



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of August 3, 2022

10:30 a.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance President Judge Elizabeth Doyle¹ Sue Ammerman, Lindsay Dempsie, Nicole Hemminger, Meghan Irwin, Melena Koegler, Prothonotary Robin Patton², Allison Senkevich, Paul Shaffer, Nicole Smith, Katherine Swigart, District Attorney Peter Weeks³

Board Members not in Attendance: NONE

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:32 a.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the July 20, 2022 meeting be approved with the following amendment to the Assistant Public Defender position: Michele Grove rescinded her resignation and transferred to law clerk with Judge Sullivan effective July 25, 2022. The motion was unanimously carried.

President Judge Doyle

Law Clerk Judge Doyle moved to re-create this position within the hiring range of pay grade S5 (\$41,609.53 to \$44,938.29). This position is Non-Union, Excluded (Salary), Full-Time at 35 hours per week. This vacancy is due to the resignation of Deanne Paul effective 08/01/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Requested by President Judge Doyle

Court Administration

Receptionist Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$10.50, \$735.00 estimated bi-weekly, \$19,110.00 estimated annually. This rate is approved by UMWA. This vacancy is due to the resignation of Karen Bilger effective 08/05/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Requested by President Judge Doyle

¹ The Judge is a voting member for Court related office items.

³ The District Attorney is a voting member for items in that office.

² The Prothonotary is a voting member for items in that office.

District Attorney

Requested by District Attorney Peter Weeks

Assistant District Attorney District Attorney Weeks moved to abolish this Part-Time position. This position is SEIU-Professional Unit, Excluded (Salary), Part-Time at 29 hours per week. This vacancy is due the resignation of Ilissa Zimmerman effective 07/19/2022. Commissioner Burke seconded the motion and it was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Assistant District Attorney District Attorney Weeks moved to create this Full-Time position. This position is SEIU-Professionals Unit, Excluded (Salary), Full-Time at 35 hours per week with a bi-weekly rate of \$1,730.77, \$45,000.02 annually. This rate is approved by SEIU. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This rate is approved by UMWA. This vacancy is due to the resignation of Shar Burdick effective 07/12/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Department Clerk I Commissioner Burke moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This rate is approved by UMWA. This position is funded at 66% by state reimbursement. This vacancy is due to Kimberley Gray transferring to administrative support in Domestic Relations effective 07/25/2022. Controller Stickel seconded the motion and it was unanimously carried.

Public Safety-911

Requested by Coordinator Susan Ammerman

Administrative Assistant Commissioner Webster moved to set the salary for Wendy Traxler. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the pay policy to Wendy's previous experience; she is eligible for an hourly rate of \$14.04, \$982.28 estimated bi-weekly, \$25,552.80 estimated annually. This is the maximum of the hiring range of pay grade H5 (\$12.76 - \$14.04/hour). The wages, payroll taxes, retirement and other benefits are reimbursed 100% by the state. Commissioner Burke seconded the motion and it was unanimously carried.

Social Services

**Requested by Director James Hudack
Presented by Commissioner Erb**

Mental Health Program Specialist I Commissioner Erb moved to set the Salary for Tracy Fitzpatrick. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time, at 35 hours per week. Tracy's current hourly rate is \$20.43 (for a 37.5 hour work-week) as Juvenile Probation Officer. UMWA has approved her to retain her current hourly rate for this position. She would receive \$1,430.10 estimated bi-weekly, \$37,182.60 estimated annually. Wages, payroll taxes, retirement and other benefits are reimbursed 100% by the state. Commissioner Webster seconded the motion and it was unanimously carried.

Meeting of August 3, 2022 continued. . .

Overtime and Additional Time Report: Controller Stickel presented the July 2022 overtime and additional time report for the information of the Board.

After a brief discussion of Non-Union Cost Of Living Adjustments (COLA), Commissioner Erb moved to approve a 2.75% wage increase for non-union employees effective 07/02/2022. Commissioner Burke seconded the motion.

Katherine Swigart, Director of Human Resources, asked the Board if they wanted to amend the motion to include the phrase "employees in good standing". Commissioner Erb and Commissioner Burke both stated yes. The motion was unanimously carried.

After reviewing and discussing proposed changes to the current Pay Policy, Controller Stickel asked Katherine Swigart to include the changes into the current Pay Policy and submit a revised copy to the Salary Board to vote on at a future meeting.

There being no further business to discuss, the meeting was adjourned at 11:24 a.m.

The next regular Salary Board Meeting will be August 17, 2022 at 2:30 p.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary