

DCNR Grant:

- General and Electrical Construction out for bid.
- Bid opening for general and electrical construction scheduled for 9/9/22 @ 1 pm in the county's Controller's Office.
- Bids to be accepted for review, award or rejection in accordance of County Code by the Commissioner's on 9/13/22.
- Start construction (late September?)
- End construction (late December?)

NEW BUSINESS:

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, AUGUST 4, 2022, 8:30 A.M.
COMMISSIONER'S MEETING ROOM, COURTHOUSE BASEMENT**

Public meetings are being held both in-person and by conference call. To participate in the meeting, please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Members Present:

- Joe Keller, President
- Tim Hite, Vice-President
- Galen Bickel, Secretary
- Fred Miller, Member
- Phil Riccio, Member
- Frank Kopriva, Member

Members Absent:

- Chuck Gojmerac, Member

Others Present:

- Paul Shaffer, Public Works
- Jim Pooler, Maintenance
- Dwayne Dittsworth, Groundskeeper
- Larry Hagg, Assistant Groundskeeper
- Melissa Harpster, Commissioner's Office Administrative Coordinator

Others Absent:

Amy Webster, Liaison Commissioner

Mike Hofer, Central Blair Recreation Commission

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the meeting minutes of July 14, 2022. There were no corrections or changes noted.

Motion by Fred Miller, seconded by Phil Riccio and unanimously approved to accept the minutes as prepared.

Approval of Financial Report for the month of July 2022:

President Keller called for the Financial Report.

Melissa Harpster presented the Financial Report for the month of July 2022. **There were no comments noted.**

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to accept the report as prepared.

Park Sign Replacement:

President Keller stated that the majority of the Advisory Board Members like draft 3, but would like to see the draft have a clearer border line outlining the park's boundaries. He also stated the Advisory Board would need to recommend authorization to solicitor quotes for a sign.

Discussion followed.

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to recommend draft 3 with a clearer border line outlining the park's boundaries to the Board of Commissioner's for approval, and for authorization to solicit quotes for a sign.

Trail Signs:

President Keller presented discussion concerning the installation of the trail signs.

Paul Shaffer, Public Works Director stated that the trail sign installation would take place as his department's work flow allows.

Discussion followed.

DCNR Grant:

President Keller presented the following (tentative) project timeline:

- Draft plans/bid documents to DCNR/County Solicitor
- DCNR/Solicitor document review complete
- Finish bid document comments
- DCNR Authorize/Out to bid (mid-August 2022)
- Receive bids (early September 2022)
- Award bid (mid-September 2022)
- Start construction (late September 2022)
- End construction (late December 2022)

President Keller requested approval to advertise for bids for the general and electrical construction of the Valley View Amphitheatre Project.

Motion by Phil Riccio, seconded by Fred Miller and unanimously approved to recommend that the Board of Commissioner's advertise for bids for the general and electrical construction of the Valley View Amphitheatre Project.

President Keller presented discussion concerning the need to purchase post sleeves for the Valley View Park Amphitheatre Project.

Motion by Phil Ricco, seconded by Fred Miller and unanimously approved to recommend the Board of Commissioner's approve an allocation of Park and Recreation Reserve Account Funds #035, in an amount not to exceed \$6,000.00, for the purchase of post sleeves for the Valley View Park Amphitheatre Project.

Hazardous Tree Removal:

President Keller stated that Yingling should be able to start the project next week and that it should take approximately two-2 weeks to complete. He stated that he would provide Dwayne Dittsworth, Groundskeeper with a list of the trees to be removed.

Discussion followed.

Streambank Stabilization Project:

President Keller asked Paul Shaffer if the rock had been placed yet. Mr. Shaffer stated that it has not yet been placed. President Keller asked Mr. Shaffer to provide an estimate of what the rock placement will cost.

Discussion followed.

Pedestrian Bridge Replacement Project:

President Keller stated that the submission of the general permit will go on the back burner until spring.

Discussion followed.

ARC Trail Project:

Melissa Harpster stated that there has been no response received in regards to the letter sent to them containing questions the county had regarding the project.

Amphitheater Sponsorship Received:

Melissa Harpster stated that there have been no additional sponsorships received.

NEW BUSINESS:

President Keller requested approval of the AYSO Fall Field Usage Schedule for the period of August 3, 2022 through October 29, 2022.

Discussion followed.

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to recommend that the Board of Commissioner's approve the AYSO Fall Field Usage Schedule for the period of August 3, 2022 through October 29, 2022.

President Keller requested approval for Great Commission School to use the Valley View Park Soccer Fields on September 6, 16, 20 and 29 for games beginning at 3:30 p.m. and 5:00 p.m., pending receipt of all insurance documents. (AYSO has agreed to allow Great Commission School to use the fields on these four-4 days at the specified game times)

Discussion followed.

Motion by Fred Miller, seconded by Phil Riccio and unanimously approved to recommend that the Board of Commissioner's approve that Great Commission School to use the Valley View Park Soccer Fields on September 6, 16, 20 and 29 for games beginning at 3:30 p.m. and 5:00 p.m., pending receipt of all insurance documents.

ADJOURN:

With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Fred Miller, seconded by Phil Riccio and unanimously approved to adjourn the meeting.

