

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JUNE 25, 2024, 1:00 P.M.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 6/18**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 306– 2024:

- a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/25/2024	240625WW	735,961.28
06/25/2024	240625CY	103,490.57

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/18/2024	240618DA	24,859.00
06/20/2024	240620HR	13,155.12
06/17/2024	240617FS	1,718.22
06/21/2024	240621WX	11,092.77
06/18/2024	240618SS	47,161.39

- c. **2024 Budget Transfer:** To cover the fees from McNeese Wallace for the Krause case:

From	\$	To
01101GCO-44080 General County Operations	\$7,849.50	113201-44080 CYF

- d. **2024 Budget Transfer:** To cover the staff development fees from Dr. Grace Fala for CYF in April/May 2024:

From	\$	To
01105-42070 HR Staff Development	\$500.00	113201-42070 CYF

- e. **2024 Budget Transfer:** To cover the fees from regional treatment court:

From	\$	To
01101GCO-41999 General County Operations	\$800.00	01160195-43010 Veterans Court
01101GCO-41999 General County Operations	\$600.00	01160195-45060 Veterans Court
01101GCO-41999 General County Operations	\$500.00	01160195-45070 Veterans Court

- f. **Terminations:** Fleck, Bobbi M., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/18/24. Hollern, Renee L., FT, Telecommunicator Trainee, Public Safety – 911, \$13.88/hr., effective 06/20/24.

- g. **Resignations:** Hollingshead, Luke J., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/22/24. Adler, Linda M., FT, Administrative Support, MDJ Dunio, \$11.87/hr., effective 06/28/24. Coughlin, Stephen T., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/14/24.

- h. **Employments:** Harr, Karen L., FT, Receptionist Clerk, Prothonotary, \$11.31/hr., effective 06/24/24. Johnson, Amanda S., FT, Probation Officer Aide, APO, \$11.58/hr., effective 06/24/24.

- i. **Status Change:** Burk, Bryonna E., FT, Deputy Register of Wills and Recorder of Deeds, Register & Recorder, \$11.48/hr. to FT, Deputy Recorder, Register & Recorder, \$14.08/hr., effective 06/24/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **2023 Audit:**

i. Presentation of the 2023 Audit Report by Zelenkofske Axelrod LLC.

ii. Requesting approval for the acceptance of the 2023 Audit Report prepared by Zelenkofske Axelrod LLC.

- b. **District Attorney:**

Requesting approval of the quote received from NDAA Professional Liability Insurance to provide lawyers professional liability coverage for the Blair County District Attorney in the total amount of \$19,710.00.

c. **Children, Youth and Families:**

- i. Requesting approval of the FY 23/24 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and St. Joseph's Center.
- ii. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and St. Joseph's Center.
- iii. Requesting approval of the FY 24/25 Agreement of Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families and Rea, Rea & Lashinsky to amend the language in the "Training Requirements" section – all other terms and conditions of the existing agreement remain the same.

d. **Social Services:**

- i. Requesting approval of a FY 24/25 Referral, Communication and Transfer Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of the Department of Social Services and Alternative Community Resource Programs for the period of July 1, 2024 through June 30, 2025.
- ii. Requesting approval of a FY 24/25 Referral, Communication and Transfer Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of the Department of Social Services and LaRocco Consulting, Inc. for the period of July 1, 2024 through June 30, 2025.
- iii. Requesting approval of a Purchase of Service Agreement between the County of Blair, on behalf of the Department of Social Services, and Law Office of Stephen D Wicks, for consultative and court appearances, for the period of July 1, 2024 through June 30, 2025 at the rate of \$160.00 per hour.
- iv. Requesting approval of the submission of the Revised Closeout Reporting to PA DCED for the County of Blair's FFY 2020-CV Community Development Block Grant (CDBG) Contract #C000075680 in the total amount of \$13,698.43.

e. **Elections:**

Requesting approval of a Contract Agreement between the County of Blair, on behalf of the Blair County Board of Elections, and Election Systems and Software LLC, a Delaware Limited Liability Company, for Hardware Maintenance, Software License, Maintenance and Support Services, and Firmware, License, Maintenance and Support Services, for the period of July 1, 2024 through June 30, 2029 in the total amount of \$339,929.00.

f. **Commissioners:**

Requesting approval of a Letter of Engagement from Mears and Adams for legal services as it relates to examination of title and other real estate matters at \$150.00 per hour for attorney time or \$75.00 per hour for paralegal time.

11. **OLD BUSINESS**

None.

12. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Tuesday, July 2 at 1:00 p.m. in the Commissioners' Public Meeting Room