

**INSTRUCTIONS FOR COMPLETING THE CUSTODY AGREEMENT  
(Form 1)**

TYPE OR PRINT THE FORM NEATLY

STEP 1 – The Caption

1. Fill in the full legal name of the first party on the line above the word “Plaintiff”
2. Fill in the full legal name of the second party on the line above the word “Defendant”
3. The order of the names must be the same on all custody orders and filings that follow.
4. At the time the agreement is filed, the Prothonotary Office will fill in the docket number.

STEP 2 – The Custody Agreement

1. Read and fill in the agreement using the “Definitions” to assist with the custody terms.
2. Cross-off any sentences or paragraphs that you do not want as part of your agreement.
3. Have both parties write in their current address and phone number so that someone may be contacted when the custody order is signed.

STEP 3 – Signing the Agreement

1. Take the agreement to an attorney’s office for review. Have both parties sign and date the agreement.
2. If you are not using an attorney, take the agreement to a Notary Public so that all signatures on the agreement may be notarized.
3. If one party does not live in Blair County, mail the original agreement to the party to be notarized in their location. The agreement can then be mailed back to the party in Blair County for notarized signature and filing.

STEP 4 – Filing the Agreement and Order

1. Bring the signed and notarized Agreement and the Order to the Blair County Custody Office located on the 3rd Floor of the Blair County Court House, New Wing, Suite #327, Hollidaysburg, PA 16648.
2. If the Agreement is an initial filing, bring a **check** or **money order** for \$148.00 payable to:  
**Blair County Prothonotary Office**
3. After processing the Custody Office will notify the party listed as Plaintiff unless otherwise directed.

**It is recommended that each party seek legal advise prior to entering into a Custody Agreement to insure that the long term custody rights of each party are considered.**

IN THE COURT OF COMMON PLEAS OF BLAIR COUNTY, PENNSYLVANIA

	:	
Plaintiff	:	
vs.	:	NO. _____ CP/GN _____
	:	
Defendant	:	CIVIL ACTION – CUSTODY

CUSTODY AGREEMENT

AND NOW, upon mutual consent of

the Plaintiff, being the Mother/Father/ \_\_\_\_\_ of the child(ren) and

the Defendant, being the Mother/Father/ \_\_\_\_\_ of the child(ren)

the parties agree to the following being entered as an Order of Court:

(1)

The names and birthday(s) of the minor child(ren) are as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(2)

The child(ren) has/have been a residence of Blair County for at least the past six months.

(3)

Each parent whose parental rights to the child(ren) have not been terminated and the person who has physical custody have been named as parties to this action. All other persons named below, who are know to have or claim of right to custody or supervised physical custody of the child(ren) have been given notice of the pendency of this action and the right to intervene: \_\_\_\_\_.

(4)

The parties shall share legal and physical custody of their children.

(5)

The child(ren) shall reside with his/her/their Mother/Father/ \_\_\_\_\_ at

\_\_\_\_\_.

(6)

Both parties agree that the time arrangements between the Mother/Father with the child(ren) are as follows:

A. Weekdays - \_\_\_\_\_  
\_\_\_\_\_

B. Weekends - \_\_\_\_\_  
\_\_\_\_\_

C. Summer/Vacation periods - \_\_\_\_\_  
\_\_\_\_\_

D. Holidays - \_\_\_\_\_

Thanksgiving - \_\_\_\_\_

Christmas - \_\_\_\_\_

New Years - \_\_\_\_\_

Easter - \_\_\_\_\_

Memorial Day, Fourth of July, Labor Day - \_\_\_\_\_  
\_\_\_\_\_

E. Other: \_\_\_\_\_  
\_\_\_\_\_

(7)

Transportation for the transfer of custody shall be arranged by: \_\_\_\_\_  
\_\_\_\_\_

(8)

Other provisions agreed upon by the parties include: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(9)

The child(ren) shall be with the Mother on Mother's Day and with the Father on Father's Day.

(10)

The child(ren)'s birthday will be spent with whatever parent they are scheduled to be with.

(11)

Each party shall keep the other informed of their current address and telephone number.

(12)

Each party shall keep the other informed of the child(ren)'s health, progress in school, school activities and general welfare and shall consult with the other parent concerning major decisions affecting the child(ren).

(13)

Each parent is entitled to receive directly from schools, health care providers or other relevant sources, information concerning their child(ren).

(14)

Neither party shall engage in any conduct which presents to the child(ren) a negative or hostile view of the other, nor shall they allow any third party to do or say anything that would hamper the natural love and respect of the child(ren) for either parent.

(15)

Each parent shall encourage the child(ren) to comply with the parenting agreement and foster in the child(ren) a positive view of the other.

(16)

The parties may decide different time arrangements and make decisions for the child(ren) whenever they mutually agree to do so. Nothing in this agreement is understood to limit or restrict the ability of the parties to mutually agree on alternative parenting arrangements. If for any reason, the parties cannot agree, the terms of this custody agreement will be followed.

(17)

ALL HOLIDAY SCHEDULES SHALL SUPERSEDE ANY OTHER TIME ARRANGEMENTS UNLESS THE PARTIES MUTUALLY AGREE TO DO OTHERWISE.

(18)

VIOLATION OF THIS ORDER BY ANY PERSON MAY RESULT IN CIVIL AND CRIMINAL PENALTIES, INCLUDING PROSECUTION PURSUANT TO SECTION 2904 OF THE PENNSYLVANIA CRIMES CODE, INTERFERENCE WITH THE CUSTODY OF CHILDREN.

(19)

Jurisdiction of the child(ren) shall remain with the Court of Common Pleas of Blair County, Pennsylvania, unless or until jurisdiction would change under the Uniform Child Custody Jurisdiction Act.

**No party may make a change in the residence of any child which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. §5337 and Pa.R.C.P. No. 1915.17 regarding relocation.**

NOW THEREFORE, we the following, consent to and approve this Custody Agreement and offer it to your Honorable Court to be formalized into an Order of Court.

STATE OF PENNSYLVANIA:

SS:

COUNTY OF BLAIR

Plaintiff, \_\_\_\_\_ personally appeared before me, a Notary Public in and for the State and County aforesaid, and, being duly sworn according to law, deposed and said that he/she is the Party named in the foregoing Agreement and that the allegations of fact contained therein are true and correct to the best of his/her knowledge, information, and belief.

\_\_\_\_\_  
Plaintiff

Sworn to and subscribed before me the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, as witness my hand and Notarial Seal.

\_\_\_\_\_  
Notary Public

STATE OF PENNSYLVANIA

SS:

COUNTY OF BLAIR

Defendant, \_\_\_\_\_ personally appeared before me, a Notary Public in and for the State and County aforesaid, and, being duly sworn according to law, deposed and said the he/she is the Party named in the foregoing Agreement and that the allegations of fact contained therein are true and correct to the best of his/her knowledge, information, and belief.

\_\_\_\_\_  
Defendant

Sworn to and subscribed before me the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, as witness my hand and Notarial Seal.

\_\_\_\_\_  
Notary Public

Plaintiff's Address and Phone Number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
( ) \_\_\_\_\_ - \_\_\_\_\_  
e-mail address \_\_\_\_\_

Defendant's Address and Phone Number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
( ) \_\_\_\_\_ - \_\_\_\_\_  
e-mail address \_\_\_\_\_