



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of October 24, 2019 10:30 AM

Blair County Courthouse, Conference Room 2B

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Ted Beam, Commissioner Terry Tomassetti, Controller A.C. Stickel

Non-Board Members in Attendance:

Georgette Ayers, Robin Gindlesperger, Janice Meadows, Robin Patton¹, Helen Schmitt, Jennifer Sleppy, Abbie Tate

Board Members not in Attendance:

NONE

Media in Attendance: NONE

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Tomassetti and seconded by Controller Stickel that the minutes from the September 26, 2019 meeting be approved. The motion was unanimously carried.

Approval of Minutes: A motion was made by Commissioner Beam and seconded by Controller Stickel that the minutes from the October 10, 2019 meeting be approved. The motion was unanimously carried.

Positions:

- Children, Youth and Families Requested by Ashley Gehrdes, CYF Administrator**
Caseworker Supervisor (Ongoing): A motion was made by Commissioner Erb and seconded by Commissioner Tomassetti to re-create this position as Non-Union, Exempt (Salary,) Full-time at 35 hours per week, \$1,298.08 bi-weekly and \$33,750.08 annually. This vacancy is due to the resignation of Scott Brumbaugh effective 10/11/2019. The motion was unanimously carried.
- Children, Youth and Families Requested by Ashley Gehrdes, CYF Administrator**
Caseworker Supervisor (Triage B): A motion was made by Commissioner Erb and seconded by Commissioner Tomassetti to re-create this position as Non-Union, Exempt (Salary,) Full-time at 35 hours per week, \$1,298.08 bi-weekly and \$33,750.08 annually. This vacancy is due to the internal transfer of Jessica Lindsey to Triage A effective 10/21/2019. The motion was unanimously carried.

¹ Robin Patton is a voting member for agenda items listed under the Prothonotary's Office

3. **Prison**

Requested by Warden Abbie Tate

Kitchen Manager: A motion was made by Commissioner Beam and seconded by Controller Stickel to create this position as Non-Union, Exempt (Salary,) Full-time at 35 hours per week, at a range of \$1,384.62-\$1,538.47 bi-weekly and \$36,000.12-\$40,000.22 annually. The motion was unanimously carried.

4. **Prothonotary**

Requested by Prothonotary Robin Patton

Clerk Typist/full-time: A motion was made by Prothonotary Patton and seconded by Commissioner Beam to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-Time at 35 hours per week, \$10.00 hourly, \$750.00 estimated bi-weekly and \$19,500.00 estimated annually. This vacancy is due to the resignation of Laurie Holmberg effective October 21, 2019. The motion was unanimously carried.

5. Clerk Typist/part-time: A motion was made by Prothonotary Robin Patton and seconded by Commissioner Beam to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Part-Time at 29 hours per week, \$10.00 hourly, \$580.00 estimated bi-weekly and \$15,080.00 estimated annually. This vacancy is due to the transfer of Susie Gutshall into a full-time clerk typist position effective October 26, 2019. The motion was unanimously carried.

6. **District Attorney**

Requested by Katherine Swigart, HR Director

Assistant District Attorney-Operation Our Town: A motion was made by Commissioner Beam and seconded by Controller Stickel to enter the following dates and status information related to Katelyn Hoover into Salary Board minutes.

- a) Hired August 13, 2018 as non-exempt Assistant District Attorney at \$16.21 hourly. Status due to her having yet to pass Bar Exam. August 9, 2018 Salary Board minutes indicate status is temporary and once she passes Bar Exam, she will then be considered Excluded under FLSA with an annual salary of \$35,000.16.
- b) Passed Bar Exam and had status change from Non-Exempt to Excluded effective 04/15/2019 with resultant wage increase from \$16.7594 hourly to \$19.2309 hourly.
- c) Effective 07/01/2019, accepted title of Assistant District Attorney-Operation Our Town, replacing Amanda Jacobson, who resigned 11/02/2018, with no accompanying wage adjustment.

7. **UMWA Incumbent Salary Increases**

The attached list of increases from MOU between UMWA and County of Blair effective October 15, 2019 was provided by Katherine Swigart, HR. The effective date of the increases is Monday, October 28, 2019. This item was tabled and will be added to the agenda of the November 14, 2019 Salary Board Meeting.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:45 a.m.

Meeting of October 24, 2019 continued. . .

THE NEXT REGULAR MEETING WILL BE HELD NOVEMBER 14, 2019 AT 10:30 AM IN
CONFERENCE ROOM 2B.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a large, stylized initial 'A'.

August C. Stickel IV
Secretary