

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, AUGUST 22, 2024, 1:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 8/8 & 8/13**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution 389– 2024:

- a. Payment of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/20/2024	240820CY	199,361.46
08/20/2024	240820WW	216,827.28
08/20/2024	240820SS	364,547.83
08/20/2024	240820DA	183,420.00
08/20/2024	240820RA	170.50

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/13/2024	240813DA	480.00
08/15/2024	240815HR	16,764.32
08/12/2024	240812ML	27,278.37
08/12/2024	240812FS	2,161.61

- c. **2024 Budget Transfer:** To cover legal fees from McNeese Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$4,856.90	113201-44080 CYF

- d. **2024 Budget Transfer:** To cover charges from Xerox:

From	\$	To
01160-44030 Court Administration	\$185.00	01160DC-44700 Judge Consiglio
01160-44030 Court Administration	\$360.00	01160WK-44700 Judge Kagarise

- e. **2024 Budget Transfer:** To cover legal fees for annual fire extinguisher inspection:

From	\$	To
01103BM-44710 Building Maintenance	\$50.45	762012-44710 APO

- f. **Blair County Bridge #33/Old Mill Run Bridge Replacement Project:** Requesting approval of ECMS submission Invoice #1, Part 1, Preliminary Design, in the total amount of \$6,052.85, and Invoice #2, Part 1, Preliminary Design, in the total amount of \$14,033.95, received from Keller Engineers. Expenses are 95% reimbursable through the Road Map Fund.

- g. **Resignations:** Johnson, Amanda S., FT, Probation Officer Aide, APO, \$11.58/hr., effective 08/01/2024. Bryan, Brenda A., FT, Deputy, Treasurer, \$43,775.68/yr., effective 08/16/24. Easterling, Minyhah A., FT, Temporary Department Assistant, Public Works, \$12.50/hr., effective 08/16/24. Matish, Nicole L., FT, GIS Mapper/UIP Coordinator I, Assessment, \$16.95/hr., effective 08/23/24.

- h. **Employments:** Kubovcsak, Jordyn L., FT, Probation & Parole Officer, APO, \$16.30/hr., effective 08/19/24.

- i. **Status Changes:** Mosel-Miller, Tracy A., FT, Administrative Assistant, APO, \$15.11/hr., to FT, Payroll Administrator, Controller, \$15.11/hr., effective 08/17/24. Brashear, Kyle, FT, Payroll Administrator, Human Resources, \$14.05/hr., to FT, Human Resources Analyst, Human Resources, \$43,888.00/yr., effective 08/17/24. Walters, Brian, FT, Benefits Specialist, Human Resources, \$19.51/hr., to FT, Human Resources Assistant Director, Human Resources, \$50,642.35/yr., effective 08/17/24. Koegler, Melena, FT, Human Resources Director, Human Resources, \$64,055.94/yr., to FT, Human Resources Director, Human Resources, \$70,461.56/hr., effective 07/06/24. Guyer, Lori, FT, Administrative Coordinator, Commissioners' Office, \$16.05/hr., to FT, Administrative Coordinator, Commissioners' Office, \$.80 additional per hour for out of class duties, effective 07/22/24. McCaulley, Skyler, FT, Temporary Department Assistant, Fort Roberdeau, \$11.00/hr., to Seasonal (999 hrs./yr.), Historic Site Assistant I, Fort Roberdeau, \$11.00/hr., effective 08/19/24. Steberger, Douglas, FT, Maintenance Technician –

Plumber, Building Maintenance, \$21.53/hr., to FT, Maintenance Technician – Plumber, Prison, \$21.53/hr., effective 08/19/24. Deffenbaugh, Emilie, Seasonal (999 hrs./yr.), Historic Site Assistant II, Fort Roberdeau, \$11.85/hr., to Seasonal (1500 hrs./yr.), Historic Site Assistant II, Fort Roberdeau, \$11.85/hr., effective 8/19/2024.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Blair Senior Services:**

(Dennis Wisor)

- i. Requesting approval of a Participation Grant Agreement and Assurance of Compliance for the Medical Assistance Transportation Program (MATP) between the County of Blair and the Commonwealth of Pennsylvania for the period of July 1, 2024 through June 30, 2025.
- ii. Requesting approval of a Contract for the Medical Assistance Transportation Program (MATP) between the County of Blair and Blair Senior Service for the period of July 1, 2024 through June 30, 2025.

b. **Blair County Agricultural Land Preservation Board:**

(Rich Huether)

- i. Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Penn England Family Limited Partnership for 123.9 acres located in Woodbury Township, Blair County, in the total purchase price of \$298,671.30. The Commonwealth shall pay \$209,671.30, and the County shall pay \$89,000.00.
- ii. Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Penn England Family Limited Partnership for 117.09 acres located in Woodbury Township, Blair County, in the total purchase price of \$283,357.80. The Commonwealth shall pay \$213,357.80, and the County shall pay \$70,000.00.

c. **Salvation Army:**

(Jim Brown)

Requesting approval for the submission of the State Food Purchase Program Expense and Data Report (SFPP) for FY 22/23 to the Pennsylvania Department of Agriculture.

d. **Children, Youth and Families:**

(Mindy Hostler)

- i. Requesting approval of the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Michael Adams, Esquire, Attorney of Mears and Adams, at \$85.00/per hour, for the period of July 1, 2024 through June 30, 2025.
- ii. Requesting approval of the FY 24/25 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families, and DeWitt Cleaning Services, LLC, for home cleaning services provided on an as-needed bases at rates as detailed in Exhibit A.

e. **Public Defender:**

(Russell Montgomery)

Requesting approval to accept the FY 23/24 Indigent Defense Grant Program Funds from the Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$97,092.00.

f. **Finance:**

(Lindsay Dempsie)

Requesting approval of the 2024-2025 Volunteer AD&D Program renewal application with CCAP for the period of October 1, 2024 through October 1, 2025, as outlined below:

- Medical Maximum \$100,000
- Accidental Death Maximum \$25,000
- Accidental Dismemberment Maximum \$25,000
- Deductible Amount \$0

- Number of Community Volunteers 149 x \$3.45 = \$514.05
- Number of Court Referred Alternative Sentencing Volunteers 0 x \$4.60 = \$0

• Number of Work Release Volunteers	10 x \$4.60 = \$46.00
• Number of Juvenile Tobacco Volunteers	0 x \$2.90 = \$0
Total Premium Due	\$560.05

g. **Commissioners:**

- i. Requesting Approval of the Contract between the County of Blair and David M. Maines Associates, Inc. for the roof restoration and slate replacement at the Blair County Courthouse in the amount of \$722,861.00.
- ii. Requesting Approval of the Appointment of Trisha Johnson, Joe Cox, Drew Yingling, Amy Marten-Shanafelt, Coleen Heim, and Judy Rosser to the Opioid Settlement Committee.

10. **OLD BUSINESS**

Commissioner:

For discussion: The formation of the Blair County Trail and Recreation Authority.

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Tuesday, August 27 at 1:00 p.m. in the Commissioners' Public Meeting Room