



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 19, 2023

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Deputy Controller Angela Wagner, Commissioner Amy Webster

Non-Board Members in Attendance: President Judge Elizabeth Doyle¹, Lindsay Dempsie, Nicole Hemminger, Melena Koegler, Amanda Moore, First Deputy Prothonotary Kristy Oakes², James Pooler, Marc Seifert, Nicole Smith, Katherine Swigart

Board Members not in Attendance:

Controller A.C. Stickel

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Commissioner Erb.

Commissioner Erb announced an addendum to the agenda: a request to re-create the Case Manager position in Domestic Relations. Commissioner Burke moved to add the request to the agenda. Commissioner Webster seconded the motion and it was unanimously carried. He called for public comment on the addendum. There were no comments.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the April 5, 2023 meeting be approved. The motion was unanimously carried.

Domestic Relations

Requested by President Judge Elizabeth Doyle

Deputy Director Judge Doyle moved to re-create this position within the hiring range of the S7 grade (\$45,004.87 to \$48,605.26). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This position is funded at 66% by state reimbursement. This vacancy is due to Marc Seifert transferring to Director effective 04/10/2023. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member for Court related office items.

² The First Deputy is a voting member for items in that office.

Domestic Relations

**Requested by Director Marc Seifert
Presented by President Judge Elizabeth Doyle**

Case Manager Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to Misty Steinbacher transferring to Case Manager-Enforcement Specialist in Domestic Relations effective 04/17/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Adult Parole and Probation

**Requested by Chief Amanda Moore
Presented by President Judge Elizabeth Doyle**

Probation Officer Aide I Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Wendy Myers transferring to Probation Officer Support effective 04/22/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Adult Parole and Probation

**Requested by Chief Amanda Moore
Presented by President Judge Elizabeth Doyle**

Probation Officer Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position is currently being funded by a grant. This vacancy is due to the resignation of Brittany Imler effective 04/06/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk First Deputy Kristy Oakes moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due to the resignation of Hannah Bollinger effective 04/14/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk First Deputy Kristy Oakes moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This vacancy is due to the resignation of Barb Hinish effective 04/28/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Public Works-Building Maintenance

Requested by Manager Jim Pooler

Maintenance Technician-Carpenter Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the resignation of Mike Benton effective 04/25/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth and Families

**Requested by Director, Human Resources
Katherine Swigart**

Clerk Typist II-Court Aide Commissioner Burke moved to document the salary for Christine Pitts. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week. Christine's tenure in her previous title of Clerk Typist I had earned her \$.09/hour more than the starting wage of \$11.13/hour for her new title of Clerk Typist II-Court Aide. PSSU approved her to continue at her current wage of \$11.22/hour. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

**Requested by Director, Human Resources
Katherine Swigart**

Director Judge Doyle moved to set the salary for Marc Seifert. This position is Non-Union, Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Marc's previous experience; he is eligible for \$2,346.16 bi-weekly, \$61,000.16 annually. This is +3% above the minimum of, but within, the hiring range of pay grade S13 (\$59,223.33 to \$63,961.20). This rate should be effective as of April 10, 2023. Commissioner Burke seconded the motion and it was unanimously carried.

Social Services

**Requested by Director, Human Resources
Katherine Swigart**

Temporary Department Assistants Commissioner Erb moved to abolish 2 temporary positions created at the 09/27/2022 Salary Board Meeting. These positions are Non-Union, Non-Exempt (Hourly), Part-Time (for a maximum duration of 5 months 29 days) at 21 hours per week with an hourly rate of \$25.72. These positions remain unfilled. Commissioner Webster seconded the motion and it was unanimously carried.

Public Works-Highway

**Requested by Director, Human Resources
Katherine Swigart**

Temporary Laborers Commissioner Webster moved to abolish 1 of 3 seasonal positions created at the 03/16/2022 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 37.5 hours per week (maximum of 13 pay periods) with an hourly rate of \$14.42. This position remains unfilled. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Highway

**Requested by Director, Human Resources
Katherine Swigart**

Temporary Laborers Commissioner Webster moved to abolish 2 of 5 of these positions created at the 06/25/2020 Salary Board Meeting. These positions are Non-Union, Non-Exempt (Hourly,) Full-time, at 37.5 hours per week (up to a maximum of 999 hours and 5 months and 29 days) with an hourly rate of \$14.42. These positions remain unfilled. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Highway

**Requested by Director, Human Resources
Katherine Swigart**

Seasonal Employee Commissioner Webster moved to abolish 4 of 6 summertime positions created at the 03/16/2022 Salary Board Meeting. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week (maximum of 6 pay periods) with an hourly rate of \$10.00. These positions remain unfilled. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Highway

**Requested by Director, Human Resources
Katherine Swigart**

Summer Employees Commissioner Webster moved to abolish 1 of 6 positions created at the 03/17/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$10.00. The position was for the period of 6/1/2021 through 8/31/2021. This position remains unfilled. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Facilities

**Requested by Director, Human Resources
Katherine Swigart**

Custodian (Temporary) Commissioner Webster moved to abolish this position created at the 01/20/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week (maximum of 5 months and 29 days) with an hourly rate of \$14.42. This position remains unfilled. Commissioner Burke seconded the motion and it was unanimously carried.

Human Resources

**Requested by Director, Human Resources
Katherine Swigart**

Temporary Department Assistant Commissioner Erb moved to abolish 1 of 2 positions created at the 12/03/2020 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 19 hours per week (maximum of 999 hours for the maximum duration of 5 months and 29 days) with an hourly rate of \$12.00. This position is unfilled. Commissioner Webster seconded the motion and it was unanimously carried.

Public Defender

**Requested by Director, Human Resources
Katherine Swigart**

Temporary Department Assistant Commissioner Burke moved to abolish this position created at the 09/24/2020 Salary Board Meeting. This position is Non-Union, Non-Exempt (hourly), Part-Time at 29 hours per week (maximum of 5 months and 29 days) with an hourly rate of \$ 10.25. This position is unfilled. Commissioner Webster seconded the motion and it was unanimously carried.

Tax Claim

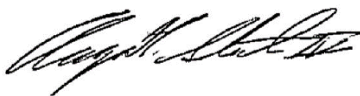
**Requested by Director, Human Resources
Katherine Swigart**

Temporary Department Assistant Commissioner Burke moved to abolish 1 of 2 positions created at the 09/15/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$12.00 (maximum of 13 pay periods). This position remains unfilled. Commissioner Webster seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 2:53 p.m.

The next regular Salary Board Meeting will be May 3, 2023 at 10:30 a.m.
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary