins, FT, Sheriff, Corporal, \$17.12/hr., effective 6/17/2022; and Paul Bookhamer, FT, CYF, Director, effective 6/09/2022

Commissioner Burke noted her abstention on the payment of the following invoices due conflicts of interest:

- Thomas and Chandra Jandora, in the total amount of \$1,550.00.
- Julia Burke, in the total amount of \$135.00.
- Blair Senior Services, in the total amount of \$692.90.
- United Way, in the total amount of \$12,761.49.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 212-2022 with the abstentions as noted.

Staff Reports & Special Business:

A. **Blair Senior Services:**

- Derek Flaig requested approval of a Contract for Medical Assistance Transportation Program (MATP) for Federal Fiscal Year 2022/2023 between the County of Blair and the Department of Human Services, for the period of July 1, 2022 through June 30, 2023.
- Derek Flaig requested approval of a Medical Assistance Transportation Program (MATP) Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2022 through June 30, 2023.

Mr. Flaig stated that for the next fiscal year they anticipate serving approximately 1,500 unduplicated consumers and providing approximately 50,000 medical trips.

Discussion followed.

Resolution 213-2022: A resolution approving the Contract for the Medical Assistance Transportation Program (MATP) between the County of Blair and the Department of Human Services; and the Medical Assistance Transportation Program (MATP) Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2022 through June 30, 2023.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 213-2022.

B. **Park & Recreation Advisory Board:**

Joe Keller requested approval of a quote received from Pennsylvania Correctional Industries (PCI) for forty-six (46) custom, aluminum, printed and laminated signs, for the Valley View Park Trails, in the total amount of \$1,393.81.

Mr. Keller stated that the Park & Recreation Advisory Board decided not include the school mascots on the trail signs as originally planned due to fear of vandalism. He stated that the Advisory Board worked with Grant Wills, from GIS to modify the signs. The signs no longer have trail names but unique numbers that correspond to their placement on the trails.

Mr. Keller stated PCI is a Costar’s vendor, and Solicitor Karn reviewed the quote.

Discussion followed.

Resolution 214-2022: A resolution approving a quote received from Pennsylvania Correctional Industries (PCI) for forty-six (46) custom, aluminum, printed and laminated signs, for the Valley View Park Trails, in the total amount of \$1,393.81.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 214-2022.

C. **Fort Roberdeau:**

Glenn Nelson requested approval of a County of Blair Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, and Altoona Soft Water, in the total amount of \$920.00 (subject to vary slightly if more or less salt & chlorine is required), for water treatment services at Fort Roberdeau, as listed in Exhibit A, for the period of June 2022 through October 2022.

Mr. Nelson stated the service total is subject to slight adjustments due to amount of salt and chlorine needed. He stated the fee would be covered in the Fort's county water and sewer budget line.

Discussion followed.

Resolution 215-2022: A resolution approving a County of Blair Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, and Altoona Soft Water, in the total amount of \$920.00 (subject to vary slightly if more or less salt & chlorine is required), for water treatment services at Fort Roberdeau, as listed in Exhibit A, for the period of June 2022 through October 2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 215-2022.

D. **Commissioner's Office:**

Allison Senkevich requested approval for the acceptance of a 2021-2022 PCoRP Loss Prevention Grant Award, in the total amount of \$28,848.25, which includes \$14,915.27 for the fire alarm system provided by Johnson Controls and \$9,460.00 for the installation of the fire alarm system installed by Krater Services LLC at the Blair County Transportation Garage, 600 E Loop Road, Hollidaysburg, PA 16648 and \$4,472.98 for various safety supplies (including duty belts, belt keepers, radio holders, handcuff cases, etc.) from Pittsburgh Public Safety Supply for Adult Parole and Probation.

Discussion followed.

Resolution 216-2022: A resolution approving the acceptance of a 2021-2022 PCoRP Loss Prevention Grant Award, in the total amount of \$28,848.25, which includes \$14,915.27 for the fire alarm system provided by Johnson Controls and \$9,460.00 for the installation of the fire alarm system installed by Krater Services LLC at the Blair County Transportation Garage, 600 E Loop Road, Hollidaysburg, PA 16648 and \$4,472.98 for various safety supplies (including duty belts, belt keepers, radio holders, handcuff cases, etc.) from Pittsburgh Public Safety Supply for Adult Parole and Probation.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 216-2022.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk