



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of May 20, 2022

(Reconvening from May 18, 2022)

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster,

Non-Board Members in Attendance

President Judge Elizabeth Doyle¹, DeAnna Heichel, Nicole Hemminger, James Hudack, Melena Koegler, Nicole Smith, Katherine Swigart

Board Members not in Attendance:

None

Media in Attendance: Kay Stephens, Altoona Mirror

Quorum: Present

Reconvene: Commissioner Erb reconvened the meeting at 2:30 p.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no public comments at that time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the May 4, 2022 meeting be approved. The motion was unanimously carried.

Court Administration

Requested by President Judge Doyle

Court Reporter Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$16.30, \$1,141.00 estimated bi-weekly, \$29,666.00 estimated annually. This vacancy is due to the resignation of Tricia Rupert effective 02/18/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Court Administration

Requested by President Judge Doyle

Jury Coordinator Judge Doyle moved to set the salary for Sally Padula at \$12.00/hour, \$840.00 estimated bi-weekly, \$21,840.00 estimated annually. This rate is within the pay grade H3 Hiring Range (\$11.58/hour to \$12.73/hour). This position is Non-Union, Non-Exempt. Full-Time at 35 hours per week. This vacancy is due to the resignation of Vickie Woods effective 02/25/2022. Commissioner Burke seconded the motion.

After a brief discussion regarding the Pay Policy, Judge Doyle and Commissioner Burke amended their motions to set the salary at \$12.73 per hour; and it was unanimously carried.

¹ The Judge is a voting member for items in that office.

Judge Milliron/Pool

Requested by President Judge Doyle

Judicial Secretary Judge Doyle moved to re-create this position within the pay grade H4 Hiring Range (\$12.16/hour to \$13.37/hour). This position is Non-Union, Excluded. Full-Time at 35 hours per week. This vacancy is due to the transfer of Tracy Farabaugh to Judge Doyle's Office as Judicial Secretary effective 05/27/2022. Commissioner Burke seconded the motion and it was unanimously carried.

President Judge Doyle

Requested by President Judge Doyle

Judicial Secretary Judge Doyle moved to re-create this position within the pay grade H4 Hiring Range (\$12.16/hour to \$13.37/hour). This position is Non-Union, Excluded. Full-Time at 35 hours per week. This vacancy is due to the resignation of Tiffany Collins effective 05/27/2022. This position will be filled by Tracy Farabaugh. The salary will be set at a future Salary Board Meeting. Commissioner Burke seconded the motion and it was unanimously carried.

President Judge Doyle

Requested by President Judge Doyle

Judicial Tipstaff Request to abolish this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week. This vacancy is due to the resignation of Fred Guyer effective 01/28/2022.

This item was postponed.

President Judge Doyle

Requested by President Judge Doyle

Judicial Tipstaff Request to create this position. This position is UMWA-Court, Non-Exempt, Part-Time (limited to 1500 hours per benefit plan year) at 29 hours per week with an hourly rate of \$11.58, \$671.64 estimated bi-weekly, \$17,462.64 estimated annually. This vacancy is due to the resignation of Fred Guyer effective 01/28/2022.

This item was postponed.

Judge Kagarise

Requested by President Judge Doyle

Judicial Tipstaff Request to abolish this position. This position is UMWA-Court, Non-Exempt, Part-Time at 1,500 hours per benefit plan year. This vacancy is due to Evan Cottle moving to Full-Time Tipstaff (Item #12), if approved by the Salary Board.

This item was postponed.

Judge Kagarise

Requested by President Judge Doyle

Judicial Tipstaff Request to create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week. Evan Cottle would remain at his current hourly rate of \$11.86. The amount of hours worked would change to Full-Time, and he would be eligible for all benefits.

This item was postponed.

Assessment

Requested by Chief Assessor DeAnna Heichel

Department Clerk I Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Part-Time (limited to 999 hours per anniversary year) at 19 hours per week with an hourly rate of \$11.03, \$419.14 estimated bi-weekly, \$10,897.64 estimated annually. This vacancy is due to the resignation of Deanna Cowfer effective 04/26/2022. . Controller Stickel seconded the motion and it was unanimously carried.

Social Services

Requested by Director James Hudack

Fiscal Specialist Commissioner Erb moved to set temporary rate for out-of-class duties for Jean Cupp. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week. Per the Collective Bargaining Agreement, Jean's wages should increase +5% (\$ 0.79 per hour or \$55.30 bi-weekly) for assuming responsibilities out of her job classification. This is due to the vacancy of the Fiscal Operations Officer in the Social Services Department. This increase would be effective 4/25/2022. After 30 days, Jean would receive the rate of \$25.72 per hour. The wages, payroll taxes, retirement and other benefits are reimbursed 100% by the State. Commissioner Burke seconded the motion and it was unanimously carried.

Social Services

Requested by Director James Hudack

Mental Health Program Specialist I Commissioner Erb moved to create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$17.98, \$1,258.60 estimated bi-weekly, \$32,723.60 estimated annually. The wages, payroll taxes, retirement and other benefits are reimbursed 100% by the State. This request is based on increased duties and tasks performed by the two current staffers (Kenneth Dean, who is retiring July 4, 2022; and Cynthia James). Commissioner Burke seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 2:52 p.m.

The next Regular Salary Board Meeting will be held on June 15, 2022 @ 2:30 p.m.
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary