

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JANUARY 30, 2024, 1:00PM.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES - 1/16, 1/18, 1/23, AND 1/25**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 50 – 2024:

- a. Payment of the following 3-three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
1/30/2024	240130CY	\$778,084.47
1/30/2024	240130WW	\$577,058.55
1/30/2024	240130SS	\$390,029.19

- b. Ratification of the following 2-two Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
1/23/2024	240123RA	\$51,582.00
1/26/2024	240130TC	\$160.00

- c. Ratification of Total Payroll in the check dated 1/26/24 in the total amount of \$853,825.25.

- d. **2024 Budget Transfer:** To cover initial administrative fees from the American Arbitration Association for a Prison grievance.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$150.00	01209PO-44080 Prison

- e. **2024 Budget Transfer:** To cover Insurance Deductible fees from PCoRP:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44960 General County Operations	\$5,680.00	01209PO-44960 Prison

- f. **Resignations:** Dell, Amy, FT, Telecommunicator Trainee, Public Safety – 911 Center, \$13.88/hr., effective 1/22/24; Edmiston, Megan, FT, Parole and Probation Officer, APO, \$16.95/hr., effective 1/24/24; Wakefield, Kanjuette, FT, Caseworker I, CYF, \$20.78/hr., effective 1/26/24; and Barto, Danielle, FT, Administrative Support, District Attorney, effective 1/31/24; Best, Angie, FT, Program Manager, CYF, \$61,012.38, effective 2/1/24; and Hicks, John, FT, Assistant District Attorney, District Attorney, \$53,170.00, effective 2/2/24.
- g. **Employments:** Altemara, Michele, FT, Department Clerk II, Domestic Relations, \$11.58/hr., effective 1/29/24.
- h. **Status Changes:** Hamel, Cassandra, Administrative Support, Public Safety – EMA, \$12.16/hr., effective 1/27/24 and Mosel-Miller, Tracy, FT, Deputy Controller, Controller, \$48,677.46 annual to Temporary Department Assistant, \$14.74/hr., effective 2/19/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. Prison:

- i. Requesting approval of a third amendment to the Inmate Telephone Contract between the County of Blair, on behalf of the Blair County Prison, and Encartele Inc. to extend the expiration date to June 30, 2029 to allow for the installation of additional technology intended to expand inmate telephone, kiosk, and tablet services, on or before February 15, 2024, at no cost to the County.
- ii. Requesting approval of a Service Agreement between the County of Blair, on behalf of the Blair County Prison, and Caporuscio Plumbing and Heating, Inc. to provide plumbing, heating, and drain cleaning services to the Blair County Prison on an as-needed basis at the following rates listed below for 2024:

Plumbing & HVAC Service: \$239.00 an hour Regular Hours 8am-4pm

\$289.00 an hour After Hours until 10pm
 \$329.00 an hour after 10pm

Drain Service: \$259.00 an hour (small machine) Regular Hours
 \$329.00 an hour (big machine or jetter) Regular Hours
 \$339.00 an hour (small machine) After Hours until 10pm
 \$399.00 an hour (big machine or jetter) After Hours until 10pm
 \$399.00 an hour (small machine) after 10pm
 \$469.00 an hour (big machine or jetter) after 10pm

NOTE: Any material needed will be at no cost with no markup. An estimate will be provided for any jobs that require more than a service call (ex. Hot water heater, furnace, etc.)

B. Social Services:

- i. Requesting approval of a Cooperative Agreement between the County of Blair and Blair Township to submit an application (on their behalf) to DCED to administer a FY 2023 competitive CDBG program grant.
- ii. Requesting approval of the submission of a FY 2023 application to Community Development Block Grant (CDBG), on behalf of the Township of Blair, for the construction of the Reservoir Road Sanitary Sewer project (contract area 2) in the total amount of \$3,805,316.00.
- iii. Requesting approval of the submission of the corrected 2021-2022 Income and Expense report to the Pennsylvania Department of Human Services.
- iv. Requesting approval of the submission of the 2022-2023 Income and Expense report to the Pennsylvania Department of Human Services.

C. Department of Emergency Services:

Requesting approval of a 5-year Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services, and ComPros Inc. for continued maintenance and monitoring of ESINet communications equipment at the yearly rates listed below:

EQUIPMENT AND PRICES

QUANTITY	TYPE/MODEL	DESCRIPTION	PRICING	Quarterly Price	EXTENDED
1	ESINet Monitoring	YEAR 1 - 2024	\$47,901.00	11,975.25	47,901.00
1	ESINet Monitoring Microwave Maintenance	YEAR 2 - 2025	\$49,338.00 \$28,426.00	19,441.00	77,764.00
1	ESINet Monitoring Microwave Maintenance	YEAR 3 - 2026	\$50,818.00 \$33,722.00	21,135.00	84,540.00
1	ESINet Monitoring Microwave Maintenance	YEAR 4 - 2027	\$52,343.00 \$35,746.00	22,022.25	88,089.00
1	ESINet Monitoring Microwave Maintenance	YEAR 5 - 2028	\$53,913.00 \$37,890.00	22,950.75	91,803.00
				TOTAL FEE	\$390,097.00

D. Finance:

Requesting the approval and signature of the 2024 Certification of County Funds for the Pennsylvania Farmland Preservation program.

E. Court Administration:

Requesting approval of the Service Agreement Contract between the County of Blair and SBM Electronics received from SBM Electronics for the continued maintenance of five-5 Liberty Court Recording software mixers for the period of 12/31/23 to 12/30/24 in the total amount of \$995.00.

F. Fort Roberdeau:

Requesting approval of a Letter of Support to include with Fort Roberdeau’s application to American250 PA and Infrastructure Improvement and Projects Committee for legacy funding to celebrate the Semiquincentennial.

G. Commissioners:

- i. Requesting approval of an Engagement letter from Buchanan Ingersoll & Rooney PC to provide legal services for Blair County and PrimeCare, Inc. in the lawsuit filed by Chrissy Friday.

- ii. Requesting approval to submit an application for the 2023-2024 PCoRP Loss Prevention Grant Program to include upgrading a new access control system for the ancillary Adult Probation building in the total amount of \$16,326.00 and upgrading a new access control system for the District Attorney's office in the total amount of \$6,270.00.

11. **OLD BUSINESS**

12. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, February 1 at 1:00 p.m. in the Commissioners' Public Meeting Room