

WORK SESSION: TUESDAY, JUNE 21, 2022, 10:00 A.M.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Rebecca Robinson (Purchasing), Sarah Seymour (Voter Registration/Elections), Glenn Nelson (Fort Roberdeau), Theresa Rudy, Jim Hudack and Trina Illig (Social Services), Jim Pooler (Public Works/Facilities), Paul Shaffer (Public Works/Highway), Lindsay Dempsie and Brandon Meck (Finance), Phil Ray and Cati Keith (Altoona Mirror), Jim Ott (Sheriff), Carol A. Dannenberg (Hollidaysburg Community Watchdog Group), AC Stickel (Controller), Melissa Harpster and Allison Senkevich (Commissioner’s Office).

Upcoming Meetings:

Wednesday, June 22, 2022

Thursday, June 23, 2022 10:00 a.m. *Commissioners Business Session (Commissioners Meeting Room)

Friday, June 24, 2022

Monday, June 27, 2022

Tuesday, June 28, 2022 10:00 a.m. *Commissioners Work Session (Commissioners Meeting Room)

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster shared a few brief words on the recent demonstration provided by the City of Altoona’s new arson dog, and also on the therapy dog pilot program taking place at Fort Roberdeau. She stated if the pilot program goes well, the option may become available for use of the therapy dog by other county offices.

Commissioner Erb extended congratulations to the Central Dragons Varsity Boy’s Baseball Team for ending their 27-0 season with a state championship win.

Commissioner Burke – had no comments.

Consent Agenda:

Resolution 217-2022:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/21/22	220621ww	\$399,351.44
06/21/22	220621cy	\$144,509.29
06/21/22	220621ss	\$350,520.31
06/21/22	220621td	\$277,880.25

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$5,974.42.
- Julia Burke, in the total amount of \$275.00.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/16/2022	220616HR	\$12,652.43
06/15/2022	220615MW	\$20,083.08
06/14/2022	220614MW	\$10,922.13
06/13/2022	220613FS	\$3,769.17

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$5,849.83.

- c. Ratification of Total Payroll for the Check Dated 06/16/22, in the total amount of \$831,852.35.

- d. **2022 Budget Transfers:** Charges received from HealthForce for the month of May 2022.

From	\$	To
01101GCO-42000 General County Operations	\$195.00	01107-42000 Assessment
01101GCO-42000 General County Operations	\$ 55.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$275.00	011062-42000 Elections
01101GCO-42000 General County Operations	\$ 55.00	08607-42000 Fort Roberdeau
01101GCO-42000 General County Operation’s	\$110.00	01103HW-42000 Highway
01101GCO-42000 General County Operation’s	\$ 55.00	01161PA-42000 MDJ Aigner
01101GCO-42000 General County Operations	\$ 55.00	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$110.00	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$ 55.00	40164-42070 Victim Witness

- e. **2022 Budget Transfers:** Charges for the fourth session Nygren Training Solutions June 9, 2022.

From	\$	To
01101GCO-42070 General County Operations	\$ 100.80	01107-42070 Assessment
01101GCO-42070 General County Operation’s	\$ 100.80	01160CO-42070 Custody
01101GCO-42070 General County Operations	\$1,310.44	013201-42070 CYF
01101GCO-42070 General County Operations	\$ 100.80	011062-42070 Elections
01101GCO-42070 General County Operations	\$ 100.80	01136-42070 Finance
01101GCO-42070 General County Operation’s	\$ 100.80	01209PO-42070 Prison
01101GCO-42070 General County Operations	\$ 100.80	01157-42070 Public Defender
01101GCO-42070 General County Operations	\$ 403.20	44122-42070 Public Safety – 911
01101GCO-42070 General County Operation’s	\$ 100.80	01103BM-42070 Building Maintenance
01101GCO-42070 General County Operation’s	\$ 100.80	01103HW-42070 Highway

- f. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**
Requesting approval of ECMS submission Invoice #3, Part 3, Construction Support Services, received from Keller Engineers, in the total amount of \$4,219.58. Expenses are 100% reimbursable through the Road Map Fund.
- g. **Bridge #70/County Road 101 over South Poplar Run Replacement Project:**
Requesting approval of ECMS submission Invoice #2, Part 6, Final Design, received from Keller Engineers, in the total amount of \$35,259.76. Expenses are 100% reimbursable through the Road Map Fund.
- h. **Bridge #67/West Loop Road Replacement Project:**
Requesting approval of ECMS submission, Invoice #2, Part 3, Construction Support Services, received from Keller Engineers, in the total amount of \$766.44. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- i. **Employment:** Taylor R. Bowers, FT, Receptionist/Clerk, Custody, \$10.50/hr., effective 06/21/22.
- j. **Resignations:** Patricia L. Knorr, PT, Tipstaff, Court Administration, \$11.58/hr., effective 06/14/22; and Lauren E. Otto, FT, Law Clerk, Judge Sullivan, \$41,623.40/yr., effective 06/24/22.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona, in the total amount of \$5,974.42.

Commissioner Burke noted her abstention due to a conflict of interest on the payment of invoices to Julia Burke, in the total amount of \$275.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 217-2022 with the abstentions as noted.

Staff Reports & Special Business:

Social Services:

- a. Jim Hudack requested approval of an Affordable Housing Trust Fund Program Disbursement, in an allocation not to exceed \$150,000.00, for the establishment of the Sustainable Housing Program, to be administered through the Blair County Department of Social Services. Said allocation will provide funding of three-3 projects up to \$50,000.00 per project to create affordable housing opportunities within Blair County.

Mr. Hudack stated that the disbursement request falls within the guidelines of the Affordable Housing Trust Fund program. He stated that the proposals will be sought to create affordable housing opportunities within Blair County. Affordable Housing Trust Fund dollars will be awarded to housing developers, contractors, and for profit and nonprofit housing organizations. The projects will serve eligible individuals with a gross household income of below 80 percent of the area median income for the county as adjusted by the U.S. Department of Housing and Urban Development.

Mr. Hudack stated that eligible use of funds include 1) construction of new rental and owner-occupied housing 2) acquisition and rehabilitation of housing units for resale or to rent, or 3) land acquisition for a proposed project to be completed within a two-2 year period.

Mr. Hudack stated that the county will award up to three-3 projects at a maximum amount of \$50,000.00 each. He stated the program will be open from August 1, 2022 through September 30, 2022. Eligible projects will be awarded by the Board of Commissioners on November 20, 2022.

Discussion followed.

- b. Trina Illig requested approval of Change Order #1, received from John Claar Excavating, Inc., for the Fort Roberdeau Pavilion Renovation Project, increasing the total bid amount from \$40,732.00 to \$41,387.86 (an increase of \$655.86) for the installation of 26 ga. metal roofing panels in lieu of shingles.

Mrs. Illig stated that the price increase is justified within the project budget.

Discussion followed.

- c. Theresa Rudy requested approval of seventeen (17) FY 2021-2022 Contract Amendments between the County of Blair and the agencies listed below, extending the contracts terms and conditions until August 31, 2022 as stated in Article 1, Section B of said contracts:

- Big Brothers Big Sisters
- Blair Community Action Program
- Blair Family Solutions, LLC
- Blair HealthChoices
- Blair Senior Services
- Cen-Clear Child Services
- Center for Community Action
- Child Advocates
- Contact Altoona
- Family Services, Inc.
- Health, Opportunity, Purpose and Empowerment
- NAMI
- Peerstar LLC
- Skills of Central PA
- United Way
- UPMC Altoona
- UPMC Western Behavioral Health of the Alleghenies

Mrs. Rudy stated that Solicitor Karn has reviewed the sixty-60 day contract extension boilerplate. She stated there are no changes to the original contracted amounts.

Discussion followed.

Fort Roberdeau:

- a. Glenn Nelson requested approval of a Forever Media, Inc., Stay & Play Summer Promotion with commercial air schedule on WALY 103.9 of 35:60 second commercials with live promotional mentions, directory listing and Fort logo on the landing page of ForeverAltoona.com, in the total amount of \$600.00, to be paid from advertising funds in the Fort’s county budget.

Mr. Nelson stated that Solicitor Karn has reviewed the agreement.

Discussion followed.

- b. Glenn Nelson requested approval of a Schlesinger Communications agreement for a Fort Roberdeau radio advertisement campaign promoting the Fort’s Star Spangled Event, in the total amount of \$525.00, to be paid by the Fort Roberdeau Association.

Mr. Nelson stated that Solicitor Karn has reviewed the agreement. He stated the Fort Roberdeau Association did approve for the advertisement campaign.

Discussion followed.

Elections/Voter Registration:

Sarah Seymour requested approval for the submission of a Notice of Intent – Requesting Election Security Grant Funds, in the total amount of \$9,717.62, to be used for expenditures related to the 2022 election and implementation of SUREVote.

Ms. Seymour stated that grant funds must be used for permissible expenditures occurring between March 16, 2022 and September 30, 2023, for expenditures related to the 2022 elections.

Ms. Seymour stated the Notice of Intent is due no later than 07/08/22. She stated a grant agreement will follow at a later date.

Discussion followed.

Records Management:

Chief Clerk Hemminger requested approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair and Burgmeier Hauling, Inc., for on-site shredding service at the Courthouse and Records Center location, based upon the fee schedule set forth in Exhibit A, for the period of June 1, 2022 through May 31, 2023.

Discussion followed.

Highway Department:

Paul Shaffer requested approval of a quote received from Paul Carnell’s Auto Repair, in the total amount of \$915.00, for repair of county owned car #19 (Assessment), damaged in an accident. Said cost to repair is less expensive than the \$1,000.00 insurance deductible.

Mr. Shaffer stated that the Assessment county owned car recently sustained damage in an accident. He stated that the repair estimate of \$915.00 is less expensive than the insurance deductible amount of \$1,000.00.

Discussion followed.

Natural Gas Pricing:

Lindsay Dempsie and Nicole Hemminger presented discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers.

Ms. Dempsie stated that Mike Polosky of Efficient Energy Solutions provided the following pricing just prior to the start of today’s meeting. Those prices are as follows:

Contract Term	05/25/22	06/21/22
12 months	7.320	5.85
24 months	6.050	5.37
36 months	5.450	5.20
42 months	n/a	n/a
48 months	n/a	n/a

Chief Clerk Hemminger stated that the county must sign a new contract prior to October of 2022. She explained the various contract options available to the county.

Discussion followed.

Old Business:

None

Adjourn:

Meeting Adjourned,